



DUSTON PARISH COUNCIL

Parish Office
Duston Community Centre
Pendle Road
NORTHAMPTON
NN5 6DT

Tel: 01604 583626
Email: office@duston-pc.gov.uk
Web: www.duston-pc.gov.uk
Twitter: @Duston_PC
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ANNUAL MEETING

10th May 2019

Dear Councillor,

You are hereby summoned to a meeting of Duston Parish Council in Duston Community Centre, Pendle Road, Duston, NN5 6DT on **Thursday 16th May 2019 7pm** when the following business will be transacted.

AGENDA

- 1. Election of Chairman of the Council**
 - To elect a Chairman of the Council for ensuing municipal year
- 2. Declaration of Acceptance of Office**
 - To receive the Chairman's Declaration of Acceptance of Office
- 3. Election of Vice Chairman**
 - To elect a Vice Chairman of the Council for ensuing municipal year.
- 4. Apologies for Absence**
- 5. To receive and approve the minutes of the meeting held on 10th May 2018- (APPENDIX A)**

Please note, this is a public meeting and you may be filmed, recorded and published. Copies of all council papers are available to download at www.duston-pc.gov.uk

6. **To receive declarations of interest under the Council's Code of Conduct related to business on the agenda** (Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business).
7. **Public participation session** (Persons wishing to address Council may register their intention to do so at the above address by telephone or email by 12 noon on the day of the meeting and may speak for a maximum of 3 minutes).
8. **Police Report – (APPENDIX B)**
9. **Annual Calendar of Meetings – (APPENDIX C)**

10. **Appointment of Standing Committees**
 - To approve the appointment of Chairs, Vice-Chairs and Councillors to the Council's Standing Committees (Planning, Finance & General Purposes, Environment & Engagement) 2019/20.
11. **Subscription to National Association of Local Councils**
 - To approve the renewal of annual NALC/NCALC subscription 2019/20.

Justin Gleich
Signed on original
Clerk to Duston Parish Council



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ANNUAL MEETING

Minutes 10th May 2018

PRESENT: Cllrs John Caswell, Paul Anderson, Matt Golby, Paul Enright-King, Shaun Pape, Mike Pepper, Mike Ingram, Alan Bottwood, David Huffadine-Smith, Suresh Patel

IN ATTENDANCE:

Justin Gleich – Parish Clerk,
Gary Youens – Deputy Parish Clerk

1. Election of Chairman of the Council

It was RESOLVED that:

- Cllr John Caswell was elected as Chairman of the Council.

2. Declaration of Acceptance of Office

It was RESOLVED that:

- Cllr John Caswell signed the declaration of office.

3. Election of Vice Chairman

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It was RESOLVED that:

- Cllr Mike Ingram was elected as Vice-Chairman of the Council.

4. To receive apologies for absence

Cllr Ken Clarke

5. To receive and approve the minutes of the meeting held on 25th May 2017- (APPENDIX A)

It was RESOLVED that:

- The minutes of the Annual Meeting 25th May 2017 (APPENDIX A) were approved.

6. To receive declarations of interest under the Council's Code of Conduct related to business on the agenda (Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business).

None.

7. Public participation session (Persons wishing to address Council may register their intention to do so at the above address by telephone or email by 12 noon on the day of the meeting and may speak for a maximum of 3 minutes).

None.

8. Police Report – (APPENDIX B)

It was RESOLVED that:

- To note the Police Report (APPENDIX B)

9. Appointment of Standing Committees

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It was RESOLVED that:

- Membership of the Planning Committee would be Cllr Shaun Pape, Cllr Mike Ingram, Cllr Mike Pepper, Cllr Alan Bottwood.
- Membership of the Engagement and Environment Committee would be Cllr David Huffadine-Smith, Cllr Matthew Golby, Cllr Paul Anderson, Cllr Mike Ingram, Cllr Shaun Pape, Cllr Paul Enright-King.
- Membership of the Finance and General Purposes would be Cllr Paul Anderson, Cllr Mike Ingram, Cllr John Caswell, Cllr Mike Pepper, Cllr David Huffadine-Smith, Cllr Alan Bottwood

10. Annual Calendar of Meetings

It was RESOLVED that:

- To approve Option 2 as set out in APPENDIX C.

PC 717 Sarah WHITEHEAD
 PCSO 7140 Lee SHELTON
 PCSO 7088 Victoria WAKELING



Northamptonshire Police
 Northampton Neighbourhood Policing Team
 Mereway Fire & Police Station
 MEREWAY
 Northampton
 NN4 8BW

Telephone: 101

Follow us on Twitter:  @NptonPolice @PC717Sazzles

Wednesday 1st May 2019

Duston Parish Council police report.

Ladies and Gents,

Crime Figures – April 2019.

	Burglary Dwelling	Burglary Non Dwelling	Criminal Damage	Vehicle Crime	Other Offences
New Duston	3	1	0	4	3
Old Duston	2	0	3	16	25
Ryehill	0	0	3	1	15

The 'other offence' figures cover reports such as domestic incidents and all violent crime offences, all theft offences, drugs possession, weapon possession, public order, action fraud offences, harassment, hate incidents and robbery.

Burglary and vehicle crime offences remain of concern across the Upton & Duston beat as a whole. Residents are encouraged to look out for one another and to report anything of a suspicious nature via 101 or 999 appropriately. **If you have any CCTV or doorbell footage of 'suspicious individuals' please let the team know, so it can be viewed for possible identification purposes.**

Northamptonshire Neighbourhood Alert is a free messaging service that allows Northamptonshire Police, Neighbourhood Watch and other partner organisations to keep you informed about issues on your area that are relevant to you. Once you've signed up, you'll receive information about crime and suspicious activity where you live or work – helping to prevent and detect crime and anti-social behaviour.

For more information and to sign up, visit:
www.northamptonshireneighbourhoodalert.co.uk

Northamptonshire Police – Fighting crime, protecting people.

CRIMESTOPPERS 0800 555 111

'If you have any information about an offence you can contact the independent crime-fighting charity Crimestoppers anonymously on the above number or through their anonymous online form at www.crimestoppers-uk.org. No personal details are taken, information cannot be traced or recorded and you will not go to court.'

Our team's #BlueButterfly key messages are:

- We all have the right to feel safe, all of the time.
- We can talk with someone about anything, even if it feels awful or small.
- We all have a responsibility to respect the rights of others to feel safe.

We would ask that all adults work alongside us, respecting and reinforcing these simple messages to both young and older residents.

We would ask if residents wish to report anything at all, that they call 101 for non-emergencies or 999 for crimes in progress or life threatening situations.

Prefer to report on line? Please visit: <http://www.northants.police.uk/contact>

For those who do not wish to report incidents directly to the police, we would ask that you contact **CrimeStoppers** on **0800 555 111**.

We encourage all residents to report anti-social behaviour via 101 (whether or not you need an officer to attend) as it helps us to plan our patrols and to be in the right areas at the right time.

Anti-social behaviour isn't only caused by 'young people' – if you are affected, please do let us know.

Anti-social behaviour includes but is not limited to:

- Disruptive, noisy behaviour in otherwise quiet neighbourhoods.
- Night time noise from houses or gardens, especially between 11pm & 7am.
- Threatening, drunken or 'yobbish' behaviour.
- Vandalism, graffiti and fly-posting.
- Dealing or buying drugs on the street.
- Litter and fly-tipping rubbish.
- Aggressive begging.
- Drinking in the street.
- Setting off fireworks late at night.
- Abandoning cars on the street.

General parking issues were decriminalised some years ago. All but obstruction offences are now dealt with by the County Council – please visit their website for further guidance or advice:
<http://www.northamptonshire.gov.uk/en/councilservices/Transport/parking>

Follow us on Twitter -  **@NptonPolice @PC717Sazzles** - for regular updates specific to Duston & Upton and / or general crime prevention advice.

Kind regards, Sarah ☺ (PC 717 WHITEHEAD).

Northamptonshire Police – Fighting crime, protecting people.

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DUSTON PARISH COUNCIL

Committee: Annual Council

Date: Thursday 16th May 2019

Agenda Item: 9. Annual Calendar of Meetings 2019/2020

1. Purpose

To approve the annual calendar of meetings for 2019/20

2. Introduction

2.1 Standing Orders require that the annual meeting calendar must be set at the Annual Council Meeting each May.

3. Background

3.1 It is proposed that Full Council and the Engagement and Environment Committees continue to meet on a six weekly basis on the same evening. The Engagement and Environment Committee will meet from 6pm, and Full Council at 7pm.

3.2 Previously, the Finance and General Purposes Committee met on the first Thursday of each month, but this was changed for 2018/19 to facilitate the approval of cheque payments. Changes to the payments system in the Financial Regulations (December 2019) means that the committee can again meet on the first Thursday of each month.

3.3 As is customary, no meetings are scheduled for the month of August.

3.4 Council is reminded that local elections will be held on 7th May 2020.

4. Proposed meeting schedule 2019/20

Full Council and Engagement and Enterprise Committee

13th June 2019

25th July 2019

12th September 2019

23rd October 2019

12th December 2019

16th January 2020

27th February 2020

9th April 2020

Annual Meeting

21st May 2020

Parish Meeting

28th May 2020

Planning Committee/Finance and General Purposes Committee

6th June 2019

4th July 2019

5th September 2019

3rd October 2019

7th November 2019

5th December 2019

6th February 2020

5th March 2020

2nd April 2020

4. Recommendations

The Council is recommended to **AGREE:**

- To approve the proposed meeting agenda for 2019/20