



**DUSTON PARISH COUNCIL**

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Duston Parish Council  
Duston Community Centre  
Pendle Road  
Duston  
Northampton  
NN5 6DT

**FULL COUNCIL**  
**MINUTES 1<sup>ST</sup> DECEMBER 2022**

**CHAIR:** Councillor P Enright-king

**PRESENT:** Cllrs Liddon, Maitland, Ingram, Ennis-Clark, Mumford, Stonehouse, Golby, Hinch

**IN ATTENDANCE:**

Gary Youens – Parish Clerk

Ryan Ikavnieks – Assistant Clerk

**107/22. To receive apologies for absences**

- Apologies were received from Cllrs Bottwood and Roper

**108/22. To receive and approve the minutes of the meeting held on 3<sup>rd</sup> November 2022**

- **RESOLVED:** That the minutes of the meeting held on the 3<sup>rd</sup> of November 2022 were approved as a true record and signed by the Chair.

**109/22. To receive declarations of interest under the Council's Code of Conduct related to business on the agenda**

- Cllr Hinch declared a non-peculiar interest in regards to item 111/22. Northampton Leisure Trust, for being a member of the board of trustees for Northampton Leisure Trust
- Cllr Ingram declared a non-peculiar interest in regards to item 111/22. Northampton Leisure Trust for being a member

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### 110/22. Public Participation Session

- *There were 7 members of the public attended the meeting. Six members of the public spoke on item 122/22. Tollgate Way / Bants Lane / Telstar Way. Members of the public commented that the junction suffers from a lack of signage and road markings, which has led to a general lack of clarity for drivers.*

### 111/22. Northampton Leisure Trust

- John Fletcher, Managing Director at Northampton Leisure Trust (NLT) and Lawrence Kay, Sports and Play Development Manager at NLT. They gave a general update upon service uptake at Duston Sports Centre such as free meal program aimed to provide meals over holidays for those on free school meals, the activity on referral scheme and reaffirmed that Duston Sports Centre is a Key sight.  
NLT are also conducting feasibility study to find out if a public swimming pool in Duston is economically and environmentally viable.
- **RESOLVED:** The presentation from Northampton Leisure Trust on Duston Sports Centre was noted

### 112/22. Clerk Report

- A warm room will be set up at Eastfield Close Community Hub which will be free to use. There has been positive feedback regarding the Christmas Market at St Luke's Centre. The bench in the old village centre will be installed shortly. The letter to WNC asking for the freehold to St Luke's Centre has been sent. The Events team are doing Festive Windows. The rest of Harlestone Road will be made 30 mph in due course.
- **RESOLVED:** The verbal report from the clerk was noted.

### 113/22. Bank Reconciliations

- **RESOLVED:** The bank reconciliations for October 2022 were approved.

### 114/22. Payment of Invoices

- **RESOLVED:** The invoice payments for October 2022 were noted.

### 115/22. Updates from Committees

- **RESOLVED:**
  - a) That the report in the form of draft minutes from the Community Services Committee was noted.

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- b) That the report in the form of draft minutes from the Environment Committee was noted.
- c) That the report in the form of draft minutes from the Resources and General Purposes Committee was noted.
- d) That the report in the form of draft minutes from the Planning Committee was noted.

#### **116/22. Proposed Change to Standing Orders**

- **RESOLVED:**
  - a) That the standing orders are changed to give the Chair of Council ex officio status on all Standing Committees - Planning Committee, Community Services Committee, Environment Committee, Resources and General Purposes Committee.
  - b) It was agreed that Standing Committee membership is five councilors and the Chair of the Council.
  - c) For the Clerk to make the necessary changes to Standing Orders

#### **117/22. Committee Membership**

- **RESOLVED:**
  - a) Cllr Bottwood to be removed from the Environment Committee, Planning Committee and Resources and General Purpose Committee.
  - b) Cllr Stonehouse to be removed from Community Services Committee and Planning Committee.
  - c) Cllr Mumford to join the Planning Committee and be removed from the Resources and General Purpose Committee.

#### **118/22. Draft Budget 2023/24**

- **RESOLVED:** That the draft budget and precept requirement for the financial year of 2023/24 was received and noted.

#### **119/22. Grafton Way Meadow**

- **RESOLVED:** That the use of CIL to fund improvements to the entrance into Grafton Way Meadow was approved.

#### **120/22. Complaints Policy**

- **RESOLVED:**

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- a) To change the wording “We will endeavor to acknowledge your complaint within 7 working days” to “We will acknowledge your complaint in 5 working days”.
- b) That the revised Complaints Policy was approved.

#### **121/22. New Bin Litter**

- **RESOLVED:**
  - a) That the placement of a litter bin in the Brockwood Close area was approved.
  - b) To delegate the specific placement in the Brockwood Close area to the Clerk.

#### **122/22. Tollgate Way / Bants Lane / Telstar Way**

- **RESOLVED:** For the Clerk to write a letter to WNC Highways that raises the safety concerns surrounding the Tollgate Way / Bants Lane / Telstar Way intersection.

#### **123/22. Squirrels Car Park**

- **RESOLVED:** For the Clerk to write a thank you letter to The Squirrels pub in ending the parking restrictions

#### **124/22. Local Police Liaison Report**

- **RESOLVED:**
  - a) To note the verbal report from the Local Police Liaison.
  - b) To thank Cllr Liddon for his report.

#### **125/22. Shared One Drive**

- **RESOLVED:** That the Clerk research further into the effectiveness of a Shared One Drive.