

**DUSTON PARISH COUNCIL**

Duston Parish Council
Duston Community Centre
Pendle Road
Duston
Northampton
NN5 6DT

FULL COUNCIL11th February 2022

Dear Councillor,

You are hereby summoned to attend the Extraordinary meeting of Duston Parish Council to be held at Duston Community Centre on Thursday 17th February 2022 commencing at 6.40pm for the purpose of transacting the following business.

Issued by:

Gary Youens
Parish Clerk, Duston Parish Council

AGENDA

168/22. To receive apologies for absence

169/22. To receive and approve the minutes of the meeting held on 3rd February 2022 (APPENDIX A)

170/22. To receive declarations of interest under the Council's Code of Conduct related to business on the agenda (*Members should disclose any interests in the business to be discussed*)

Please note, this is a public meeting and you may be filmed, recorded and published. Copies of all council papers are available to download at www.duston-pc.gov.uk

and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business).

171/22. Public Participation Session *(Persons wishing to address Council may register their intention to do so at the above address by telephone or email by 12 noon on the day of the meeting and may speak for a maximum of 3 minutes).*

172/21. Youth Provision

- To discuss and agree the future strategic direction of Duston Parish Council Youth Provision (APPENDIX B)

173/21. Recognition of the Contribution of John Caswell and Shaun Pape

- To decide how best to recognise the work and service of both John Caswell and Shaun Pape.

174/21. Exclusion of Press and Public

In view of the confidential nature of the following item, which relates to the business matters of other individuals and organisation, the public shall be excluded while the following item is discussed. This is in accordance with the Public Bodies (admission to meetings) Act 1960 as amended by the Local Government Act 1972.

- Discussion only on Duston Parish Council current Youth Work



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FULL COUNCIL

MINUTES 3rd February 2022 7pm

CHAIRMAN:

Councillor Bottwood, in the Chair

PRESENT:

Mumford, Ennis-Clark, Maitland, Hinch, Roper, Golby, Enright-King.

IN ATTENDANCE:

Gary Youens – Parish Clerk

153/22. To receive apologies for absence

- Cllrs Ingram and Roper.

**154/22. To receive and approve the minutes of the meeting held on 13th January 2022
 (APPENDIX A)**

- **RESOLVED:** The minutes of the meeting held on 13th January 2022 were approved as a true record of the meeting.

155/22. To receive declarations of interest under the Council's Code of Conduct

- Cllr Enright-King declared a non-pecuniary interest in Item 163/22 (a) as Chair of Duston Royal British Legion Branch.

156/22. Public Participation Session

- Two members of the public, Iain Liddon and Meghan Cahill, addressed the meeting.

157/22. Bank Reconciliations

- **RESOLVED:** To approve the bank reconciliations for November 2021 (APPENDIX B)

158/22. Invoices for Approval

- **RESOLVED:** To approve invoice payments for November 2021 (APPENDIX C)

159/22. Committee Updates

- **RESOLVED:** To note the report from the Engagement and Wellbeing Committee (APPENDIX D)

160/22. Committee Proposals and Recommendations

- **RESOLVED:** To ask the Engagement and Wellbeing Committee to provide more detail for the Limehurst Square Street Craft Fair. The Clerk advised that market stalls on pavements and grass verges would mean road closures as prams, wheelchairs and so on would not be able to get past. Stalls might be possible in the middle of Limehurst Square but there would need to be sufficient space for pedestrians using mobility aides to access the shops.

161/22. NCALC Asset Mapping Project

- **RESOLVED:**
 - a) To note the list so far of "Community Assets" in Duston (APPENDIX E)
 - b) Councillors to send any further suggestions to the Clerk for consideration.
 - c) The Clerk to email councillors asking again for ideas about what could be constituted as an Asset Mapping Project.

162/22. Committee Places

- **RESOLVED:**
 - a) To remove Cllr Hinch from the Planning Committee.
 - b) Councillors asked to let the Clerk know if they wish to join or be removed from Committees.

163/22. To consider grant requests

- **RESOLVED:**
 - a) To refer the donation to Duston RBL to the next meeting once the Clerk has sought legal clarification from NCALC regarding Shaun Pape allowance.
 - b) To decline the request for sponsorship to attend Dance World Cup (APPENDIX F).

164/22. Flexible Working Policy

- **RESOLVED:**
 - a) Insert “Flexible Working Policy” as the title.
 - b) To approve the Flexible Working Policy (APPENDIX G).

165/22. Queen Platinum Jubilee

- **RESOLVED:**
 - a) Not to take part in the Beacon Jubilee Scheme
 - b) To ask Engagement & Wellbeing Committee to look whether other Jubilee events can be done.

166/22. Internal Controls Councilor

- **RESOLVED:** Defer the item to the next meeting.

167/22. Exclusion of Press and Public

- Staffing Structure
- **RESOLVED:** To note the revised staffing structure.

The meeting ended at 8:33pm



Purpose of Report

To consider Youth Provision as provided by Duston Parish Council.

Background

Duston Parish Council had a Service Level Agreement with Clubs for Young People (CYPN) from June 2016 to 1st June 2020. Following this a new Service Level Agreement was put in place for 1 year from June 2020 to March 2021.

Current Situation

Due to procurement rules and reaching the end of the current Service Level Agreement, Council now needs to decide what steps it wishes to take.

The Public Contracts Regulations 2015 require any contract opportunity with an estimated value of £25,000 or above must be advertised on the "Contract Finder" and comply with other 'light touch' rules as set out in the Regulations.

Options available to Council

1. Possible Options for Council to consider:

Option A.

If Council decides to keep it is Youth Contract above the value of £25,000

- i) Delegate to the Engagement and Wellbeing Committee, with the power to set up a working party if they wish, to review the service specification and make recommendations to Council.
- ii) If Council accepts recommendations from Committee then advertise on Contracts Finder. Then delegate to the Clerk in consultation with two nominated councillors to oversee the arrangements.

Option B.

If Council wishes to reduce its Youth Contract to under the value of £25,000

- i) Delegate to Engagement and Wellbeing Committee, with the power to set up a working party if they wish, as to the future of our youth provision and make recommendations to Council.
- ii) If Council accepts the recommendations then proceed as per Standing Orders / Financial Regulations. Then delegate to the Clerk in consultation with two nominated councillors to oversee the arrangements.

Option C.

If Council does not wish to have a Youth Contract

- i) Delegate to Engagement and Wellbeing, with the power to set up a working party if they wish, as to the future of our any youth provision and make recommendations to Council.
- ii) Council decides whether to accept the recommendations.

2. Delegate to the Clerk and Chair of Engagement and Wellbeing and 1 other nominated councillor to oversee the arrangements with the current Youth Work & Allotment Service Level Agreement.