



## DUSTON PARISH COUNCIL

Parish Office  
Duston Community Centre  
Pendle Road  
NORTHAMPTON  
NN5 6DT

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Email: [office@duston-pc.gov.uk](mailto:office@duston-pc.gov.uk)  
Web: [www.duston-pc.gov.uk](http://www.duston-pc.gov.uk)  
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### ENGAGEMENT AND ENVIRONMENT COMMITTEE

Cllr Matthew Golby (Chair), Cllr David Huffadine-Smith (Vice-Chair), Cllr Mike Ingram,  
Cllr Paul Anderson, Cllr Paul Enright-King, Cllr John Caswell  
Cllr Shaun Pape, Cllr Sandie Maitland, Cllr Ken Clarke

19<sup>th</sup> October 2018

Dear Councillor,

You are hereby summoned to a meeting of Duston Parish Council in Duston Community Centre, Pendle Road, Duston, NN5 6DT on **Thursday 25<sup>th</sup> October 2018 at 6:15pm** when the following business will be transacted.

### AGENDA

**27. To receive apologies for absence**

**28. To receive and approve the minutes of the meeting held on Thursday 13<sup>th</sup> September 2018 -(APPENDIX A)**

**29. To receive declarations of interest under the Council's Code of Conduct related to business on the agenda** (Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business).

**30. Public participation session** (Persons wishing to address Council may register their intention to do so at the above address by telephone or email by 12 noon on the day of the meeting and may speak for a maximum of 3 minutes).

Please note, this is a public meeting and you may be filmed, recorded and published. Copies of all council papers are available to download at [www.duston-pc.gov.uk](http://www.duston-pc.gov.uk)

### **31. Duston In Bloom**

- To receive a verbal update on In Bloom 2018

### **32. Vehicle Activated Signs**

The Council is recommended to agree (APPENDIX B):

Purchase two mobile Vehicle Activation Signs (with extended life battery) to place in various locations, as stated in Appendix B, within the civil parish of Duston.

### **33. New Play/Exercise Equipment**

The Council is recommended to agree (APPENDIX C):

- a) Ask Northampton Borough Council to renovate, using Section 106 monies, the children's play equipment at Melbourne Park.
- b) Ask Northampton Borough Council, using Section 106 monies, to purchase adult exercise equipment.
- c) To decide the best location for the Exercise Equipment, being either:  
Melbourne Park, to enhance the St Luke's Site  
OR  
Errington Park, a central location in the Parish.

**Justin Gleich**

***Signed on original***

**Clerk to Duston Parish Council**



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**ENGAGEMENT AND ENVIRONMENT COMMITTEE****MINUTES 13<sup>th</sup> SEPTEMBER 2018**

CHAIRMAN OF COMMITTEE: Councillor Huffadine-Smith, in the Chair

PRESENT: Cllr Ingram, Cllr Anderson, Cllr Enright-King, Cllr Caswell, Cllr Pape, Cllr Maitland, Cllr Clarke.

IN ATTENDANCE:

Justin Gleich – Parish Clerk,  
Gary Youens – Deputy Parish Clerk

**18. To receive apologies for absence**

Cllr Golby

**19. To receive and approve the minutes of the meeting held on 19<sup>th</sup> July 2018 -**

It was RESOLVED that:

- Approve the minutes of the previous meeting and the Chairman authorised to sign the same (APPENDIX A).

**20. To receive declarations of interest under the Council's Code of Conduct related to business on the agenda**

None

**21. Public participation session**

Judith Sansom addressed the Council on item 24.

**22. Duston Fun Day**

It was RESOLVED:

- To note the report from the Business & Community Development Manager.
- To have Duston Fun Day on Sunday 30<sup>th</sup> June 2019 on St. Luke's Field.

**23. Grit / Salt Bins**

It was RESOLVED:

- The Clerk to investigate whether in future gritting can be incorporated into the duties of a member of staff.

**24. Litter**

It was RESOLVED:

- The Clerk to come back to Committee, in due course, with proposals of how a member of staff could have a litter picking role in future.

**25. Newsletter**

It was RESOLVED:

- The latest newsletter was noted with suggested amendments.

**26. Benches**

It was RESOLVED:

- To purchase a World War One Commemorative Bench to replace the one that has been removed on Berrywood Road.

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## DUSTON PARISH COUNCIL

Committee: Engagement and Environment Committee

Date: Thursday 25<sup>th</sup> October 2018

Agenda Item: 32. Vehicle Activated Signs

### **1. Purpose**

Report following the resolution passed by Engagement & Environment Committee on 7<sup>th</sup> June 2018 on Vehicle Activated Signs.

### **2. Background**

2.1 Following feedback from local residents regarding speeding on Main Road, Engagement and Environment Committee considered Vehicle Activated Signs (VAS) for Main Road and other parts of Duston.

2.2 Northamptonshire County Council currently have a "Self-purchase Vehicle Activated Sign (VAS) Scheme for parish councils". Steve Barber, from Northamptonshire County Council, attended the Engagement and Environment Committee on 7<sup>th</sup> June 2018 and gave a presentation about the scheme.

2.4 Using Highways data they have recommended choosing the following locations in Duston for VAS:

- Main Road – Junction with Grafton Way
- Main Road – Outside House no 268a
- Main Road – Opposite Eldean Road
- Main Road – Opposite House No 188
- Main Road – Adjacent House No 252
- Main Road – Adjacent House No 140
- Main Road – Adjacent House No 162
- Main Road – Adjacent House No 141
- Main Road – Adjacent junction with Berrywood Rd
- Main Road – Opposite House No 46
- Main Road – Adjacent House no 69
- Main Road – Adjacent Meeting Lane
- Berrywood Road – Adjacent Vets Surgery

Berrywood Road – A short distance Kent Road side of House No 15  
Berrywood Road – Adjacent School, Berrywood Road - Adjacent School  
Berrywood Road – Adjacent Weggs Farm Road

### **3. Issues**

4.1 The cost of purchasing is as follows:

4.2 To carry out this function Duston Parish Council needs to complete a Section 50 notice and pay a fee of £300.

4.3 By moving the sign around village drivers do not become indifferent about it as can happen with fixed signs. This would encourage safer driving and improve road safety in Duston.

4.4 Duston Parish Council could consider rolling out VAS to other parts of the Parish in the future at a cost of £27 per site.

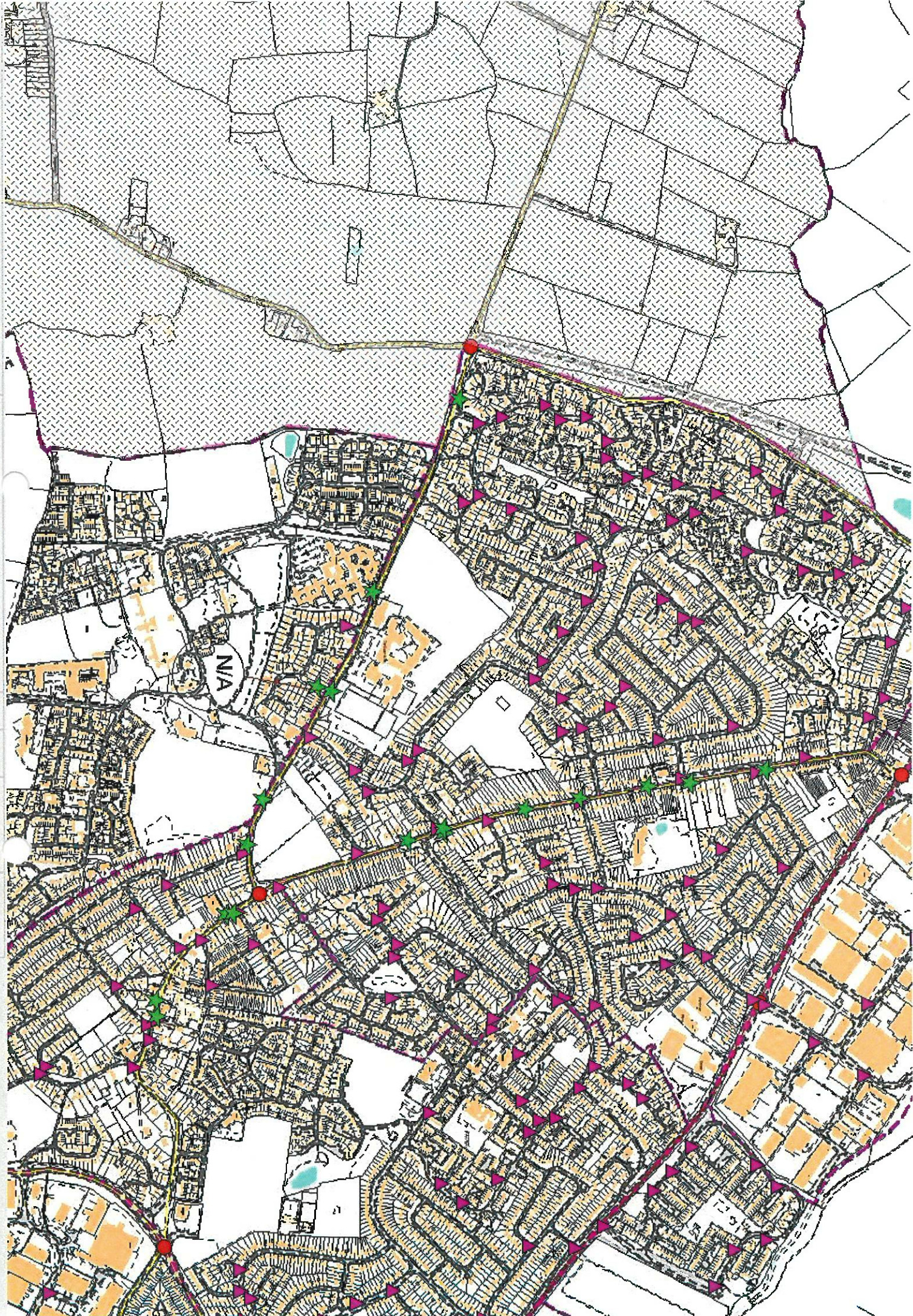
4.5 All quotes have not been received at time of publication but are expected to be in the region of £6,000 to £7,000 (plus VAT) for 2 signs and accompanying equipment. A more precise figure will be available for the Committee on 25<sup>th</sup> October 2018.

### **4. Recommendations**

The Council is recommended to **AGREE:**

Purchase two mobile Vehicle Activation Signs (with extended life battery) to place in various locations, as stated in 2.4, within the civil parish of Duston. Two signs would give more scope for it to be rolled out in other parts of Duston in the future.









## DUSTON PARISH COUNCIL

Committee: Engagement and Environment Committee

Date: Thursday 25<sup>th</sup> October 2018

Agenda Item: 33. New Play/Exercise Equipment

### **1. Purpose**

Report following the resolution passed by Engagement & Environment Committee on 19<sup>th</sup> July 2018 on New Play / Exercise Equipment.

### **2. Background**

2.1 Most Parks and Open Spaces are owned and managed by Northampton Borough Council. They are currently maintained by the Borough Council's contractor Veolia.

2.2 There is currently play equipment on Mendip Park, Melbourne Park, Errington Park, Grafton Park, Triumph Gardens, the Quarry and Westbury Close. The Clerk and Deputy Clerk have visited each of these areas, following the resolution passed by Committee, and it is clear much of the play equipment needs renovating and modernising with some new equipment.

2.3 Both the Clerk and Deputy Clerk have met with the relevant officers at Northampton Borough Council and it is clear there is no budget in place to update and refresh existing play in the near future. For example, the swings in Mendip Park have been judged to be unsafe and have been removed indefinitely.

2.5 There is currently no adult exercise equipment in Duston.

2.6 For Duston there is £40,000 of Section 106 (S106) money earmarked for "towards the off-site provision of play equipment which shall include the provision of appropriate equipped areas of play." As Northampton Borough Council are the custodians of the S106 they will conduct the procurement of equipment.

### 3. Issues

3.1 Much of the play equipment needs to be renovated and in some instances replaced with new equipment. Duston Parish Council should at some point in the near future consider whether it upgrades other play equipment.

3.2 Duston Parish Council is due to consider whether it takes on the freehold of the parks in the future, which have most of the play equipment in them.

3.3 The Clerk has sought expert advice from play/gym equipment specialists, who advised Melbourne Park and Errington Park as the most suitable location for exercise equipment.

### 4. Recommendations

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The Council is recommended to **AGREE:**

- a) Ask Northampton Borough Council to renovate, using Section 106 monies, the children's play equipment at Melbourne Park.
- b) Ask Northampton Borough Council, using Section 106 monies, to purchase adult exercise equipment.
- c) To decide the best location for the Exercise Equipment, being either:
  - Melbourne Park, to enhance the St Luke's Site

OR

  - Errington Park, a central location in the Parish.



## DUSTON PARISH COUNCIL

(AMENDED)

Committee: Engagement and Environment Committee

Date: Thursday 25<sup>th</sup> October 2018

Agenda Item: 32. Vehicle Activated Signs

### 1. Purpose

Report following the resolution passed by Engagement & Environment Committee on 7<sup>th</sup> June 2018 on Vehicle Activated Signs.

### 2. Background

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2.3 Using Highways data they have recommended choosing the following locations in Duston for VAS:

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- Main Road – Adjacent Meeting Lane

Berrywood Road – Adjacent Vets Surgery  
Berrywood Road – A short distance Kent Road side of House No 15  
Berrywood Road – Adjacent School, Berrywood Road - Adjacent School  
Berrywood Road – Adjacent Weggs Farm Road

### **3. Issues**

#### 3.1 Equipment to be purchased by Duston Parish Council:

2 Vehicle Activated Signs  
2 Spare Batteries  
Battery Charger  
Mounting Points for 17 locations  
Ancillary software and electronics  
Maintenance & Additional Warranty Costs

Officers have obtained three quotes in accordance with the Council's Financial Regulations, which range between £5,522 - £6534 + VAT.

3.2 To carry out this function Duston Parish Council needs to complete a Section 50 notice and pay a fee of £300.

3.3 By moving the sign around village drivers do not become indifferent about it as can happen with fixed signs. This would encourage safer driving and improve road safety in Duston.

3.4 Duston Parish Council could consider rolling out VAS to other parts of the Parish in the future at a cost of between £27 to £57 depending on suppliers.

### **4. Recommendations**

The Council is recommended to **AGREE:**

Purchase two mobile Vehicle Activation Signs (with extended life battery) to place in various locations, as stated in 2.3, within the civil parish of Duston. Two signs would give more scope for it to be rolled out in other parts of Duston in the future.