



**DUSTON PARISH COUNCIL**

Duston Parish Council  
Duston Community Centre  
Pendle Road  
Duston  
Northampton  
NN5 6DT

**FULL COUNCIL**

**MINUTES 13<sup>th</sup> January 2022 7pm**

**CHAIRMAN:**

Councillor Bottwood, in the Chair

**PRESENT:**

Mumford, Ennis-Clark, Maitland, Hinch, Roper, Ingram, Barnes, Golby.

**IN ATTENDANCE:**

Gary Youens – Parish Clerk

**136/22. To receive apologies for absence**

- Cllrs Stonehouse and Enright-King.

**137/22. To receive and approve the minutes of the meeting held on 9<sup>th</sup> December 2021  
(APPENDIX A)**

- **RESOLVED:** The minutes of the meeting held on 9<sup>th</sup> December 2021 were approved as a true record of the meeting.

**138/22. To receive declarations of interest under the Council's Code of Conduct**

- None

**139/22. Public Participation Session**

- Iain Liddon addressed the Council and spoke particular about the 100<sup>th</sup> Anniversary of the local Boys Brigade.

#### **140/22. Briefing from Chris Pollet Director of Strategy & Partnerships, Northampton General Hospital**

- Chris Pollet gave an overview of how the NHS in Northamptonshire has been dealing with the pandemic and the local vaccine programme.
- **RESOLVED:** Council thanked Chris Pollet for coming to the meeting and praised the work he and his health colleagues have been doing.

#### **141/22. Bank Reconciliations**

- **RESOLVED:** To approve the bank reconciliations for October 2021 (APPENDIX B)

#### **142/22. Invoices for Approval**

- **RESOLVED:** To approve invoice payments for October 2021 (APPENDIX C)

#### **143/22. Planning Committee Update**

- **RESOLVED:** To note the report from the committee and the decisions made (APPENDIX C)
- It was noted by Council the Clerk has formally written to West Northamptonshire Council asking about outstanding S106 and CIL owed to Duston. Cllr Hinch as a local ward councillor is also making enquiries.

#### **144/22. Corporate Risk Assessment**

- **RESOLVED:** To approve the Duston Parish Council Corporate Risk Assessment 2022/23

#### **145/22. Budget and Council Tax Precept 2022/23**

- **RESOLVED:**
  - a) To approve the budget for 2022/23 (APPENDIX F)
  - b) To approve a precept of £531,231 for 2022/23 (APPENDIX F)

#### **146/22. Committee Places**

- **RESOLVED:**
  - a) Cllr Mumford to be on the HR Sub Committee for the remainder of the municipal year.
  - b) Refer other Committee Places to the next meeting

#### **147/22. Draft Scheme of Delegation**

- The Clerk presented a possible new scheme of delegation that allowed for more effective member input and also recognising that Duston Parish Council is taking on more responsibilities following the local government reorganisation of last year.
- **RESOLVED:** To receive the draft scheme of delegation and send any comments or observations to the Clerk (APPENDIX G)

#### **148/22. Annual Leave Policy**

- **RESOLVED:**
- a) To insert in the first paragraph under the heading "Annual Leave Entitlement"

*Annual leave entitlement is awarded in accordance with National Joint Council for Local Government Services National Agreement on Pay and Conditions of Service as set out in the Green Book.*

- b) In first paragraph change "21 days" to "22 days".
- c) Adopt the Annual Leave Policy (APPENDIX H)

#### **149/22. NCALC & WNC Asset Mapping Project**

- **RESOLVED:**
- a) To note NCALC Asset Mapping Project to identify local community assets in Duston (APPENDIX I).
- b) To ask the Clerk to send out a list of the known community assets to members for comment. All comments sent back to the Chair of the Council and the Clerk.
- c) Delegate this task to the Planning Committee to take forward.

#### **150/22. Queen Jubilee**

- **RESOLVED:**
- a) To plant a new tree on St Luke's Field as part of the Queens Green Canopy.
- b) To defer the decision of a beacon to the next Council meeting in February to give more time for consideration.
- c) It was noted the Duston Four Year Plan agreed to purchase a commemorative bench for the verge opposite the Timken Gates. A jubilee commemorative bench would meet this objective.

#### **151/22. Grant Application**

- **RESOLVED:**
- a) To decline the Grant application for Eldean childcare.

- b) To approve the £30 donation to help with printing costs for the Duston Santa Street Stall.

**152/22. Council Meeting Protocols**

- Chair of the Council gave an overview of the council meeting protocols.

The meeting ended at 8:38pm

APPROVED