



DUSTON PARISH COUNCIL

Parish Office
Duston Community Centre
Pendle Road
NORTHAMPTON
NN5 6DT

Tel: 01604 583626
Email: office@duston-pc.gov.uk
Web: www.duston-pc.gov.uk
Twitter: @Duston_PC
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FINANCE AND GENERAL PURPOSES COMMITTEE

Cllr Alan Bottwood (Chair), Cllr Mike Pepper (Vice-Chair),
Cllr David Huffadine-Smith, Cllr John Caswell, Cllr Mike Ingram,
Cllr Paul Anderson, Cllr Ken Clarke, Cllr Sandie Maitland

21st September 2018

Dear Councillor,

You are hereby summoned to a meeting of Duston Parish Council in Duston Community Centre, Pendle Road, Duston, NN5 6DT on **Thursday 27th September 2018 7pm** when the following business will be transacted.

AGENDA

18. To receive apologies for absence

19. To receive and approve the minutes of the meeting held on Thursday 26th July 2018
(APPENDIX A)

20. To receive declarations of interest under the Council's Code of Conduct related to business on the agenda (Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business).



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FINANCE AND GENERAL PURPOSES COMMITTEE

MINUTES 26th July 2018

CHAIRMAN OF COMMITTEE: Councillor Bottwood, in the Chair

PRESENT: Cllrs Clarke, Maitland, Huffadine-Smith, Pepper, Caswell, Ingram, Anderson

IN ATTENDANCE:

Gary Youens – Deputy Parish Clerk

11. To receive apologies for absence

None

12. To receive and approve the minutes of the meeting held on 28th June 2018 -

It was RESOLVED that:

- The minutes of the previous meeting were approved and the Chairman authorised to sign the same (APPENDIX A).
- To note that Cllr Anderson’s apologies for the previous meeting had not been recorded.

Signed by: .....



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S.P.
18/12/18.

Duston Parish Council

Bank reconciliation report for finance committee

2018/19

Current account

Month ended	Opening balance	Money received in	Transfer from savings account	Money paid out supplier etc	Salaries HMRC/Pension	Public works loan	Closing balance	Comments
Apr-18	68,306.49	32,645.38	50,000.00	25,812.36	27,605.43		97,534.08	Salaries includes councillors allowances from March pd April
May-18	97,534.08	15,095.82	50,000.00	29,120.41	23,582.50	8,610.00	101,316.99	
Jun-18	101,316.99	12,312.60		26,385.22	24,287.85	51,726.15	11,230.37	
Jul-18	11,230.37	35,177.26	80,000.00	25,832.84	21,312.51		79,262.28	HMRC payment delayed
Aug-18	79,262.28	19,242.23		17,150.15	29,626.73		51,727.63	HMRC payment from July in addition
Sep-18	51,727.63						51,727.63	
Oct-18	51,727.63						51,727.63	
Nov-18	51,727.63						51,727.63	
Dec-18	51,727.63						51,727.63	
Jan-19	51,727.63						51,727.63	
Feb-19	51,727.63						51,727.63	
Mar-19	51,727.63						51,727.63	

Duston Parish Council

Bank reconciliation report for finance committee

2018/19

Savings account

Month ended	Opening balance	Precept	Interest	Transfer to current account	Closing balance	Comments
Apr-18	467,725.48	233,600.00		50,000.00	651,325.48	
May-18	651,325.48			50,000.00	601,325.48	
Jun-18	601,325.48		272.27		601,597.75	
Jul-18	601,597.75			80,000.00	521,597.75	
Aug-18	521,597.75				521,597.75	
Sep-18	521,597.75				521,597.75	
Oct-18	521,597.75				521,597.75	
Nov-18	521,597.75				521,597.75	
Dec-18	521,597.75				521,597.75	
Jan-19	521,597.75				521,597.75	
Feb-19	521,597.75				521,597.75	
Mar-19	521,597.75				521,597.75	

Bank Reconciliation Statement as at: 31/08/2018 for Cash Book 2 Business Saver A/c 63253058

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Business Saver A/c 3058	31/08/2018	8	521,597.75
			<u>521,597.75</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
			0.00
			<u>521,597.75</u>
<u>Receipts not Banked/Cleared (Plus)</u>			
			0.00
			<u>521,597.75</u>
		Balance per Cash Book is :-	521,597.75
		Difference is :-	0.00

Bank Reconciliation Statement as at: 31/08/2018 for Cash Book 5 Petty Cash

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Petty Cash	31/08/2018	8	359.40
			<u>359.40</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
			<u>0.00</u>
			359.40
<u>Receipts not Banked/Cleared (Plus)</u>			<u>0.00</u>
			359.40
		Balance per Cash Book is :-	359.40
		Difference is :-	0.00

Bank Reconciliation Statement as at: 31/08/2018 for Cash Book 6 Youth Club Float

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Youth Club Float	31/08/2018	8	50.00
			<hr/> 50.00
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
			<hr/> 0.00
			50.00
<u>Receipts not Banked/Cleared (Plus)</u>			
			<hr/> 0.00
			50.00
		Balance per Cash Book is :-	50.00
		Difference is :-	0.00

Bank Reconciliation Statement as at: 31/08/2018 for Cash Book 7 Hospitality Float

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Hospitality Float	31/08/2018	8	75.00
			<u>75.00</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
			<u>0.00</u>
			75.00
<u>Receipts not Banked/Cleared (Plus)</u>			
			<u>0.00</u>
			75.00
		Balance per Cash Book is :-	75.00
		Difference is :-	0.00

Bank Reconciliation Statement as at: 31/08/2018 for Cash Book 8 Facilities float

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Facilities float	31/08/2018	8	47.90
			<hr/> 47.90
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
			<hr/> 0.00
			47.90
<u>Receipts not Banked/Cleared (Plus)</u>			
			<hr/> 0.00
			47.90
		Balance per Cash Book is :-	47.90
		Difference is :-	0.00

19.9.18	Float		
	20	20.00	
	10	250.00	
	5	30.00	
	2	4.00	
	1	8.00	
	0.5	0.50	
	0.2	1.40	
	0.1	0.50	
	0.05	0.35	
	0.02	0.18	
	0.01	1.12	
		<u>316.05</u>	IN TIN 19.9.18
			43.35 September receipts paid
		<u>359.40</u>	TOTAL RECEIPTS & TIN as at 31.8.18
		0.00	

Reconciliation to RBS

In tin b'wd 31.7.18	15.24	
Cash received (trf from bankings sheets)		
Trf in from cash takings 10.8.18	240.00	
Trf in from cash takings 10.8.18	105.00	
Trf in from cash takings 10.8.18	50.00	
	<u>410.24</u>	
Cash paid out in month	<u>50.84</u>	
= Cash in tin 31.7.18	359.40	0.00
Balance per RBS 31.7.18	<u>359.40</u>	

Petty cash expenses paid

Ref	Description	£
Aug 1	Milk / lemons	2.49
Aug 2	Top up facilities float	48.35
		<u>50.84</u>

PURCHASE DAYBOOK - PURCHASE LEDGER 1

Ledger No 1 for Month No 5

Order by Supplier A/c Number

Items marked with a * are disputed invoices.

Invoice Date	Invoice No	Order No	Supplier A/c Name	Supplier A/c Code	Net Value	VAT	Invoice Total	Nominal Ledger Analysis		Analysis Description
								A/C	Centre	
02/08/2018	709154		BACA	BACA01	34.44	6.89	41.33	4167	101	BACA work trousers
21/08/2018	INV-5059		BDP PUBLICATIONS	BDP001	420.00	0.00	420.00	4130	204	B & D Publications
30/08/2018	368/124818/19		CAME INSURANCE	CAME01	11,553.24	0.00	11,553.24	4070	101	Came, insurance 8.9.18-7.9.19
								4070	102	Came, insurance 8.9.18-7.9.19
								4070	103	Came, insurance 8.9.18-7.9.19
								4070	201	Came, insurance 8.9.18-7.9.19
22/08/2018	1129		CLUBS FOR YP	CFYP01	6,397.67	1,279.53	7,677.20	4057	213	Youth services Jul, Aug, Sep 18
31/08/2018	4999		COMPLETE GROUND MAN.	CGM001	1,159.17	231.83	1,391.00	4226	211	Complete GM, August grounds
31/08/2018	5018		COMPLETE GROUND MAN.	CGM001	100.00	20.00	120.00	4226	211	Complete GM, Errington Park
13/08/2018	229357125		EDMUNDSON ELEC.	EDMUND01	72.10	14.42	86.52	4227	101	Edmundson, tubes etc
14/08/2018	229357194		EDMUNDSON ELEC.	EDMUND01	85.92	17.18	103.10	4227	101	Edmundson Light Tubes
14/08/2018	4943799		ESPO	ESPO01	63.50	12.70	76.20	4151	102	ESPO cleaning etc
14/08/2018	4943800		ESPO	ESPO01	223.30	44.65	267.95	4151	101	ESPO Cleaning
14/08/2018	4943801		ESPO	ESPO01	22.84	4.57	27.41	4115	201	ESPO Stationery
31/08/2018	5439		NATALIE GREEN & CO.	GREE001	1,865.00	373.00	2,238.00	4050	201	5439/Natalie Green & Co
07/08/2018	10759765		NBC	NBC01	905.10	146.77	1,051.87	4065	202	NBC election training poll cds
13/08/2018	6058/18		P B ELECTRICAL SER.	PBE001	55.00	11.00	66.00	4225	102	PB Electrical fault repair
10/08/2018	20484		PERKINS FLORISTS	PERK01	41.67	8.33	50.00	4240	211	Perkins geraniums etc
10/08/2018	30985		PERKINS FLORISTS	PERK01	105.83	21.17	127.00	4240	211	Perkins geraniums etc
01/08/2018	SIN765266		PRS FOR MUSIC	PRS01	61.44	12.29	73.73	4062	101	PPL/PRS royalties
11/08/2018	101179823		RICOH	RICOH01	337.80	67.56	405.36	4106	201	Ricoh 1.8.18-31.10.18
								4107	201	Ricoh usage
09/07/2018	9056912513		ROYAL MAIL	ROYALMAIL	150.00	30.00	180.00	4116	204	Royal Mail postage newsletter
17/08/2018	9057155652		ROYAL MAIL	ROYALMAIL	-75.00	-15.00	-90.00	4116	204	9057155652/ROYAL MAIL
22/08/2018	K5611		SUPER COOL CENTRAL	SCC01	640.00	128.00	768.00	4226	101	Supercool maintenance
13/08/2018	126168		SLCC	SLCC01	680.00	136.00	816.00	4019	201	SLCC, Cilca JG/GY
31/08/2018	0001259427		SRCL LTD	SRCL	65.00	13.00	78.00	4226	101	SRCL Waste
15/08/2018	9216AZV155		TRAVIS PERKINS	TRAVIS01	50.52	10.10	60.62	4227	101	Travis, lights, hinges
				TOTAL INVOICES	25,014.54	2,573.99	27,588.53			25,014.54
				VAT ANALYSIS CODE E @ 0.00 %	11,724.49	0.00	11,724.49			

CREDIT NOTE
055

Retransmission - missing (invoiced)

Duston Parish Council

Printed On : 18/09/2018

PURCHASE DAYBOOK - PURCHASE LEDGER 1

PAYMENTS

At : 14:13

Ledger No 1 for Month No 5

Order by Supplier A/c Number

Items marked with a * are disputed invoices.

Invoice Date	Invoice No	Order No	Supplier A/c Name	Supplier A/c Code	Net Value	VAT	Invoice Total	Nominal Ledger Analysis				
								A/C	Centre	Amount		
16/08/2018	CHGAUG	DD	BARCLAYS	B0001	7.57	0.00	7.57	4125	201	7.57	CHGAUG/Barclays	
08/08/2018	0169530	DD	BOOKERS	BOOKERS01	36.97	5.20	42.17	4151	101	25.98	Bookers cleaning	
								4133	101	10.99	Bookers catering exp	
14/08/2018	0428530	DD	BOOKERS	BOOKERS01	197.29	37.46	234.75	4133	101	197.29	0428530/Bookers Cash & Carry	
09/08/2018	IN179233794	BACS	EDENRED	EDENRED	315.00	3.00	318.00	4000	201	315.00	IN179233794/EDENRED	
01/08/2018	INITIAL	DD	HEWLETT	HEWLETT	498.91	0.00	498.91	4502	201	448.91	INITIAL/Hewlett Packard	
								4135	201	50.00	HP - documentation fee	
01/08/2018	VAT	DD	HEWLETT	HEWLETT	0.00	1,552.35	1,552.35			0.00		
11/08/2018	400900901332	DD	HEWLETT	HEWLETT	448.91	0.00	448.91	4502	201	448.91	HP 1.10.18-31.12.18	
17/08/2018	27378134	DD	NISSAN FINANCE	NF001	247.12	49.25	296.37	4140	212	247.12	27378134/Nissan Finance	
06/08/2018	921715335/001	DD	SOUTHERN ELECTRIC	SSE01	1,063.07	212.61	1,275.68	4206	101	1,063.07	SSE 1.7.18-31.7.18	
31/08/2018	RCO1093585	DD	VEOLIA	V0002	297.71	59.54	357.25	4155	101	220.59	RCO1093585/Veolia ES (UK) Ltd	
								4155	102	77.12	RCO1093585/Veolia ES (UK) Ltd	
22/08/2018	B4-303117365	DD	VODAFONE	VODA01	17.78	3.55	21.33	4121	101	8.89	B4-303117365/Vodafone	
								4121	102	8.89	B4-303117365/Vodafone	
TOTAL INVOICES								3,130.33	1,922.96	5,053.29	3,130.33	
VAT ANALYSIS CODE E		@ 0.00 %			7.57	0.00	7.57					
VAT ANALYSIS CODE OTS		@ 0.00 %			1,247.82	0.00	1,247.82					
VAT ANALYSIS CODE S		@ 20.00 %			1,863.95	1,922.96	3,786.91					
VAT ANALYSIS CODE Z		@ 0.00 %			10.99	0.00	10.99					
TOTALS								3,130.33	1,922.96	5,053.29		

LD - ADDITIONAL

Ledger No 1 for Month No 5

Order by Supplier A/c Number

Items marked with a * are disputed invoices.

Invoice Date	Invoice No	Order No	Supplier A/c Name	Supplier A/c Code	Net Value	VAT	Invoice Total	A/C	Centre	Amount	Analysis Description
14/08/2018	0428531		BOOKERS	BOOKERS01	3.59	0.72	4.31	4133	101	3.59	0428531/Bookers Cash & Carry
31/08/2018	TVTOAUG		TV LICENSING	TV001	49.48	0.00	49.48	4062	101	49.48	TVTOAUG/TV Licensing
TOTAL INVOICES					53.07	0.72	53.79			53.07	
VAT ANALYSIS CODE OTS @ 0.00 %					49.48	0.00	49.48				
VAT ANALYSIS CODE S @ 20.00 %					3.59	0.72	4.31				
TOTALS					53.07	0.72	53.79				

Ledger No 1 for Month No 5
Order by Supplier A/c Number

Items marked with a * are disputed invoices.

Invoice Date	Invoice No	Order No	Supplier A/c Name	Supplier A/c Code	Net Value	VAT	Invoice Total	Nominal Ledger Analysis			
								A/C	Centre	Amount	Analysis Description
31/08/2018	PENSIONAUGA	DD	AVIVA	AVIVA001	83.28	0.00	83.28	4000	101	45.42	PENSIONAUGA/VIVA/VIVA
31/08/2018	HMRCAUG	BACS	HMRC	HMRC01	5,111.23	0.00	5,111.23	4005	201	37.86	PENSIONAUGA/VIVA/VIVA
								4005	201	292.49	HMRCAUG/HMRC PAYE & NI
								4005	101	764.46	HMRCAUG/HMRC PAYE & NI
								4005	102	531.24	HMRCAUG/HMRC PAYE & NI
								4000	201	1,052.42	HMRCAUG/HMRC PAYE & NI
								4000	101	1,452.25	HMRCAUG/HMRC PAYE & NI
								4000	102	1,018.37	HMRCAUG/HMRC PAYE & NI
31/08/2018	LGSSAUG	BACS	NCC - PENSION	LPGS	5,033.23	0.00	5,033.23	4000	201	211.47	LGSSAUG/Employers & School Adm
								4000	101	420.95	LGSSAUG
								4000	102	325.80	LGSSAUG
								4006	201	901.89	LGSSAUG
								4006	101	1,857.08	LGSSAUG
								4006	102	1,316.04	LGSSAUG
31/08/2018	SALARYAUG	Autofay	SALARIES	SALARIES01	13,976.62	0.00	13,976.62	4000	201	2,988.60	SALARYAUG/STAFF SALARIES
								4000	101	6,543.54	SALARYAUG/STAFF SALARIES
								4000	102	4,444.48	SALARYAUG/STAFF SALARIES
								TOTAL INVOICES		24,204.36	24,204.36
								VAT ANALYSIS CODE OTS @ 0.00 %		0.00	24,204.36
								TOTALS		24,204.36	24,204.36

Bank Reconciliation Statement as at: 31/08/2018 for Cash Book 1 Current A/c 03573680

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Barclays Community A/c 3680	31/08/2018	8	63,513.83
			<u>63,513.83</u>

Unpresented Cheques (Minus)Amount

27/04/2018 102971	Sara Spade Music	310.00	(cheque now replaced)
23/08/2018 102125	Natalie Green & Co	3,474.00	
23/08/2018 103057	Northants CALC	150.00	
23/08/2018 103058	Barnett Landscapes Ltd	672.00	
23/08/2018 103059	TOP SECURITY RANGERS UK	582.00	
23/08/2018 103060	Complete Ground Management	1,847.00	
23/08/2018 103121	ESPO	218.85	
23/08/2018 103122	BACA Safety & Workwear	83.93	
23/08/2018 103123	2commune Limited	1,170.00	
23/08/2018 103126	Stu Phipps	210.00	
23/08/2018 103127	Perkins Florists	297.40	
23/08/2018 103128	Stannah Lift Services Ltd	244.58	
23/08/2018 103129	Mark Arrowsmith	180.00	
23/08/2018 103130	Stage Right Productions	1,050.00	
23/08/2018 103131	K & J Hird Ltd	72.00	
23/08/2018 103132	Super Cool Central	231.00	
23/08/2018 103133	SRCL Ltd	39.00	
23/08/2018 103134	Performing Rights Society Ltd	791.44	
23/08/2018 103124	ROYAL MAIL	90.00	
05/02/2018 102889	Perkins Florists	38.00	
08/03/2018 102914	G Old	35.00	
			<u>11,786.20</u>
			51,727.63

Receipts not Banked/Cleared (Plus)

0.00

51,727.63

Balance per Cash Book is :-

51,727.63

Difference is :-

0.00

Summary Income & Expenditure by Budget Heading 31/08/2018

Month No : 5

Cost Centre Report

		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available
101 Duston Community Centre	Expenditure	236,401	113,923	253,889	139,966		139,966
	Income	257,189	139,308	259,389	-120,081		
102 St Lukes Community Centre	Expenditure	161,824	70,379	156,025	85,647		85,647
	Income	126,832	62,679	161,275	-98,596		
103 Duston Sports Centre	Expenditure	26,122	14,872	26,500	11,628		11,628
	Income	30,000	13,250	26,500	-13,250		
201 Administration	Expenditure	210,362	58,343	136,044	77,701		77,701
	Income	117,197	56,197	111,821	-55,624		
202 Civic Expenditure	Expenditure	3,700	905	8,400	7,495		7,495
	Income	8,800	4,200	8,400	-4,200		
Grants	Expenditure	1,872	3,750	10,500	6,750		6,750
	Income	10,500	5,250	10,500	-5,250		
204 Communications	Expenditure	6,124	2,259	11,500	9,241		9,241
	Income	10,750	5,500	11,000	-5,500		
210 Planning	Expenditure	0	0	1,000	1,000		1,000
	Income	700	500	1,000	-500		
211 Environment	Expenditure	47,714	9,546	68,000	58,454		58,454
	Income	58,010	21,500	43,000	-21,500		
212 Parish Van	Expenditure	3,423	1,591	3,600	2,009		2,009
	Income	3,600	1,800	3,600	-1,800		
213 Youth	Expenditure	26,138	12,825	27,590	14,765		14,765
	Income	27,623	13,595	27,590	-13,995		
215 Events	Expenditure	5,977	5,025	10,000	4,975		4,975
	Income	20,912	2,093	3,750	-1,657		
INCOME - EXPENDITURE TOTALS							
	Expenditure	729,657	293,416	713,048	419,632	0	419,632
	Income	672,113	325,873	667,825	-341,952		
	Net Expenditure over Income	57,545	-32,457	45,223	77,680		

Ledger No 1 for Month No 5

Items marked with a * are disputed invoices.

Order by Supplier A/c Number

Nominal Ledger Analysis

Invoice Date	Invoice No	Order No	Supplier A/c Name	Supplier A/c Code	Net Value	VAT	Invoice Total	A/C	Centre	Amount	Analysis Description
16/08/2018	CHGAUG	DD	BARCLAYS	B0001	7.57	0.00	7.57	4125	201	7.57	CHGAUG/Barclays
08/08/2018	0169530	DD	BOOKERS	BOOKERS01	36.97	5.20	42.17	4151	101	25.98	Bookers cleaning
14/08/2018	0428530	DD	BOOKERS	BOOKERS01	197.29	37.46	234.75	4133	101	10.99	Bookers catering exp
09/08/2018	IN179233794	BACS	EDEDENRED	EDENRED	315.00	3.00	318.00	4000	201	197.29	0428530/Bookers Cash & Carry
01/08/2018	INITIAL	DD	HEWLETT	HEWLETT	498.91	0.00	498.91	4502	201	315.00	IN179233794/EDEDENRED
01/08/2018	VAT	DD	HEWLETT	HEWLETT	0.00	1,552.35	1,552.35	4135	201	448.91	INITIAL/Hewlett Packard
11/08/2018	400900901332	DD	HEWLETT	HEWLETT	448.91	0.00	448.91	4502	201	50.00	HP - documentation fee
17/08/2018	27378134	DD	NISSAN FINANCE	NF001	247.12	49.25	296.37	4140	212	0.00	
06/08/2018	921715335/001	DD	SOUTHERN ELECTRIC	SSE01	1,063.07	212.61	1,275.68	4206	101	448.91	HP 1.10.18-31.12.18
31/08/2018	RCO1093585	DD	VEOLIA	V0002	297.71	59.54	357.25	4155	101	247.12	27378134/Nissan Finance
22/08/2018	B4-303117365	DD	VODAFONE	VODA01	17.78	3.55	21.33	4121	101	1,063.07	SSE 1.7.18-31.7.18

TOTAL INVOICES 3,130.33 1,922.96 5,053.29

VAT ANALYSIS CODE E	@ 0.00 %	7.57	0.00	7.57
VAT ANALYSIS CODE OTS	@ 0.00 %	1,247.82	0.00	1,247.82
VAT ANALYSIS CODE S	@ 20.00 %	1,863.95	1,922.96	3,786.91
VAT ANALYSIS CODE Z	@ 0.00 %	10.99	0.00	10.99

TOTALS 3,130.33 1,922.96 5,053.29

3,130.33

DD - ADDITIONAL

Ledger No 1 for Month No 5

Order by Supplier A/c Number

Items marked with a * are disputed invoices.

Invoice Date	Invoice No	Order No	Supplier A/c Name	Supplier A/c Code	Net Value	VAT	Invoice Total	A/C	Centre	Amount	Analysis Description	
14/08/2018	0428531		BOOKERS	BOOKERS01	3.59	0.72	4.31	4133	101	3.59	0428531/Bookers Cash & Carry	
31/08/2018	TVTOAUG		TV LICENSING	TV001	49.48	0.00	49.48	4062	101	49.48	TVTOAUG/TV Licensing	
TOTAL INVOICES										53.79		
VAT ANALYSIS CODE OTS @ 0.00 %					49.48	0.00	49.48					
VAT ANALYSIS CODE S @ 20.00 %					3.59	0.72	4.31					
TOTALS										53.07	0.72	53.79

Ledger No 1 for Month No 5

Order by Supplier A/c Number

Items marked with a * are disputed invoices.

Invoice Date	Invoice No	Supplier A/c Name	Supplier A/c Code	Net Value	VAT	Invoice Total	Nominal Ledger Analysis			Amount	Analysis Description
							A/C	Centre	Amount		
31/08/2018	PENSIONAUGA	AVIVA	AVIVA001	83.28	0.00	83.28	4000	101	45.42	PENSIONAUGA/VIVA/VIVA	
							4006	101	37.86	PENSIONAUGA/VIVA/VIVA	
31/08/2018	HMRCAUG	HMRC	HMRC01	5,111.23	0.00	5,111.23	4005	201	292.49	HMRCAUG/HMRC PAYE & NI	
							4005	101	764.46	HMRCAUG/HMRC PAYE & NI	
							4005	102	531.24	HMRCAUG/HMRC PAYE & NI	
							4000	201	1,052.42	HMRCAUG/HMRC PAYE & NI	
							4000	101	1,452.25	HMRCAUG/HMRC PAYE & NI	
							4000	102	1,018.37	HMRCAUG/HMRC PAYE & NI	
31/08/2018	LGSSAUG	NCC - PENSION	LPGS	5,033.23	0.00	5,033.23	4000	201	211.47	LGSSAUG/Employers & School Adm	
							4000	101	420.95	LGSSAUG	
							4000	102	325.80	LGSSAUG	
							4006	201	901.89	LGSSAUG	
							4006	101	1,857.08	LGSSAUG	
							4006	102	1,316.04	LGSSAUG	
31/08/2018	SALARYAUG	SALARIES	SALARIES01	13,976.62	0.00	13,976.62	4000	201	2,988.60	SALARYAUG/STAFF SALARIES	
							4000	101	6,543.54	SALARYAUG/STAFF SALARIES	
							4000	102	4,444.48	SALARYAUG/STAFF SALARIES	

TOTAL INVOICES 24,204.36 0.00 24,204.36

VAT ANALYSIS CODE OTS @ 0.00 % 0.00 24,204.36

TOTALS 24,204.36 0.00 24,204.36

Bank Reconciliation Statement as at: 31/08/2018 for Cash Book 1 Current A/c 03573680

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Barclays Community A/c 3680	31/08/2018	8	63,513.83
			<u>63,513.83</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
27/04/2018 102971 Sara Spade Music		310.00	(Cheque now replaced)
23/08/2018 102125 Natalie Green & Co		3,474.00	
23/08/2018 103057 Northants CALC		150.00	
23/08/2018 103058 Barnett Landscapes Ltd		672.00	
23/08/2018 103059 TOP SECURITY RANGERS UK		582.00	
23/08/2018 103060 Complete Ground Management		1,847.00	
23/08/2018 103121 ESPO		218.85	
23/08/2018 103122 BACA Safety & Workwear		83.93	
23/08/2018 103123 2commune Limited		1,170.00	
23/08/2018 103126 Stu Phipps		210.00	
23/08/2018 103127 Perkins Florists		297.40	
23/08/2018 103128 Stannah Lift Services Ltd		244.58	
23/08/2018 103129 Mark Arrowsmith		180.00	
23/08/2018 103130 Stage Right Productions		1,050.00	
23/08/2018 103131 K & J Hird Ltd		72.00	
23/08/2018 103132 Super Cool Central		231.00	
23/08/2018 103133 SRCL Ltd		39.00	
23/08/2018 103134 Performing Rights Society Ltd		791.44	
23/08/2018 103124 ROYAL MAIL		90.00	
05/02/2018 102889 Perkins Florists		38.00	
08/03/2018 102914 G Old		35.00	
			<u>11,786.20</u>
			51,727.63
<u>Receipts not Banked/Cleared (Plus)</u>			
			<u>0.00</u>
			51,727.63
		Balance per Cash Book is :-	51,727.63
		Difference is :-	0.00