**MINUTES OF A MEETING OF DUSTON PARISH COUNCIL HELD AT DUSTON COMMUNITY CENTRE ON THURSDAY 5thTH OCTOBER 2017 AT 7PM**

CHAIRMAN: Councillor J Caswell, in the Chair

PRESENT: Cllrs M Ingram, K Clarke, M Pepper, P Enright-King, D Huffadine – Smith, A Bottwood, P Anderson,

IN ATTENDANCE: Justin Gleich – Deputy Parish Clerk

**1. APOLOGIES FOR ABSENCE**

Apologies for absence had been received from Cllrs Reed, Lawrence, Patel, Golby and Lisa McNeela - Parish Clerk

**2. DECLARATIONS OF INTEREST**

 There were no declarations of interest

**3. MINUTES**

It was **RESOLVED** that:

1. The minutes of the previous meeting were **approved** and the Chairman authorised to sign the same

**4. PUBLIC SESSION**

Mrs Haynes addressed Council in relation to parking issues on Larch Lane

**5. POLICE REPORT**

Council received a written report, and verbal update from Inspector D Rayfield

**6. FINANCE**

It was **RESOLVED** that:

1. Council approved payment of £2,304 for Independent Memorial Inspection
2. Council approved updating Duston Parish Council’s IT software to Office 2016 at a cost of £1,839.92

**5. PLANNING**

It was **RESOLVED** that:

1. Planning Committee would update Council in relation to the Northampton Borough Council’s Cabinet proposed development and its’ impact on residents within Duston Parish Council
2. Planning Committee would update Council in relation to the Local Plan part 2 sites and discuss the areas identified within the Parish and potential impact
3. The application via Daventry District council for fringe developments around Duston Parish and the impact on infrastructure and services within the Parish was discussed and would be considered by the Planning Committee.
4. Current arrangements around receiving planning applications were discussed, and Council agreed to continue with the process of passing applications to the Planning Committee who will report back on an exception basis
5. Planning Committee would update Council **in relation to the** Northampton West planning application

**8. COUNCIL PLAN**

It was **RESOLVED** that:

A short and medium term strategic plan establishing the council’s strategic visions and goals would be developed.

**9. BANKING ARRANGEMENTS**

It was **RESOLVED** that:

1. Council agreed to appoint Councillors Caswell, Bottwood, Ingram, Read, Pepper and the Parish Clerk as signatories.
2. Council agreed that a paper should be produced regarding possible options around the Council’s banking arrangements.

**10. S106 MONIES**

It was **RESOLVED** that:

Council agreed that the Chairman and the Parish Clerk would organise a committee meeting to discuss arrangements to secure funding.

**11. STAFFING UPDATE**

It was **RESOLVED** that:

Council noted that the new Caretaker would start work on 16th October 2017

**12. ANNUAL CALENDAR OF MEETINGS**

It was **RESOLVED** that:

1. Council approved an addition to the calendar of the Councillors Training Day on Friday 27th October 2017
2. Council approved an addition to the calendar of the Councillors Open Day in November 2017. Date to be confirmed.

**13. WAR MEMORIAL**

It was **RESOLVED** that:

1. Council noted the report on the Independent War Memorial Inspection.
2. Council considered quotes supplied for ironworks around the War Memorial and instructed the Parish Clerk to select the best option.

**14. EXCLUSION OF PRESS AND PUBLIC**

 It was **RESOLVED** that:

In view of the confidential nature of the following item, which relates to the business matters of other individuals and organisation, the public shall be excluded while the following item is discussed. This is in accordance with the Public Bodies (admission to Meetings) Act 1960 as amended by the Local Government Act 1972

**15. SPECIAL DISPENSATION FOR COUNCILLORS**

It was **RESOLVED** that:

Council agreed to defer the item until the Council Meeting on 2nd November 2017

**16. PLANNING**

It was **RESOLVED** that:

Council agreed to hold a special meeting for the Planning Committee, the details of which would be confirmed

Chairman’s Signature\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_