



DUSTON PARISH COUNCIL

Duston Parish Council
Duston Community Centre
Pendle Road
Duston
Northampton
NN5 6DT

FULL COUNCIL MINUTES
THURSDAY 5th OCTOBER 2023

Chair: Cllr S Maitland

Councillors Present:

Barnes, Ennis-Clark, Golby, Ingram, Liddon, Mumford, Roper, Littlewood, Dickinson

IN ATTENDANCE:

Gary Youens – Clerk

Ryan Ikavnieks – Assistant Clerk

71/23. To receive apologies for absence

- Apologies were received from Cllr Enright-King

72/23. To receive and approve the minutes of the meeting held on 7th September 2023

- **RESOLVED:** That the minutes of the meeting held on Thursday 7th September were approved as a true record and signed by the chair (APPENDIX A)

73/23. To receive declarations of interest under the Council's Code of Conduct related to business on the agenda

- Members were reminded of the need to declare any interests in the items on this agenda, whether pecuniary or otherwise. There were no interests declared.

74/23. Public Participation Session

Please note, this is a public meeting and you may be filmed, recorded and published. Copies of all council papers are available to download at www.duston-pc.gov.uk

- There were no members of the public present.

75/23. To receive any information update on Section 106 / Community Infrastructure Levy

- The Clerk received a Section 106 report from West Northamptonshire Council regarding Section 106 funds that are allocated in Duston. On the 28th of October 2023 the Planning Committee received, discussed and noted the report, making a recommendation to the Council (See item 81/23.) to apply for Section 106 funding for various projects.
- **RESOLVED:** That the update on Section 106 / Community Infrastructure Levy was received and noted.

76/23. Bank Reconciliations

- **RESOLVED:**
 - a) That the bank reconciliations for July 2023 were received, noted and approved (APPENDIX B)
 - b) That the bank reconciliations for August 2023 were received, noted and approved (APPENDIX C)

77/23. Payment of Invoices

- **RESOLVED:**
 - a) That the invoice payments for July 2023 were received and noted (APPENDIX D)
 - b) That the invoice payments for August 2023 were received and noted (APPENDIX E)

78/23. Committee Updates

- **RESOLVED:**
 - a) That the report in the form of the minutes of the Planning Committee was received and noted (APPENDIX F).
 - b) That the report in the form of the minutes of the Environment Committee was received and noted (APPENDIX G).

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79/23. Councillor IT requirements

- Councillors are keen on reducing Duston Parish Council's environmental impact. The amount of paper and printing that is used to facilitate Duston Parish Council meetings can be reduced through various methods.
- **RESOLVED:**
 - a) That the IT report outlining various suggestions on how to support paperless meetings was received, discussed and noted (APPENDIX H)
 - b) That following adjustments are adopted to reduce the amount of paper and printing required for Council meetings:
 - That meeting will have TV / projector that displays the meeting's agenda.
 - That Councillors be encouraged to bring their own smart devices to digitally access the meeting's agenda and reports.
 - Councillors who wish to only receive digital copies of the agenda sign a statement declaring that they do not want to have paper copies printed for them.
 - From hence forth, Adobe Acrobat will be used to create more navigable PDFs.

80/23. Budget 2024/25

- **RESOLVED:** That the item be deferred until the next ordinary Full Council meeting (Thursday 2nd November 2023) to be done in conjunction with reviewing the Four Year Plan.

81/23. Recommendation from Planning Committee

- **RESOLVED:** That recommendation from the Planning Committee to apply for Section 106 funding for the proposed projects (New play equipment items for 8-12 year olds at Mendip Park / St Luke's Field & a possibly a path around the perimeter of Errington Park) was approved.

82/23. Whistleblowing Policy

- **RESOLVED:** That the whistleblowing Policy was approved for readoption (APPENDIX J).

83/23. To amend Standing Orders to have a regular standing item “Councillor Reports – Information Only” at Council meetings

- **RESOLVED:**
 - a) That the Standing Orders be amended to include a standing item for “Councillor Reports – Information Only”
 - b) That the Clerk make the necessary change to standing orders.

84/23. Youth Provision

- **RESOLVED:**
 - a) That the proposal for Free2Talk to provide a 2 hours weekly Youth Group, at a room provided by the Council at Duston Community Centre, for up to 15 Young People for 48 weeks costing £14,182 was discussed and approved (APPENDIX K).
 - b) To delegate to the Clerk to implement this option with Free2Talk.
 - c) There is a review / evaluation of the service after six months following commencement.