

# **Alcohol Sales Age Verification Policy**

## **Purpose**

The purpose of this policy is to ensure that alcohol is not sold to anyone who is under the age of 18, in compliance with the legal requirements. This policy outlines the measures that will be taken to verify the age of customers, including the use of the THINK 25 age verification scheme and official identification, as well as the training of staff and the maintenance of a refusals register.

# **Policy**

- 1. Age Verification
- 1.1 The THINK 25 age verification scheme will be implemented at all events where alcohol is sold. Posters displaying the scheme will be displayed at each vendor stand that intends to supply alcohol.
- 1.2 Customers who appear to be under 25 years of age will be asked to provide official identification, such as a passport or driving licence, to verify their age.
- 1.3 If a customer is unable to provide appropriate identification, the vendor will not sell them alcohol.

### 2. Staff Training

- 2.1 All vendors must ensure that their staff have received appropriate training on the responsible sale of alcohol.
- 2.2 Vendors are responsible for ensuring that their staff are aware of the THINK 25 age verification scheme and the need to verify the age of customers.
- 2.3 Vendors must also train their staff on how to identify signs of intoxication and when to refuse a sale.
  - 3. Refusals Register
- 3.1 Vendors must maintain a refusals register, which records all instances where a customer has been refused alcohol.

- 3.2 The refusals register must include the name of the customer, the reason for refusal, and the name of the staff member who refused the sale.
- 3.3 The refusals register will be used to identify customers who have been refused alcohol on previous occasions and to identify patterns of behaviour that may indicate a problem with underage sales or irresponsible drinking.

#### **Enforcement:**

This policy will be enforced by the event organisers. Vendors who do not comply with this policy will be asked to leave the event and may not be invited to participate in future events.

### Review:

This policy will be reviewed on an annual basis to ensure that it remains up-to-date with current legislation and best practices. Any changes to the policy will be communicated to vendors in advance of the event.