



**DUSTON PARISH COUNCIL**

Duston Parish Council  
Duston Community Centre  
Pendle Road  
Duston  
Northampton  
NN5 6DT

**Environment and Engagement Committee**

14<sup>th</sup> January 2021

Dear Councillor,

You are hereby summoned to a meeting of Duston Parish Council on **Thursday 21<sup>st</sup> January 2021 at 7pm** when the following business will be transacted.

<https://zoom.us/j/5414793137?pwd=U1FxWHNiWTVSaGNEb1V0UDdUT2RxUT09>

Meeting ID: 541 479 3137

Passcode: 641649

**AGENDA**

**35. To receive apologies for absence**

**36. To receive and approve the minutes of the meeting held on Thursday 19<sup>th</sup> November 2020**

**37. To receive declarations of interest under the Council's Code of Conduct related to business on the agenda** (Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business).

**38. Public Participation Session**

*(Persons wishing to address the committee on an agenda item may register their intention to do so by telephone or email by 12 noon on the day of the meeting and may speak for a maximum of 3 minutes).*

**39. Report of the Wellbeing Working**

- To discuss the draft report of the Wellbeing Working Party

**40. Affinity Day Care**

- To discuss ways in which the parish council may work with Affinity Day Care.

**41. Informal Book Exchange**

- To discuss establishing a book exchange scheme.

**42. Parking**

- To discuss parking issues in Duston and possible solutions.

**43. Grant Application Forms**

- To consider amendments and updates to the council's grant application form.

**44. Councillor Emergency Information Card**

- To discuss content for councillor emergency information card.

**45. Duston Calendar 2022**

- To discuss the production of a local calendar for 2022

**Justin Gleich**  
**Duston Parish Clerk**  
**(signed on original)**



**DUSTON PARISH COUNCIL**

APPENDIX A

Duston Parish Council  
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Northampton  
NN5 6DT

**Environment and Engagement Committee**  
**MINUTES 19<sup>th</sup> November 2020**

**CHAIR:** Councillor S Maitland

**PRESENT:** Cllrs Huffadine-Smith, Bottwood, Enright-King, Stonehouse

**IN ATTENDANCE:**

Gary Youens – Deputy Parish Clerk

**27. To receive apologies for absence**

- Cllrs Golby, Pape

**28. To receive and approve the minutes of the meeting held on Thursday 15<sup>th</sup> October 2020 (APPENDIX A)**

- Committee agreed to approve the draft minutes of the Committee meeting on 15<sup>th</sup> October 2020 and authorised the Chairman to sign the same.

**29. To receive declarations of interest under the Council's Code of Conduct related to business on the agenda.**

- There were none.

### **30. Public Participation Session**

- There were no members of the public registered to speak.

### **31. Care Services for Vulnerable Residents at St Luke's**

- Committee received an update on the provision of care services for elderly and vulnerable people at St Luke's Centre.

### **32. Wellbeing Working Party Update**

It was RESOLVED:

- To note the update.
- To present a final report at the Full Council meeting on 14<sup>th</sup> January 2021.

### **33. Tree Planting Working Party**

It was RESOLVED:

- To present the report (APPENDIX B) to Full Council on 3<sup>rd</sup> December 2020.

### **34. Councillor Emergency Information Cards**

It was RESOLVED:

- To agree the report (APPENDIX C) and complete in time for the Parish Council election in May 2021.