

**DUSTON PARISH COUNCIL**

Duston Parish Council  
Duston Community Centre  
Pendle Road  
Duston  
Northampton  
NN5 6DT

**FULL COUNCIL MINUTES**  
**THURSDAY 6<sup>th</sup> APRIL 2023 7PM**

**CHAIR:** P Enright-King

**COUNCILLORS PRESENT:** Ennis-Clark, Hinch, Ingram, Liddon, Maitland, Roper,

**IN ATTENDANCE:**

Gary Youens – Clerk

Ryan Ikavnieks – Assistant Clerk

**178/23. To receive apologies for absence**

- Apologies were received from Cllrs Bottwood, Barnes, Golby, Mumford and Hinch.

**179/23. To receive and approve the minutes of the meeting held on Thursday 2<sup>nd</sup> March 2023**

- **RESOLVED:** That the minutes of the meeting held on Thursday 6<sup>th</sup> of April were approved as a true record and signed by the Chair.

**180/23. To receive declarations of interest under the Council's Code of Conduct related to business on the agenda**

- There were no interests declared.

**181/23. Helen Howard, West Northamptonshire Council**

Please note, this is a public meeting and you may be filmed, recorded and published. Copies of all council papers are available to download at [www.duston-pc.gov.uk](http://www.duston-pc.gov.uk)

- Helen Howard from West Northamptonshire Council's (WNC) highway department attended the Council meeting and answered highways related questions posed by Council. She explained the method for reporting existing highways issues is through the WNC specific Fix My Street, accessed via the WNC website. Recently WNC have appointed Kier as their new contractor whereas previously it was KierWSP. North Northamptonshire and West Northamptonshire are now two separate highways authorities. Some staff from Northamptonshire Highways have gone to work in the North whereas others are in the West. Poor road markings should be reported to Fix My Street. If someone wishes to request new parking restrictions they should enquire with the highways department for an application form. Councillors also expressed the serious concerns of Duston residents about the ongoing road works taking place on Berrywood Road and the New Sandy Lane.
- Cllr Enright-King thanked Helen Howard for attending the meeting and answering the various questions from Councillors.

#### **182/23. Public Participation Session**

- No public speakers.

#### **183/23. Bank Reconciliations**

- **RESOLVED:** That the bank reconciliations for January 2023 were approved.

#### **184/23. Payment of Invoices**

- **RESOLVED:** That the invoice payments for January 2023 were noted.

#### **185/23. Updates from Committees**

- **RESOLVED:**
  - a) That the report in the form of draft minutes from the Environment Committee was noted.
  - b) That the report in the form of draft minutes from the Community Services Committee was noted.

#### **186/23. Recommendation from Environment Committee**

- **RESOLVED:**

Please note, this is a public meeting and you may be filmed, recorded and published. Copies of all council papers are available to download at [www.duston-pc.gov.uk](http://www.duston-pc.gov.uk)

- a) That the Report on the results of the Hardlands Road consultation was received and noted (APPENDIX F).
- b) That the Council accepts the result of the consultation (18/34.6%, responses in favour, 35/65.5% responses in opposition) and will not proceed with the sheltered seating area on Hardlands Road Open Space.

#### **187/23. Recommendation From Environment Committee**

- **RESOLVED:**

- a) That the new play equipment at Mendip Park, to be paid for through Section 106 designated for Public Open Spaces from the Duston Gardens development, was approved.
- b) That the new play equipment for Duston Wildes "Quarry", paid via Community Infrastructure Levy, was approved.
- c) That the new play equipment for Haydown Green, paid via from Community Infrastructure Levy, was approved.
- d) The Clerk will provide an update to the Environment Committee on the above regarding quotes, timescales and implementation (APPENDIX G)

#### **188/23. Recommendation from the Environment Committee**

- **RESOLVED:**

- a) That the use of Community Infrastructure Levy monies to purchase a commemorative bench for the Coronation of King Charles III was approved (APPENDIX H)
- b) That the Clerk was delegated to oversee the installation of the Coronation Commemorative bench in Hardlands Road Open Space in consultation with the Chair of the Council. It would be preferable if people could see it from the road.

#### **189/23. Recommendation From Community Services Committee**

- **RESOLVED:** That the Grant Application from Duston Scouts was approved and given the maximum of £1000 (APPENDIX I)

#### **190/23. Duston Parish Council Bank Mandate**

Please note, this is a public meeting and you may be filmed, recorded and published. Copies of all council papers are available to download at [www.duston-pc.gov.uk](http://www.duston-pc.gov.uk)

- **RESOLVE D:** That the Clerks verbal update upon situation with Duston Parish Council Bank Mandate (Unity Bank & Barclays Bank) was noted.

#### 191/23. Electoral Ward Boundary Review

- **RESOLVED:**
  - a) That the Council is in favour of the new proposed ward boundary and that Clerk contacts the Local Government Boundary Commission for England LGBCE and supports their latest proposal (APPENDIX J)
  - b) The Council fully supports having an electoral ward of 3 councillors that correlates exactly with the Parish Council boundary. Having a ward boundary the same as the parish boundary would be a more effective governance arrangement for Duston going forward

#### 192/23. Skate Ramp(s) in Duston

- **RESOLVED:**
  - a) That Duston Parish Council will continue to examine the feasibility of this project.
  - b) That the Community Services Committee be granted responsibility to conduct feasibility review and report back to Council in due course with recommendations.

#### 193/23. Police Liaison Report

- Cllr Iain Liddon provided the Council with an update of the most recent meeting
- **RESOLVED:**
  - a) The Police Liaison Report was noted.
  - b) Assistant Clerk would attend the next meeting of the Police Liaison Group

#### 194/23. Planter In Limehurst Square Area

- **RESOLVED:** To defer to the Environment Committee

#### 195/23. Communications and Engagement Policy

- **RESOLVED:**
  - a) That the revised Communications and Engagement Policy was approved and adopted.

Please note, this is a public meeting and you may be filmed, recorded and published. Copies of all council papers are available to download at [www.duston-pc.gov.uk](http://www.duston-pc.gov.uk)

- b) To see if the Community Services Committee have any amendments for future consideration.

**196/23. Disciplinary and Grievance Policy and Procedures**

- **RESOLVED:** That the Disciplinary and Grievance Policy Procedures was approved (APPENDIX L)

**197/23. Standing Orders and Scheme of Delegation**

- **RESOLVE D:** That the Standing Orders and Scheme of Delegation was approved (APPENDIX M)

**198/23. Sickness Absence Policy**

- **RESOLVED:** That the Sickness Absence Policy was approved (APPENDIX O)

