



DUSTON PARISH COUNCIL

Duston Parish Council
Duston Community Centre
Pendle Road
Duston
Northampton
NN5 6DT

ANNUAL COUNCIL

MINUTES 19th May 2022 7pm

CHAIRMAN:

Councillor Bottwood, in the Chair

PRESENT:

Roper, Barnes, Liddon, Stonehouse, Mumford, Ennis-Clark, Maitland, Enright-King, Ingram.

IN ATTENDANCE:

Gary Youens – Parish Clerk

01/22. Election of Chair of Duston Parish Council

- **RESOLVED:** Cllr Alan Bottwood was elected Chair for the municipal year 2022/23.

02/22. Declaration of Acceptance of Office

- **RESOLVED:** Cllr Alan Bottwood signed the Acceptance of Office

03/22. Election of Vice-Chair of Duston Parish Council

- **RESOLVED:** Cllr Sandie Maitland was elected Vice-Chair for the municipal year 2022/23.

04/22. To receive apologies for absence

- Apologies were received from Cllrs Hinch and Golby

05/22. To receive and approve the minutes of the meeting held on 7th April 2022

- **RESOLVED:** The minutes of the meeting held on 7th April 2022 were approved as a true record of the meeting.

06/22. To receive declarations of interest under the Council's Code of Conduct

- There were no declarations of interest

07/22. Public Participation Session

- There were no public speakers

08/22. To review and Adopt the Following Policies

- **RESOLVED:** To note and approve the following policies
 - a) Standing Orders & Scheme of Delegation (APPENDIX B)
 - b) Financial Regulations (APPENDIX C)
 - c) Councillor Code of Conduct (APPENDIX D)

09/22. Appointment of Standing Committees

- **RESOLVED:** The following were elected to serve on the standing committees
 - a) Planning Committee: Ingram, Bottwood, Barnes, Liddon, Stonehouse,
 - b) Environment Committee: Enright-King, Ennis-Clark, Ingram, Liddon
 - c) Resources & General Purposes Committee: Maitland, Barnes, Ingram Ennis-Clark, Bottwood (as Chair of the Council)
 - d) Community Services Committee: Maitland, Roper, Ennis-Clark, Golby, Stonehouse, Liddon.
 - e) HR Sub-Committee: Bottwood, Maitland (as Chair and Vice Chair of Council), Mumford

10/22. Annual Calendar of Meetings

- **RESOLVED:** To note the draft calendar of meetings (APPENDIX E)

11/22. Internal Controls Councillor

- **RESOLVED:**
 - a) To elect Cllr Miles Barnes as Internal Controls Councillor
 - b) To adopt the Internal Controls Councillor Checklist (APPENDIX F)

12/22. NCALC Police Liaison Representative

- **RESOLVED:** To elect Cllr Liddon as the Police Liason Representative and work with Cllr Paul Enright-King

13/22. Subscriptions

- **RESOLVED:** To approve the following subscriptions for 2022/23
 - a) NALC / NCALC (including fee for Internal Auditor and Data Protection Officer)
 - b) Northants ACRE
 - c) Society of Local Council Clerks

14/22. Bank Reconciliations

- **RESOLVED:** To approve the bank reconciliations for March 2022 (APPENDIX G)

Cllr Hinch joined the meeting at this point and declared a non-pecuniary interest as Board member of Northampton Leisure Trust (NLT).

15/22. Payment of Invoices

- **RESOLVED:** To note invoice payments for February 2022 (APPENDIX H)

16/22. Duston Swimming Pool Feasibility Study

- **RESOLVED:**
 - a) To agree for Northampton Leisure Trust (NLT) to carry out a feasibility study for a swimming pool at Duston Sports Centre (APPENDIX I)
 - b) To consider the findings of a feasibility study at a future Council meeting

17/22. Exclusion of Press and Public

- **RESOLVED:** To examine more closely the current Duston Sports Centre lease and operating agreement prior to making a decision and bring it back to Council at a future meeting.

The meeting ended at 8:31pm