



DUSTON PARISH COUNCIL

Duston Parish Council
Duston Community Centre
Pendle Road
Duston
Northampton
NN5 6DT

FULL COUNCIL
MINUTES THURSDAY 2nd MARCH 2023 7PM

PRESENT

CHAIR: P Enright-King

COUNCILLORS : Golby, Ingram, Liddon, Maitland, Stonehouse, Roper, Ennis-Clark, Mumford

155/23. To receive apologies for absence

- Apologies were received from Cllrs Bottwood, Hinch and Barnes

156/23. To receive and approve the minutes of the meeting held on Thursday 2nd February 2023

- **RESOLVED:** That the minutes of the meeting held on Thursday the 2nd of February were approved as a true record and signed by the chair.

157/23. To receive declarations of interest under the Council's Code of Conduct related to business on the agenda

- Cllr Ingram declared a non-pecuniary interest upon agenda item 164/23. Duston Good Neighbours Scheme (DGNS), declaring that they are a member of Duston Old People's Welfare Association.

158/23. Alan Burns, West Northamptonshire Council

- Alan Burns, the newly appointed Town and Parish Council Liaison Officer, attended the Council meeting. He spoke upon his role and its aim to foster and joint working relationship between West Northamptonshire Council and Town / Parish / Community Councils. Areas for joint working include S106, Community Infrastructure Levy, Climate Change and local area partnerships.
- **RESOLVED:**
 - a) That the introduction from the Town and Parish Council Liaison Officer in the form of a verbal presentation was noted.
 - b) That Alan Burns was thanked for attending the meeting

159/23. Public Participation Session

- One member of public was in attendance, they spoke upon item 161/23.

160/23. Updates from Committees

- **RESOLVED:**
 - a) That the report in the form of draft minutes from the Environment Committee was noted.
 - b) That the report in the form of draft minutes from the Planning Committee was noted.
 - c) That the report in the form of draft minutes from the Resources and General Purposes Committee was noted.

161/23. Recommendation from Environment Committee

- **RESOLVED:**
 - a) The Council approved the recommendation by the Environment Committee to install a land drainage system (a "soakway") to help reduce the amount of standing water in Medip Park entrance.
 - b) To be funded through Community Infrastructure Levy.

162/23. Recommendation from Environment Committee

- **RESOLVED:**
 - a) To note the discussion on the problems of parking around Duston Eldean Primary School and Millway Primary School.
 - b) To fund no-parking banners, A frames, signage flyers etc from the DPC Grants budget.

- c) The Clerk to discuss progressing this further with both Duston Eldean Primary School and Millway Primary School.

163/23. Armed Forces Covenant

- **RESOLVED:**
 - a) That Armed Forces Covenant is adopted and signed by the Chair and Clerk (APPENDIX E)
 - b) That the signed Armed Forces Covenant is placed on a wall inside Duston Community Centre.

164/23. Duston Good Neighbours Scheme (DGNS)

- **RESOLVED:** That the BCD Manager actively seeks a central co-ordinator for the DGNS in order to get the project back on track and operational.

165/23. Grow Together Allotment Sub-Committee Report

- **RESOLVED:**
 - a) That the aims & objectives of The Grow Together Allotment, set out in the presentation, were approved and adopted (APPENDIX F).
 - b) That the minutes of The Grow Together Sub-Committee held on Thursday the 9th of February were approved as a true record and signed by the Chair (APPENDIX G).

166/23. Tree Policy

- **RESOLVED:** That the Tree Management Policy was adopted (APPENDIX H)

167/23. Councillor Officer Protocol

- **RESOLVED:** That the Councillor / Officer Protocol was adopted (APPENDIX I)

168/23. Coronation Plans

- **RESOLVED:**
 - a) That the update in the form of a verbal report from the Clerk was noted
 - b) That the discussions surrounding the Coronation Plans were noted.

169/23. 2023 Events & Initiatives Update

- **RESOLVED:**

- a) That the written report from the BCD Manager was noted (APPENDIX J).
- b) That Alison Grantham and Sarah Percival are thanked for their work.

170/23. Welcome to Duston Signs

- **RESOLVED:**
 - a) As part of the Four Year Plan the Council purchases three (not two) additional "Welcome To Duston Signs" and posts. Size of sign 950 x 500mm. Cost is £1790 + £65 carriage and VAT.
 - b) To install one adjacent to Access Storage on Tollgate Way, one at the entrance of Weggs Farm Road facing New Sandy Lane and entrance to Costwold Avenue from Harlestone Road.
 - c) To be paid for using Community Infrastructure Levy (CIL)

171/23. Internal Controls Councillor Report

- **RESOLVED:** That the latest Internal Controls Councillor Report was received and noted (APPENDIX K).

172/23. Bank Reconciliations

- **RESOLVED:** That the bank reconciliations for December 2022 were approved (APPENDIX L)

173/23. Payment of Invoices

- **RESOLVED:** That the invoice payments for December 2022 were noted (APPENDIX M)

The meeting closed at 8:54pm