



DUSTON PARISH COUNCIL

Duston Parish Council
Duston Community
Centre
Pendle Road
Duston
Northampton
NN5 6DT

FULL COUNCIL

27th March 2024

Dear Councillor,

You are hereby summoned to attend the Ordinary Meeting of Duston Parish Council to be held at Duston Community Centre on Thursday 4th April 2024 commencing at 7.00pm for the purpose of transacting the following business.

Issued by:

Gary Youens
Parish Clerk, Duston Parish Council

AGENDA

174/24. To receive apologies for absence

175/24. To receive and approve the minutes of the meeting held on Thursday 7th March 2024 (APPENDIX A)

176/24. To receive declarations of interest under the Council's Code of Conduct related to business on the agenda (*Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business*).

Tel: 01604 583626

Web: www.duston-pc.gov.uk

Email: office@duston-pc.gov.uk

@DustonPC

@Duston_PC

177/23. Public Participation Session (*Persons wishing to address Council may register their intention to do so at the above address by telephone or email by 12 noon on the day of the meeting and may speak for a maximum of 3 minutes*).

178/24. To receive any information update on Section 106 / Community Infrastructure Levy

179/24. Councillor Reports – Information Only

- To receive any informational reports from Councillors.

180/24. Police Report

- a) To receive information from the Police website (APPENDIX B)
- b) To decide if this information is presented at every Council meeting going forward

181/24. Bank Reconciliations

- To approve bank reconciliations for February 2024 (APPENDIX C)

182/24. Payment of Invoices

- To note invoice payments for February 2024 (APPENDIX D)

183/24. Committee Updates

- a) To receive a report in the form of the minutes of the Planning Committee (APPENDIX E)
- b) To receive a report in the form of minutes of the Community Services Committee (APPENDIX F)
- c) To receive a report in the form of the minutes of the Environment Committee (APPENDIX G)

184/24. Environment Committee Recommendations

- a) To purchase 30mph stickers for to display on Telecom Boxes (APPENDIX H)
- b) To discuss the old Sandy Lane Hedge (APPENDIX I)
- c) To receive an update on CCTV provision on Limehurst Square

185/24. Biodiversity Duty

- To consider what Duston Parish Council can do to conserve and enhance biodiversity in the area (APPENDIX J)

186/24. Councillor Laptops

- a) To approve the purchase of 12 laptops for parish councillors paid for from General Reserves (APPENDIX K)
- b) Decide whether councillors continue to use the web version of MS 365 or whether to upgrade to MS Business standard to include the desktop version of the office suite.

187/24. Tree of Hope

Please note, this is a public meeting and you may be filmed, recorded and published. Copies of all council papers are available to download at www.duston-pc.gov.uk

- To receive an update on the next part of the project which is installing a identified space surrounding the Tree of Hope.

188/24. Public Space Protection Orders (PSPO)

- To note the contents of current West Northamptonshire PSPO relevant to Duston (APPENDIX L)

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DUSTON PARISH COUNCIL

Duston Parish Council
Duston Community
Centre
Pendle Road
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FULL COUNCIL MINUTES
THURSDAY 7TH MARCH 2024

Chair: Cllr S Maitland

Councillors Present:

Craven, Dickinson, Ennis-Clark, Golby, Liddon, Littlewood, Liddon, Mumford, Roper

IN ATTENDANCE:

Gary Youens – Clerk

Ryan Ikavnieks – Assistant Clerk

Alison Grantham – Business and Community Development Manager

156/24. To receive apologies for absence

- Apologies were received from Cllrs Enright-king and Barnes

157/24. To receive and approve the minutes of the meeting held on 1st February 2024
(APPENDIX A)

- **RESOLVED:** That the minutes of the meeting held on Thursday 1st February 2024 were approved as a true record and duly signed by the Chair.

158/24. To receive declarations of interest under the Council's Code of Conduct related to business on the agenda

- Members were reminded of the need to declare any interests in the items on this agenda, whether pecuniary or otherwise. There were no interests declared.

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159/23. Public Participation Session

- No members of the public were present.

160/24. To receive any information update on Section 106 / Community Infrastructure Levy

- The Clerk and Cllr Ingram updated the Council on the meeting with West Northamptonshire Councils Head of Enforcement and Monitoring. The meeting discussed the issue of outstanding Community Infrastructure Levy monies and issues accessing Section 106 monies for various projects around the Parish. The meeting was viewed as productive and has provided the Clerk and Cllr Ingram with optimism that both issues will be addressed.

161/24. Councillor Reports – Information Only

- Councillors gave an update on their various activities.

162/24. Bank Reconciliations

- **RESOLVED:**
 - a) That the bank reconciliations for December 2023 (APPENDIX B) received, discussed and approved.
 - b) That the bank reconciliations for January 2024 (APPENDIX C) was received, discussed and approved.

163/24. Payment of Invoices

- **RESOLVED:**
 - a) That the invoice payments for December 2023 (APPENDIX D) were received and noted.
 - b) That the invoice payments for January 2024 (APPENDIX E) were received and noted.

164/24. Committee Updates

- Cllr Maitland noted that contents of the draft Environment Committee Minutes and stated she did not agree with the playing of jazz music or other noise deterrent at Limehurst Square.

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- Cllr Maitland also said she unaware of any incidents of anti-social behaviour due to the benches being installed at Limehurst Square.
- **RESOLVED:** That the report in the form of the minutes of the Environment Committee (APPENDIX F) was received, discussed and noted.

165/24. Health & Wellbeing Strategy

- The BCD Manager and Cllr Golby presented the final version of the Duston Health & Wellbeing Strategy and welcomed the input from councillors into it.
- Cllr Golby said Duston Parish Council is a good example of the excellent work a Parish Council can do when it comes to improving the Health Wellbeing of local people. He noted the practical examples of how Duston Parish Council actually does this on a day to day basis.
- **RESOLVED:** That the DPC Health & Wellbeing Strategy (APPENDIX G) was received, noted and approved

166/24. Tree of Hope

- **RESOLVED:** That the tree carving quote of £4900 + VAT to enhance and memorialise the Tree of Hope was received and approved to be funded via Community Infrastructure Levy monies.

167/24. Events Rota for January-March 2024

- **RESOLVED:** That the events rota for January to March 2024 was received and noted.

168/24. Police Report

- **RESOLVED:** That the report and update from the Local Police Team (APPENDIX H) was received, discussed and noted.

169/24. Community Services Committee Recommendations

- **RESOLVED:**
 - a) Based upon the recommendation from the Grants Working Party, the Grant Application (APPENDIX I) received from Duston Players for £1000 support the funding of room hire cost for set building, printing costs and additional rehearsals was approved.

Please note, this is a public meeting and you may be filmed, recorded and published. Copies of all council papers are available to download at www.duston-pc.gov.uk

- b) That the Newsletter Report (APPENDIX J) was received, issued and the recommendation to delegate the production of a Biannual newsletter that is strategically located through the Parish to the Clerk, with the final draft being approved by Council prior to publication and distribution was approved.
- c) That RLS Print and Design Ltd was approved to be the printing supplier.

170/24. Internal Councillor Controls Report

- **RESOLVED:** That the Internal Councillors Controls report (APPENDIX K) was received and noted.

171/24. Free2Talk Update Report

- **RESOLVED:** That the Free2Talk update report (APPENDIX L) was received and noted.

172/24. Park Users Policy

- **RESOLVED:**
 - a) That the Park Users Policy & Application Form (APPENDIX M) was received, discussed and adopted.
 - b) Two slight wording amendments. On page 2 it should say "The Council reserves the right to deny an event application." On page 3 say "Dogs must be kept on leads".

173/24. Parking Signage

- **RESOLVED:**
 - a) To purchase 12 of the signs as stated in (APPENDIX N).
 - b) To refer to the Environment Committee about possible locations.

The meeting finished at 8:21pm

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Duston and Sixfields



[View on a map](#)

Your Neighbourhood Policing Team

[About us](#) ▾

[About us](#)



Your local policing team is made up of dedicated neighbourhood officers and community support officers based in your community, supported by additional police officers from the wider area.

We work closely with local authorities, partner agencies, community leaders and residents to decide our policing priorities for your local area. By working together we aim to find solutions to long-standing local problems while maintaining our wider focus on reducing crime across Northamptonshire.

If you'd like to find out more about crime and policing activity in your community, sign up for [Northamptonshire Talking](#) and get updates direct to your inbox from your local neighbourhood team, as well as other policing news. You can also reply directly to your neighbourhood officers and have your say on local policing priorities.

Crimes and priorities

[Crime map](#) ▾

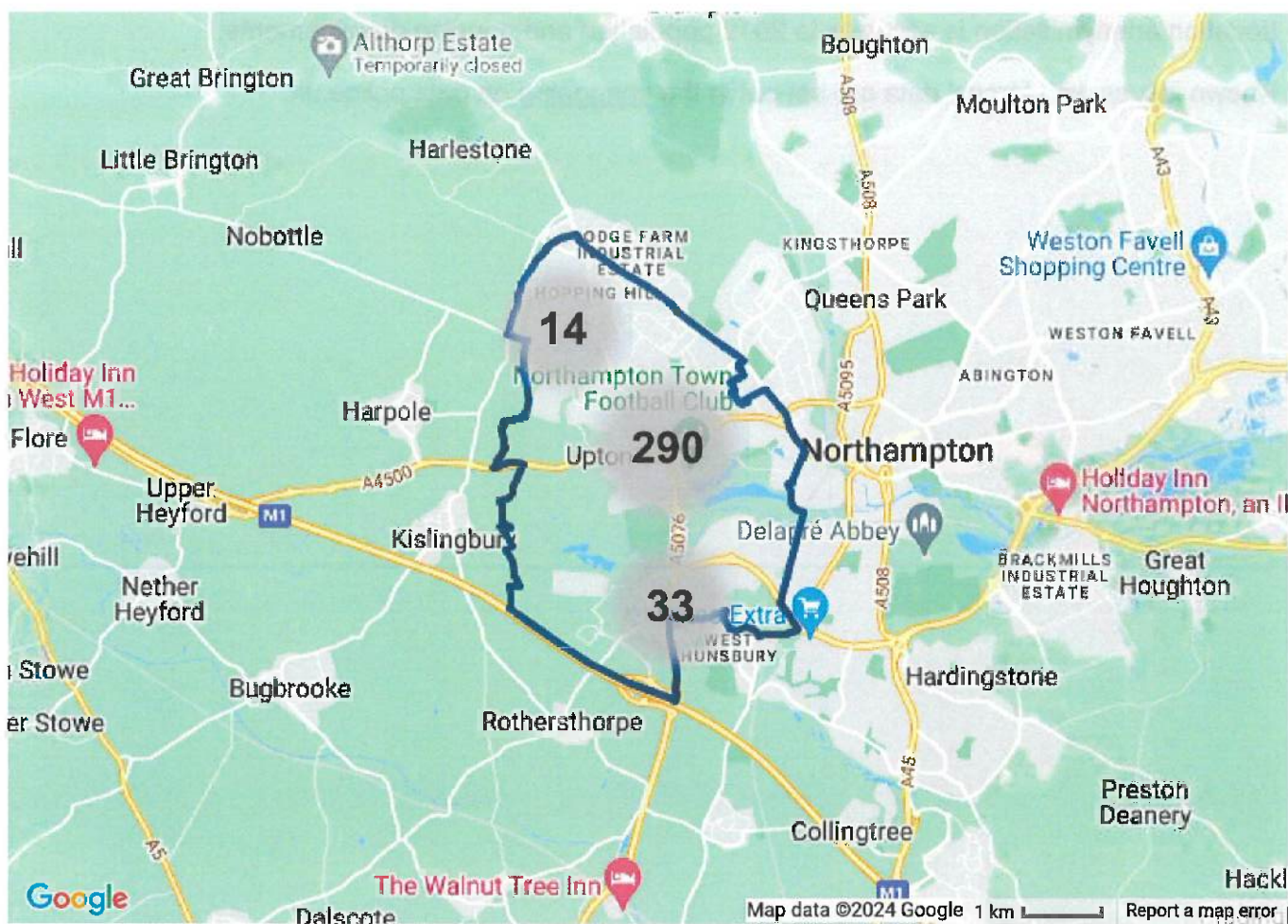
[Crime map](#)

Crime type and time period title

Form Fields

Crime type All Crimes (337) ▾
Month and year January 2024 ▾

Click on a hotspot to see more details. Alternatively, [view as A-Z list](#)



337 crimes were reported here in January 2024

	Instances
Violence and sexual offences	123
Criminal damage and arson	44
Anti-social behaviour	43
All other crime	127

About this crime map

This map uses data from local forces. The hotspots give only a loose idea of where crimes happened. Actual locations and details of crimes are kept anonymous.

Please note that not all crimes that occurred can be shown on the map.

0 incidents of Crime occurred in Northamptonshire Police could not be mapped to a location and therefore are not on this map. [Learn more about how data is managed on police.uk.](#)

Location anonymisation is accurate to 2012 population and housing developments.

Known issues with forces' data are set out in the [changelog](#) on data.police.uk.



387 crimes were reported here in January 2024	
Violence and sexual offences	133
Criminal damage and arson	44
Anti-social behaviour	40
All other crime	170

About this crime map

Please note that not all crimes that occurred can be shown on the map. This map uses data from local forces. The location of the crime is anonymised. Reported Actual location and details of crimes are kept anonymous.

Date: 22/03/2024

Duston Parish Council

Page 1

Time: 16:44

**Bank Reconciliation Statement as at 29/02/2024
for Cashbook 1 - Current A/c 03573680**

User: NG

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Barclays Community A/c 3680	29/02/2024	2	25,800.66
			<u>25,800.66</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			25,800.66
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			25,800.66
		Balance per Cash Book is :-	25,800.66
		Difference is :-	0.00

Signatory 1:

Name Signed Date

Signatory 2:

Name Signed Date

**Bank Reconciliation Statement as at 29/02/2024
for Cashbook 2 - Business Saver A/c 63253058**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Business Saver A/c 3058	29/02/2024	2	666,206.68
			<u>666,206.68</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			666,206.68
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			666,206.68
		Balance per Cash Book is :-	666,206.68
		Difference is :-	0.00

Signatory 1:

Name Signed Date

Signatory 2:

Name Signed Date

Bank Reconciliation Statement as at 29/02/2024
for Cashbook 5 - Petty Cash

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Petty Cash	29/02/2024	2	95.23
			<u>95.23</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			95.23
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			95.23
		Balance per Cash Book is :-	95.23
		Difference is :-	0.00

Signatory 1:

NameSignedDate

Signatory 2:

NameSignedDate

Duston Parish Council Petty cash count and reconciliation

Feb-24	Float	
	Per count	
	20	80.00
	10	0.00
	5	5.00
	2	2.00
	1	5.00
	0.5	1.50
	0.2	1.20
	0.1	0.50
	0.05	0.00
	0.02	0.02
	0.01	0.01
		<u>95.23</u> IN TIN
In safe		0.00
		<u>95.23</u> Agreed

Reconciliation to RBS	Feb-24	
In tin b'wd		75.23
Cash received (trf from bankings sheets)		
Trf in from cash takings		20.00
Trf to Facilities float		
Trf in from facilities		
		<u>95.23</u>
Cash paid out in month		<u>0.00</u>
= Cash in tin		95.23
Balance per RBS		<u>95.23</u>
		0.00

Petty cash expenses paid

Ref	Description	£
		<u>-</u>

**Bank Reconciliation Statement as at 29/02/2024
for Cashbook 8 - Facilities float**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Facilities float	29/02/2024	2	19.11
			<hr/> 19.11
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<hr/> 0.00
			19.11
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<hr/> 0.00
			19.11
		Balance per Cash Book is :-	19.11
		Difference is :-	0.00

Signatory 1:

Name Signed Date

Signatory 2:

Name Signed Date

Purchase Ledger for Month No 11

Order by Supplier A/c

Invoice Date	Invoice Number	Ref No	Supplier A/c Name	Supplier A/c Code	Net Value	VAT	Invoice Total	Nominal Ledger Analysis			Analysis Description
								A/C	Centre	Amount	
13/02/2024	0489102		BOOKERS	BOOKERS01	182.77	11.69	194.46	4129	201	77.17	Barclaycard adobe/MSoft etc
29/02/2024	800245643		BRITISH GAS	BRIT01	2,505.30	501.06	3,006.36	4225	101	58.44	Bookers teaspoons coffee
26/02/2024	INV-D-02915		CLOUDY IT	CLO001	35.00	7.00	42.00	4220	201	739.00	Barclaycard refreshments
02/02/2024	190494		DAVID OGILVIE	DAVIDO	1,545.00	309.00	1,854.00	4129	101	124.33	Barclaycard office chairs
01/02/2024	240200144405		DBFB	DBFB	60.05	12.01	72.06	4225	101	58.44	Bookers teaspoons coffee
01/02/2024	240200144691		DBFB	DBFB	317.22	63.44	380.66	4206	101	2,505.30	B Gas - Elec DOC 1.1.24-31.1.2
17/02/2024	229-530603		EDMUNDSON ELEC.	EDMUND01	23.15	4.63	27.78	4019	201	35.00	Cloudy IT training MS365
08/02/2024	7232835		ESPO	ESPO01	267.10	53.42	320.52	4249	211	1,545.00	D Ogilvie Rose Bench CIL
29/02/2024	6723		NATALIE GREEN & CO.	GREE001	1,975.00	395.00	2,370.00	332		-1,545.00	D Ogilvie Rose Bench CIL
08/02/2024	GUIDES24		GUIDES 39TH	GUIDES01	181.99	0.00	181.99	6000	211	1,545.00	D Ogilvie Rose Bench CIL
05/02/2024	HPFEB24		HEWLETT	HEWLETT	570.46	0.00	570.46	4230	102	60.05	DBFD St L CCTV
01/02/2024	INV-6744		K & J HIRD	HH001	60.00	12.00	72.00	4120	201	317.22	DBFB - telephones/broadbd
29/02/2024	HMRCFEB24		HMRC	HMRC01	5,805.02	0.00	5,805.02	4225	101	23.15	Edmundsen cable
								4151	102	267.10	ESPO -soap
								4050	201	1,975.00	N Green accounts/audit
								4080	203	181.99	Guides grants
								4502	201	570.46	HP photocopier lease
								4150	101	30.00	Hird - window cleaning
								4150	102	30.00	Hird - window cleaning
								4000	201	1,106.18	HMRCFEB24/HMRC PAYE & NI
								4000	101	1,259.62	HMRCFEB24/HMRC PAYE & NI
								4000	102	858.62	HMRCFEB24/HMRC PAYE & NI
								4000	211	428.94	HMRCFEB24/HMRC PAYE & NI
								4005	201	626.46	HMRCFEB24/HMRC PAYE & NI
								4005	101	778.24	HMRCFEB24/HMRC PAYE & NI
								4005	102	542.53	HMRCFEB24/HMRC PAYE & NI
								4005	211	204.43	HMRCFEB24/HMRC PAYE & NI
21/02/2024	0487956		ITSA GOAL	ITS001	1,464.83	292.96	1,757.79	4245	211	1,464.83	Itsa Goal - goal post and nets
								332		-1,464.83	Itsa Goal - goal post and nets

PURCHASE LEDGER INVOICE LISTING

Purchase Ledger for Month No 11

Order by Supplier A/c

Invoice Date	Invoice Number	Ref No	Supplier A/c Name	Supplier A/c Code	Net Value	VAT	Invoice Total	Nominal Ledger Analysis			Analysis Description
								A/C	Centre	Amount	
29/02/2024	LGSSFEB24		NCC - PENSION	LPGS	3,246.18	0.00	3,246.18	6000	211	1,464.83	Itsa Goal - goal post and nets
29/02/2024	6650229008		LYRECO	LYR001	-75.00	-15.00	-90.00	4000	101	331.50	LGSSFEB24/Pension
28/02/2024	8165		MSE ELECTRICAL	MSE001	85.00	17.00	102.00	4000	102	89.63	LGSSFEB24/Pension
16/02/2024	INV-3462		NCALC	NCALC01	42.00	8.40	50.40	4000	102	249.76	LGSSFEB24/Pension
19/02/2024	6698/24		P B ELECTRICAL SER.	PBE001	349.00	69.80	418.80	4006	201	1,050.82	LGSSFEB24/Pension
19/02/2024	BILL1047		SAFE AND SECURE	SAFE001	1,224.00	244.80	1,468.80	4006	101	894.54	LGSSFEB24/Pension
29/02/2024	SALARYFEB24		SALARIES	SALARIES01	18,097.64	0.00	18,097.64	4006	102	629.93	LGSSFEB24/Pension
29/02/2024	0001910376		SRCL LTD	SRCL	175.48	35.10	210.58	4151	101	-75.00	Lyreco credit first aid kit
29/02/2024	CN00019008		SOUTHERN ELECTRIC	SSE01	-2,360.35	-472.07	-2,832.42	4225	102	85.00	MSE heating system panel SL
26/02/2024	10471		SSSLTD	SSS01	660.00	132.00	792.00	4019	202	42.00	NCalc Training M Ingram
01/02/2024	TVFEB24		TV LICENSING	TV001	13.25	0.00	13.25	4225	102	349.00	PB Elec work at ST L repairs
07/02/2024	59870496		UPS	UPS001	5.83	0.00	5.83	4128	215	1,224.00	Safe&Securs security DFD 24
29/02/2024	NMP1226174		VEOLIA	V0002	601.02	120.20	721.22	4000	201	4,572.37	SALARYFEB24/STAFF SALARIES
29/02/2024	NMP1226175		VEOLIA	V0002	79.80	15.96	95.76	4000	101	6,679.91	SALARYFEB24/STAFF SALARIES
22/02/2024	B4-639600819		VODAFONE	VODA01	121.90	18.36	140.26	4000	102	4,746.58	SALARYFEB24/STAFF SALARIES
09/01/2024	42400190807		WEST NORTHANTS COUNC	WNC001	481.25	0.00	481.25	4000	211	2,098.78	SALARYFEB24/STAFF SALARIES
14/01/2024	424001932009		WEST NORTHANTS COUNC	WNC001	180.00	0.00	180.00	4155	101	95.12	SRCL waste removal
								4155	102	80.36	SRCL waste removal
								4205	102	-2,360.35	SSE Gas credit 31.10.23-29.11.
								4220	102	660.00	SSS camera St L main hall
								4062	201	13.25	TVFEB24/TV Licensing
								4107	201	5.83	UPS duty payable
								4155	101	404.71	Veolia waste removal
								4155	102	196.31	Veolia waste removal
								4155	101	79.80	Veolia excess waste
								4121	101	60.95	Vodafone mobiles
								4121	102	60.95	Vodafone mobiles
								4201	201	481.25	WNC reception space 25.12-24.3
								4062	101	180.00	WNC licence fee 1/22/24-21/1/25

PURCHASE LEDGER INVOICE LISTING

Purchase Ledger for Month No 11

Order by Supplier A/c

Invoice Date	Invoice Number	Ref No	Supplier A/c Name	Supplier A/c Code	Net Value	VAT	Invoice Total	Nominal Ledger Analysis			Analysis Description
								A/C	Centre	Amount	
02/02/2024	292096091		WORLDPAY	WORLD001	3.79	0.01	3.80	4137	201	3.79	Worldpay cc charges
15/02/2024	293813614		WORLDPAY	WORLD001	0.68	0.01	0.69	4137	201	0.68	Worldpay cc charges
19/02/2024	294331421		WORLDPAY	WORLD001	0.51	0.10	0.61	4137	201	0.51	Worldpay cc charges
28/02/2024	295523840		WORLDPAY	WORLD001	0.60	0.01	0.61	4137	201	0.60	Worldpay cc charges
29/02/2024	295852236		WORLDPAY	WORLD001	10.00	2.00	12.00	4137	201	10.00	Worldpay cc charges
08/02/2024	VO10036320		ZENOFFICE	Z002	126.25	25.25	151.50	4107	201	126.25	Zen photocopier usage
				TOTAL INVOICES	46,129.00	2,961.26	49,090.26				46,129.00



Duston Parish Council
Duston Community
Centre
Pendle Road
Duston
Northampton
NN5 6DT

Planning Committee Minutes Thursday 29th February 2024

Chair: Cllr M Ingram

Councillors Present: Liddon, Littlewood, Mumford

IN ATTENDANCE:

Gary Youens – Clerk

Ryan Ikavnieks – Assistant Clerk

PC061/24. To receive apologies for absence

- Apologies were received from Cllrs Barnes and Enright-King.

PC062/24. To receive and approve for signature the minutes of the meeting held on Thursday 25th January 2024 (APPENDIX A)

- **RESOLVED:** That the draft minutes of the meeting held on Thursday 14 the December 2023 were approved as a true record and duly signed by the Chair.

PC063/24. To receive declarations of interest under the Council's Code of Conduct related to business on the agenda.

- Members were reminded of the need to declare any interests in the items on this agenda, whether pecuniary or otherwise. There were no interests declared.

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Email: office@duston-pc.gov.uk

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[X](#)@Duston_PC

PC065/24. Public Participation Session

- There was no members of the public present

PC066/24. To Discuss Planning Applications Received from the Planning Authority

	Planning Application No	Site Address	Proposal	DPC Comments
a)	2024/0524/FULL	481 Harlestone Road Northampton NN5 6NY	Construction of two storey rear extension; single storey side extension with lean too roof; Insulate and render the front; Removal of the bushes to the front of the property and install a garden wall	Duston Parish Council has no comment or observation on this application
b)	2024/0560/FULL	106 Southfield Road Northampton NN5 6HJ	Demolition of existing garage/extension. Construction of single storey rear and side extension.	Duston Parish Council has no comment or observation on this application
c)	2024/0463/FULL	34 Southfield Road Northampton NN5 6HN	Proposed garage conversion, porch extension and internal alterations	Duston Parish Council has no comment or observation on this application

d)	2024/0488/FULL	Industrial Rehabilitation Unit Berrywood Road Northampton NN5 6XA	Single storey front extension to house coffee shop & insertion of window to rear elevation.	No objection but do have a concern that this will negatively impact parking in the area. Berrywood Road gets heavily congested at school drop off and pick up at The Duston School.
e)	2024/0477/FULL	Shop1 Limehurst Square Northampton NN5 6LP	Change of Use from a Veterinary Practice to Use Class E	No objection to the application but it would be preferable to know what precisely the intended use will be?"
f)	2024/0593/FULL	112 Main Road Duston Northampton NN5 6RA	Two storey rear extension including part single storey rear extension	Duston Parish Council has no comment or observation on this application
g)	2023/8021/FULL	119 Southfield Road Northampton NN5 6HJ	New front entrance, Demolition of garage to create a single storey side extension, Replace flat roof with pitched roof. Demolish outside walls to construct new front walls. Render of property	Duston Parish Council has no comment or observation on this application
h)	2024/0662/FULL	1 Katherine Close Northampton NN5 6GS	Single storey side and rear extensions	Duston Parish Council has no comment or observation on this application

i)	2024/0858/FULL	7 Hawkstone Close Northampton NN5 6RZ	Proposed new boundary wall	Duston Parish Council is concerned that this will negatively impact on the street scene. It is not in keeping with the area.
j)	2024/0819/FULL	24 Millway Northampton NN5 6ES	Demolish exist single storey garage and store and construct new two storey ancillary building for home office, storage and games use.	Whilst Duston Parish Council has no objection to this application we do wonder whether this is CIL liable?
k)	2024/0383/FULL	44 Park Lane Northampton NN5 6QD	Single storey rear extension.	Duston Parish Council has no comment or observation on this application.

PC067/24. Vehicle Issues Outside The Duston School

- The Council has recently received multiple enquiries surrounding the issue of School run related anti-social parking.
- **RESOLVED:** That the Clerk contacts Helen Howard from West Northamptonshire Councils Highways Department for suggestions on what the Parish Council can do to help improve the situation.

PC068/24. S106 / CIL Update

- The Clerk and Cllr Ingram updated the committee on the meeting with West Northamptonshire Councils Head of Enforcement and Monitoring upon the issue of outstanding Community Infrastructure Levies monies and issues accessing Section 106 monies for various projects around the Parish. The meeting was viewed as productive and has provided the Clerk and Cllr Ingram with optimism that both issues will be addressed.
- **RESOLVED:** That the verbal update from the Clerk surrounding S106 / CIL monies.

Meeting closed at 8:10



DUSTON PARISH COUNCIL

Duston Parish Council
Duston Community Centre
Pendle Road
Duston
Northampton
NN5 6DT

Community Services Committee **Minutes 14th March 2024 7 PM**

Chair: Cllr S Maitland

Councillors Present:

Craven, Ennis-Clark, Enright-King, Roper

IN ATTENDANCE:

Gary Youens – Clerk

Ryan Ikavnieks – Assistant Clerk

Alison Grantham – BCD Manager

CSC65/24. To receive apologies for absence

- Apologies were received from Cllr Golby

CSC66/24. To receive and approve the minutes of the Community Services Committee on Wednesday 17th January 2024 (APPENDIX A)

- **RESOLVED:** That the minutes of the meeting held on Thursday 17th January 2024 were approved as a true record and duly signed by the Chair.

CSC67/24. To receive declarations of interest under the Council's Code of Conduct related to business on the agenda

- Members were reminded of the need to declare any interests in the items on this agenda, whether pecuniary or otherwise. There were no interests declared.

CSC68/24. Public Participation Session

- No members of the public were present.

CSC69/24. Community Service Committee Working Parties

- **RESOLVED:** That the following verbal reports were received:
 - Good Neighbours: It was decided that the Good Neighbours working party be disbanded with immediate effect.
 - Promotion & Marketing: The Promotion & Marketing working party has not met between meetings. Cllr Enright-King and Cllr Ennis-Clark would discuss matters further and come up with ideas and suggestions.
 - Youth: Cllr Roper provided the Committee with a verbal update upon Free2Talk, summarising the report that was provided to Council. They noted that turnout was low due mock GCSE's taking place during the week. A deal has been struck with the Table Tennis Club to allow for the use of their table tennis equipment. Outreach work has currently not been conducted due lack of evening light, they aim to pick this up now that the sun sets later.
 - Limehurst Shopping Centre: Cllr Maitland updated the Committee upon the recent addition of two trees on the Square. The working party discussed ideas on how to further improve the area and agreed to survey the surrounding dwellings for input. Cllr Maitland said it was important to talk to residents in the nearby properties and ask what they would like to see to improve Limehurst Square and the green space.

CSC70/24. Newsletter

- **RESOLVED:**
 - a) That the name for the newsletter be Duston Together
 - b) That each page will contain the following content:
 - Page 1 will primarily consist of breakdown of the budget for the municipal year of 2024/25.
 - Page 2 will primarily contain contact information for Cllrs and information about Grants.
 - Page 3 will contain information about DPCs community centres and the community groups within.
 - Page 4 will contain information about the up and coming events and community initiatives.

- c) If councillors have any further suggestions and ideas for the newsletter whilst it is being drafted then they should contact the Assistant Clerk directly.

CSC71/24. Northampton West Local Area Partnership

- **RESOLVED:** That the item be differed to the next ordinary meeting of the Committee for discussion. Cllr Golby was due to speak on this item.

CSC72/24. Community Governance Review

- West Northamptonshire Council are currently carrying out a Community Governance Review which they are legally required to do every 10 – 15 years. The previous Northampton Borough Council did a Community Governance Review in 2019/20.
- **RESOLVED:**
 - a) That the report from the Clerk regarding West Northamptonshire Community Governance Review was received, noted and discussed.
 - b) That the current boundary for Duston Parish Council need not change and that no further action is required. The new electoral ward of Duston will match the parish boundary.
 - c) It has been suggested that “Upton Parish Council” is renamed “Upton & St Crispin Parish Council”. This would help potentially to highlight that St Crispin estate is not in Duston.

CSC73/24. Community Info and Wellness Fair

- The BCD Manager gave a full report to Committee about the event and answered questions.
- Cllr Maitland thanked all the staff involved that made it such a successful event.
- **RESOLVED:** That the feedback report for the Community Info and Wellness Fair (APPENDIX B) was received and noted.

CSC74/24. Councillor Surgeries

- Cllr Maitland gave an update to the surgeries at Duston United Reform Church Food Bank. Potholes, poor road markings, parking and overflowing bins have been mentioned frequently.

The meeting closed at 20:20



DUSTON PARISH COUNCIL

Duston Parish Council
Duston Community Centre
Pendle Road
Duston
Northampton
NN5 6DT

Environment Committee Minutes **Thursday 21st March 2024**

Chair: Cllr P Enright-King

Councillors Present:

Cllrs Craven, Dickenson, Ennis-Clark, Ingram, Liddon

IN ATTENDANCE:

Gary Youens – Clerk

Ryan Ikavnieks – Assistant Clerk

George Nemteanu – Facilities & Operations Manager

EC89/24. To receive apologies for absence

- There were no apologies received.

EC90/24. To receive and approve for signature the minutes of the meeting held on Thursday 15th February 2024 (APPENDIX A)

- **RESOLVED:** That the minutes of the meeting held on Thursday 15th February 2024 were approved as a true record and duly signed by the Chair.

EC91/24. To receive declarations of interest under the Council's Code of Conduct related to business on the agenda

- Members were reminded of the need to declare any interests in the items on this agenda, whether pecuniary or otherwise. There were no interests declared.

EC92/24. Public Participation Session

- There were no members of the public present.

EC93/24. Overflowing Bins

- Since February 2024, the Council has received 6 emails, multiple phone inquiries and feedback from Councillor surgeries stating that public litter bins have not been emptied. The Clerk noted that West Northamptonshire Council (WNC) holds responsibility for a majority of the litter bins in Duston. Duston Parish Council (DPC) has paid for the installation and continues to pay WNC for the emptying of 7 litter bins. Currently, when DPC receives a report from a resident, staff forward the report onto WNC via their online reporting system as well as informing the resident on how to report the issue directly.
- **RESOLVED:**
 - a) That the discussion surrounding the problems of overflowing bins in Duston was noted.
 - b) To implement a trial initiative by fixing QR Codes onto the seven bins under DPC ownership. The QR codes will direct users to a DPC report page.
 - c) The Clerk clarifies with West Northamptonshire Council what is the criteria to get the bins emptied more regularly by their contractor.

EC94/24. Environmental Maintenance Program

- Committee has previously expressed interest in further bulb and tree planting and asked the Clerk to come up with proposals.
- The Facilities and Operations Manager gave a presentation about where bulbs and trees could go. The Facilities and Operations Manager answered various questions from the Committee.
- The Committee thanked the Facilities and Operations Manager for his and the team work.
- **RESOLVED:**
 - a) That the presentation from staff on forthcoming environmental maintenance and projects including rewilding was received discussed and noted.

b) That the project proposal for bulb planting was approved.

c) To do some tree planting in Mendip Park.

EC95/24. Sandy Lane Hedge

- Residents have raised concerns over damage to the Sandy Lane Hedgerow due to the creation of 'short-cuts'. It was noted that a short cut has been created opposite the newly installed traffic lights. Six large cut-throughs have currently been identified. It was discussed that any works to repair the hedgerow would likely be trampled if a suitable alternative route was not made available.
- There is currently no budgetary provision for creating a formal pathway.
- **RESOLVED:**
 - a) That the Clerk identifies possible suitable locations and associated costings for the creation of a singular formalised pathway and directional finger signs (APPENDIX B).
 - b) Due to the potential cost and staff time involved this would need to be referred to Council for further decision.

EC96/24. No parking at Junction Signs

- This has been approved by the Council to go ahead with.
- **RESOLVED:** To delegate the selection of junctions to signpost to the Clerk.

EC97/24. Enforcement

- The Clerk advised Committee that the Parish Council had no legal powers to enforce the Highway Code and issue FPN.
- Legally, the Clerk also advised, Duston Parish Council has powers of enforcement when it comes to graffiti and littering. However, no town/parish council in Northamptonshire does this as in part it is a lot of work and potentially very expensive due to it being a labour intensive activity.
- **RESOLVED:**
 - a) That the advice from The Northamptonshire County Association of Local Councils upon the legal powers of a parish council in relation to enforcement of parking, littering, fly tipping and graffiti related issues was received, discussed and noted. (APPENDIX C)

- b) That the Clerk researches the costings of hiring / renting a traffic and or litter warden to report back to the Environment Committee.

EC98/24. Updates on ongoing Environment Committee projects

- The Clerk gave an update on the following:

Entrance to Mendip Park: Contractors have been contacted and now awaiting a response.

Bench in Mendip Park: Waiting for entrance water to subside and then they can get onto the park.

Streetlighting in Meeting Lane: Cllr Liddon reported back on his discussions with the boys brigade and said about it being in a conservation area. Cllr Enright-King will approach the Conservative Club and suggest they apply for a grant.

CCTV in Limehurst Square: The evidence doesn't necessarily suggest that it is a crime hotspot. Refer back to the next Council to see if this is something they wish to pursue.

Noise deterrent in Limehurst Square: No update.

Victim Support: They have been contacted

Goal Posts in Errington Park: They have been ordered

Table Tennis in Errington Park & Melbourne / St Luke's Field: The order has been submitted

Welcome To Duston Sign repaint: This has been redone.

The Clerk will refer the 30mph stickers to the next Council meeting for approval. They could well be on telecoms boxes.

The meeting finished at 8:38pm



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Shape
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- HIGH QUALITY OUTDOOR VINYL- Our stickers are made of Premium Quality Vinyl making them ideal for external use.
- EASY TO APPLY - Simply Peel and Stick to Any Cleaned Dry Surface for better durability.
- BRIGHT AND CLEAR IMPRESSIONS FOR EASY IDENTIFICATION AND SAFETY - These stickers are printed with high resolution printers which produce crisp and bright prints so they can easily catch the attention of the drivers to be cautious and not exceed the minimum speed limit.
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ASIN	B07XVC1KBP	
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<p>Agenda Item: Submitted By:</p>
<p>1. APPROVAL: To discuss potential actions regarding</p>
<p>2. Purpose of the Report:</p> <ul style="list-style-type: none"> To provide information upon issues highlighted by members of the public on the Sandy Lane Hedgerow and outline the potential options.
<p>1. Background Information:</p> <p>During a Councillor Surgery, Cllr Craven was approached by a member of the public enquiring as to who is responsible for the health and maintenance of the hedge that runs in parallel to the Sandy Lane walking path.</p> <p>They highlighted a concern over damage to the hedge cause by multiple cut-throughs that have been created that link the Sandy Lane path with the St Giles path that runs in parallel. At this time, six large cut-thoughts have been identified.</p> <p>Currently, Sandy Lane POS (ADDEDUM A) is owned and maintained by West Northamptonshire Council (WNC). However, Duston Parish Council is currently in the process of receiving the responsibility of all the public open spaces in Duston via an asset transfer from WNC. Once the asset transfer is completed, the Sandy Lane POS, where the hedge located, will be under the ownership and responsibility of DPC.</p> <p>Anecdotally, since the installation of the pelican crossing on New Sandy Lane, the cut-throughs have expanded and are primarily used to access the Bordeaux Close shops and The Duston School faster. The new build developments in Harpole and Harlestone Manor (known as Harlestone Park) will add 1700 additional dwellings, with the New Sandy Lane pelican crossing being one of the main pedestrian access points connecting the Harlestone Park estate to Duston. It is assumed</p>

that this will inevitably lead to an overall increase in foot traffic on the Sandy Lane foot path.

The environment Committee has discussed this issue, noting that any work to repair the hedgerow would likely be damaged if a suitable alternative route was not made available. The Committee requested that the Clerk investigates potential suitable locations and the associated costs with the addition of finger posts that will direct people to the formal path.

3. Legislation:

Highways Act 1980, subsections 43 and 50

4. Accessibility Implications / Impact on people with protected characteristics (Equality Act 2010):

Any formal pathway would need to be accessible to all users.

5. Crime and Disorder Implications (Crime and Disorder Act 1998, Section 17):

The specific location needs to be thought through carefully as to not disturb residential dwellings by accidentally channel pedestrians through a residential drive way or front garden.

6. Financial Implications:

At this moment, costings have not yet been obtained as the most practical location has not been identified. It is important to note, if a formal path is created, all the associated liabilities and costs would be passed onto DPC.

Preliminary discussion have suggested that DPC could request S106 / CIL Monies from the new development(s) to fund any due to the development benefiting residents from the neighbouring Parish.

7. Recommendations:

Five recommendations / options on ways to proceed have currently been identified:

1. Do nothing. There is no obligation on Duston Parish Council to do anything.
2. Create a formal walk way / bridge through the hedge and signpost its location with finger posts. Once completed, the hedge can be reinstated. In relation to administration and seeking permissions, it would be easier to conduct this work after the asset transfers are completed.

A path would need to be disability friendly and may need to bridge over the ditch that runs parallel to the path. The specific location needs to be thought through carefully as to not accidentally channel pedestrians through a residential drive way or front garden. A public consultation could be deployed to gather the opinions of local residents.

3. Investigate the option of removing part of the fence that divides the Sandy Lane from the St Giles path near Alsace Close. This potential route is roughly 60-100 meters from the pelican crossing. Then repair the hedge in the various location.
4. The create finger post signs that point people in the direction of the shops and The Duston School to encourage people damage the hedgerow via the use of cut-throughs. Then reinstate the hedge in the various location.
5. Reinstated the hedge in the various locations with the expectation that people not recreate cut-throughs.

Option 1, 3, 4, and 5 would be cheaper than installing a purpose build path / bridge across the ditch, however, they goes against the logic of desire trails. Desire trails reflect a preference for efficiency and convenience, they occur when individuals seek the most direct route to their destination. As such, the cut-throughs may still be created and used.

- To consider and discuss the various options setout and resolve how the Council wishes to proceed.





**West
Northamptonshire
Council**

Title: Sandy Lane & Alsace Close Open Space

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Date: 08-06-2022
Scale: 1:2,500 @A3
Drawn: -LP-

RESPONSE TO THE BIODIVERSITY DUTY 30 October 2023

INTRODUCTION - STATUTORY DUTY

Under the 2021 Environment Act, public authorities (including town and parish councils) operating in England must consider what they can do to conserve and enhance biodiversity.

Government guidance published on 17 May 2023 clarifies that, as a public authority, town and parish councils must:

- consider what they can do to conserve and enhance biodiversity.
- agree policies and specific objectives based on their consideration.
- act to deliver their policies and achieve their objectives.

Town and parish councils, unlike other authorities, are not obliged to publish a report on their actions, but the [Government guidance](#) requires all public authorities to complete their first consideration of what action to take for biodiversity by 1 January 2024. They must agree their policies and objectives as soon as possible after this and must reconsider the selected actions within five years of completing their previous consideration, or more frequently if they choose.

To comply with the guidance, town and parish councils could as a minimum:

- have biodiversity as an agenda item for a meeting before the end of 2023.
- note what action they are already taking to conserve and enhance biodiversity.
- agree what further steps they should take to conserve and enhance biodiversity.

Such steps may include:

- reviewing what biodiversity or nature recovery plans are already in place from other local authorities, e.g. potential for jointly-supported wildlife corridors.
- making contact with local voluntary groups working on nature conservation.
- carrying out a biodiversity audit of council landholdings and/or the whole council area, potentially involving residents in a ["BioBlitz"](#)
- gathering expert advice on possible actions in support of biodiversity, such as from [Caring for God's Acre](#) and the [Eco Church initiative](#) in respect of churchyards
- drafting an action plan that covers action that the council will take itself as well as support for the actions of other local bodies.

Whatever action is agreed, as a minimum local councils could ensure they address biodiversity concerns when commenting on planning applications.

All these steps may inform an agreed biodiversity policy for which a model example is attached. Guidance for town and parish councils on developing a [local nature action plan](#) has been published by South Gloucestershire Council, as well as a [field guide](#) for those with little or no ecological background.

MODEL BIODIVERSITY POLICY

BACKGROUND

In accordance with the duty imposed on town and parish councils by Section 40 of the Natural Environment and Rural Communities Act 2006, updated by Section 102 of the Environment Act 2021, *[insert council name]* (hereinafter referred to as the Council) which has any functions exercisable in relation to England must from time to time consider what action the authority can properly take, consistently with the proper exercise of its functions, to further the general biodiversity objective.

This duty also means that town and parish councils can spend funds in conserving biodiversity.

DEFINITION

According to Defra (Biodiversity 2020), biodiversity is the variety of all life on Earth. It includes all species of animals and plants – everything that is alive on our planet.

Biodiversity is important for its own sake and has its own intrinsic value. A number of studies have shown this value also goes further. Biodiversity is the building block of our 'ecosystems' that in turn provide us with a wide range of goods and services that support our economic and social wellbeing. These include essentials such as food, fresh water and clean air, but also less obvious services such as protection from natural disasters, regulation of our climate, and purification of our water or pollination of our crops. Biodiversity also provides important cultural services, enriching our lives.

AIMS AND OBJECTIVES

The object of this policy is to work towards conserving and enhancing the biodiversity of the Council's area.

The Full Council and any committees of the Council will consider sustainability, environmental impact and biodiversity when making decisions and will develop and implement policies and strategies as required.

In particular, the Council will aim to improve the biodiversity of the area in the following ways:

- consider the potential impact on biodiversity represented by planning applications.
- manage its land and property using environmentally friendly practices that will promote biodiversity.
- support local businesses and council operations in the adoption of low impact / nature positive practices.
- encourage and support other organisations within the *parish / town* to manage their areas of responsibility with biodiversity in mind.
- support residents and local organisation activities to enhance and promote biodiversity.

ACTIONS

Planning applications

The Council will:

- when commenting on planning applications, support site and building design that benefits biodiversity through the conservation and integration of existing habitats or provision of new habitats.

- support protection of sensitive habitats from development and will consider whether the development would mean the loss of important habitats for wildlife in respect of all applications.
- consider what each proposed development might make in terms of biodiversity net gain.
- include policies in support of biodiversity within the neighbourhood plan.

Land and property management

The Council will:

- carry out a biodiversity audit of its landholdings.
- consider the conservation and promotion of local biodiversity with regard to the management of its open spaces. This will include adopting beneficial practices with regard to cutting and removal of vegetation, application of chemicals and timing of maintenance work, paying attention to the Government's [regulations for plant protection products](#).
- take special care in the specification of grounds maintenance contracts to ensure that the work, whilst reaching acceptable standards, does not harm the natural environment.
- source sustainable materials when procuring supplies for the Council's use
- consider biodiversity issues and the implementation of changes when managing its buildings.

Local community

The Council will:

- raise public awareness of biodiversity issues, including through its website and newsletters.
- engage with local businesses and residents regarding biodiversity in the community and how members of the community can assist and make a difference.
- where feasible, involve the community in biodiversity projects on its land including for example tree planting, wildflower meadows, birdbox making.

Partners

The Council will work in partnership with other organisations to protect, promote and enhance biodiversity within the council area.

It will review any local nature recovery strategies, species conservation strategies, or protected site strategies in respect of local Sites of Special Scientific Interest (SSSIs) and consider how it may become more involved in implementing the strategies' recommendations.

MONITORING

This policy was adopted on *xx* (Minute reference *yy*) and will be reviewed in two years or sooner should legislation dictate / each year at the Annual Meeting. A summary of how the policy has been implemented will be published annually, with reference to the original biodiversity audit to show progress.

DRAFT MODEL ACTION PLAN

SITE / OBJECTIVE	ACTION	OUTCOME	TARGET (Years)	REPORTING / PUBLICITY
Whole council area	Raise local awareness of biodiversity.	Gain local support for action.	Ongoing	Newsletter, social media, website
Protect and support biodiversity	Encourage suitable planting to support biodiversity.	Connect & diversify habitats to meet the needs of a variety of wildlife species	Ongoing	Mapping
Cemetery / churchyard	<p>Additional planting</p> <p>Maintain and renew bird boxes as required.</p> <p>Adopt a plan to support wildlife and diversity whilst maintaining the site in a way which enables visitors to experience quiet and calm remembrance.</p> <p>Leave leaf litter and dead vegetation wherever possible as a habitat for invertebrates.</p>	<p>Increased diversity of habitats and food sources</p> <p>Increased cover for invertebrates, reptiles, amphibians and small mammals.</p> <p>Encouraging insects particularly butterflies and bees.</p>		
Recreation ground	<p>Sympathetically maintain hedging.</p> <p>Leave some areas unmown.</p> <p>Only use environment friendly pesticides where absolutely necessary and only in ideal weather conditions.</p>	<p>Food sources and cover</p> <p>Encourages insects.</p> <p>Sustain and enhance natural habitats.</p>		
Common / other open spaces	<p>Adopt a management plan.</p> <p>Encourage residents to remove litter and pick up after their dogs.</p> <p>Work with the county council on verge management, favouring biodiversity but noting which areas may need cutting for highway safety.</p> <p>Encourage residents to adopt areas to look after, making it clear what is expected e.g. peat free compost and no chemicals.</p>	<p>Sustain and enhance natural habitats.</p> <p>Protecting habitats</p> <p>Protecting/enhancing habitats</p> <p>Regular attention.</p>		

SITE / OBJECTIVE	ACTION	OUTCOME	TARGET (Years)	REPORTING / PUBLICITY
The Built Landscape	<p>Ensure that planning consultations are considered against the requirements of the Neighbourhood Plan</p> <p>Encourage hedgehog/small animal highways with permeable boundaries</p>	<p>Protecting/enhancing habitats</p> <p>Extending habitats.</p>	Ongoing	
Increase community awareness of biodiversity	<p>Ask residents for their views on what they would like to be done to conserve biodiversity within the parish.</p> <p>Raise awareness of the importance of gardens as habitats for wildlife, with possible actions highlighted in the parish magazine.</p> <p>Create a page on the parish council website for photographs / information / links</p> <p>Encourage local farmers to contribute.</p> <p>Provide seed bombs / bulbs etc. for residents' use.</p> <p>Discourage floodlighting.</p>	<p>Engagement/ownership of biodiversity</p> <p>Promote biodiversity.</p> <p>Promote biodiversity.</p> <p>Promote biodiversity.</p> <p>Extending habitats.</p> <p>Protect nocturnal animals.</p>	Ongoing	Neighbourhood plan consultation
Support Community Projects	<p>Support hedge/tree planting in any appropriate areas.</p> <p>Work in partnership with the school to develop young people's awareness of the environment around them.</p> <p>Consider events and offer volunteering opportunities to support biodiversity, working with local organisations.</p>	<p>Extending habitats.</p> <p>Promote biodiversity.</p> <p>Promote biodiversity.</p>		



**West
Northamptonshire
Council**

West Northamptonshire Council Public Spaces Protection Order (Dog Control and Prohibition of Smoking in Public Places) 2022

West Northamptonshire Council ("the Council") makes the following Public Spaces Protection Order under section 59 of the Anti-Social Behaviour, Crime and Policing Act 2014 ("the Act").

The land described in this Order and outlined in blue on the plan at Appendix 1, which includes the land described on the plans at Appendices 2, 3 and 4, being land in the administrative area of the Council to which the public or any section of the public have access, on payment or otherwise, as right or by virtue of express or implied permission, is land to which the Act applies and will be protected by this Order.

The Order may be cited as the West Northamptonshire Council Public Spaces Protection Order (Dog Control and Prohibition of Smoking in Public Places) 2022.

Articles

1. If a dog defecates at any time on land to which this Order applies, any person who is in control of the dog at the time must remove the faeces from the land forthwith unless;
 - (i) there is a reasonable excuse for failing to do so; or
 - (ii) the owner, occupier or other person or authority having control of the land has consented (generally or specifically) to the failure to do so.

2. All persons in control of a dog on land to which this Order applies must have with them an appropriate means to pick up dog faeces deposited by that dog unless;
 - (i) there is a reasonable excuse for failing to do so; or
 - (ii) the owner, occupier or other person or authority having control of the land has consented (generally or specifically) to the failure to do so.

The obligation is complied with if, after a request from an Authorised Person, the person in control of the dog produces an appropriate means to pick up dog faeces.

3. All persons in control of a dog must not take it onto or keep it on any of the following

land, irrespective of whether it is enclosed or fenced on all sides or not or whether the dog is kept on a lead;

- (a) Children's play areas which are designated and marked for children's play,
- (b) Any Educational Institution, when open and in use by pupils.
- (c) Skateparks,
- (d) Tennis Courts,
- (e) Multi-use games areas (MUGA) and
- (f) Bowling greens

Unless;

- (i) there is a reasonable excuse for doing so; or
- (ii) the owner, occupier or other person or authority having control of the land has consented (generally or specifically) to doing so.

4. All persons in control of a dog must ensure that it is kept on a lead at all times whilst it is on the following land, irrespective of whether it is enclosed or otherwise fenced on all sides or not;

- (a) Cemeteries,
- (b) Burial sites,
- (c) Graveyards,
- (d) Memorial gardens,
- (e) Allotments,
- (f) Car parks and other off-street parking places,
- (g) Sports grounds, fields and pitches, when in use for authorised sporting activity,
- (h) Land at Daventry Country Park as detailed on the plan at Appendix 2.
- (i) Land at Northampton town centre within the area outlined in red on the plan at Appendix 3.
- (j) Land at Upton Country Park within the area outlined in red on the plan at Appendix 4.
- (k) Any land within 50 metres of any entrance or exit of an Educational Institution, when open and in use by pupils.

Unless

- (i) there is a reasonable excuse for failing to do so or
- (ii) the owner, occupier or other person or authority having control of the land has consented (generally or specifically) to the failure to do so.

5. All persons in control of a dog on land to which this Order applies must comply with a direction given to them by an Authorised Person to put and keep the dog on a lead unless
 - (i) there is a reasonable excuse for failing to do so or
 - (ii) the owner, occupier or other person or authority having control of the land has consented (generally or specifically) to the failure to do so.

An Authorised Person may only give a direction under this Order if such restraint is reasonably necessary to prevent a nuisance or behaviour by the dog that is likely to cause annoyance or disturbance to any other person, or to a bird or another animal.

6. A person in charge of multiple dogs is not permitted to walk more than 4 dogs at any one time on land to which this Order applies unless;
 - (i) there is a reasonable excuse for doing so,
 - (ii) the owner, occupier or other person or authority having control of the land has consented (generally or specifically) to the failure to do so.

7. All persons are prohibited from smoking tobacco, tobacco related products, smokeless tobacco products including electronic cigarettes, herbal cigarettes or any illegal substances within the boundaries of the following land and whether it is enclosed or otherwise fenced on all sides or not;
 - (a) Children's play areas which are designated and marked for children's play,
 - (b) Any land within 50 metres of any entrance or exit of an Educational Institution, when open and in use by pupils,
 - (c) Skateparks,
 - (d) Tennis Courts,
 - (e) Multi-use games areas (MUGAs) and
 - (f) Bowling greens.

For the purposes of this Order;

- (i) Any person who habitually has a dog in their possession shall be taken to be in control of the dog at any time unless at that time some other person is in control of it.
- (ii) Placing the faeces in a receptacle on the land, which is provided for the purpose, or for the disposal of waste, shall be sufficient removal from the land.
- (iii) Being unaware of the defecation (whether by reason of not being in the vicinity or

otherwise), or not having a device for or other suitable means of removing the faeces shall not be a reasonable excuse for failing to remove the faeces.

(iv) Articles 1 to 6 shall not apply to any person who;

(a) is registered as a blind person in a register compiled under section 29 of the National Assistance Act 1948, is deaf, in respect of a dog trained by Hearing Dogs for Deaf People (registered charity number 293358) and upon which a person relies for assistance,

(b) has a physical or mental impairment which has a substantial and long-term adverse effect on the ability to carry out normal day-to-day activities, in respect of a dog trained by any current or future members of Assistance Dogs UK or any other charity registered in the UK with a purpose of training assistance dogs and upon which that person relies for assistance or

(c) has a physical or mental impairment which has a substantial and long-term adverse effect on the ability to carry out common day-to-day activities and in the reasonable opinion of the Council that person relies upon the assistance of the dog in connection with their disability.

(v) For the avoidance of doubt with regard to Articles 1, 2, 5 and 6, "Land in the administrative area of the Council to which the public or any section of the public have access, on payment or otherwise, as right or by virtue of express or implied permission" includes, but is not limited to;

(a) all roads, footpaths, pavements, alleyways and grass verges maintained at public expense as well as any bridleway or other public right of way over privately owned land and

(b) all parks and open spaces, including commons, grounds and wooded areas, owned, operated, managed or maintained by the Council or any Parish, Town or Community Council.

(vi) For the avoidance of doubt with regard to Articles, 3, 4 and 7, the categories of land set out therein are those which are owned, operated, managed or maintained by the Council, any Academy, any Parish, Town or Community Council or any amateur sporting club.

(vii) For the avoidance of doubt with regard to Article 6, "authority" includes, but is not limited to, West Northamptonshire Council and any relevant consent issued by any authority having control of the land includes, but is not limited to, any licence or permit issued by it in accordance with legislation other than the Anti-Social Behaviour, Crime and Policing Act 2014.

Interpretation

- (i) "Authorised Person" means an employee of the Council, or any employee of a partnership agency or contractor, who is authorised in writing by it for the purposes of giving directions under the Order.
- (ii) "Assistance Dog" means a dog which has been trained to assist a person with a disability.
- (iii) "Disability" has the meaning prescribed in section 6 of the Equality Act 2010 or as may be defined in any subsequent amendment or re-enactment of that legislation.
- (iv) "Authorised sporting activity" means an organised sporting event, including but not limited to amateur football, rugby and cricket games, taking place on land owned, operated, managed or maintained by the Council, any Parish, Town or Community Council or any amateur sporting club, with its implied or express consent.
- (v) "Educational Institution" means any school, academy or college that provides primary or secondary education as defined by section 2 of the Education Act 1996.

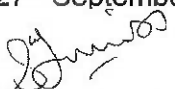
Enforcement

- (i) Any person who fails to comply with Articles 1 to 7 above without a reasonable excuse for doing so commits an offence.
- (ii) A person committing an offence may be issued with a Fixed Penalty Notice ("FPN") of £100.00 by a Constable or Authorised Person, payment of which will discharge liability to conviction for that offence.

In consulting upon the prohibitions and requirements within this Order and upon making it, the Council has had particular regard to the rights of freedom of expression and freedom of assembly as set out in Articles 10 and 11 of the European Convention on Human Rights.

This Order came into force on 1st November 2022 and lasts for a period of three years. A varied version of the Order incorporating Appendices 1, 2, 3 and 4 and other consequential amendments was made on the following date and comes into force on 3rd October 2023 for the remainder of the three-year period.

Dated: 27th September 2023

Signed: 

Stuart Timmiss

Executive Director of Place and Economy

For and on behalf of West Northamptonshire Council

Appendix 1 - Land to which the Order applies

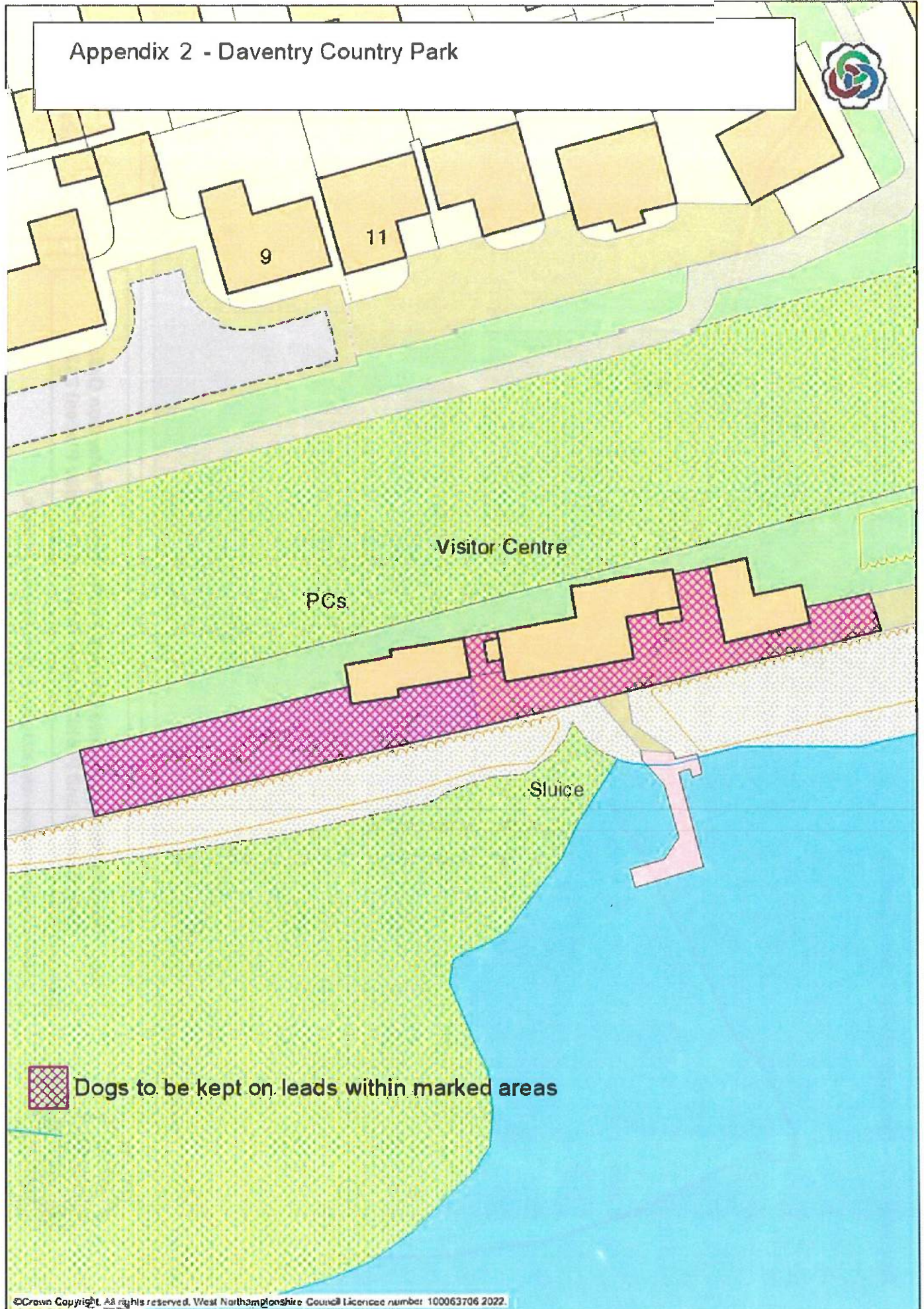


West Northamptonshire Council Public Spaces Protection
Title: Order (Dog Control and Prohibition of Smoking in Public Places) 2022

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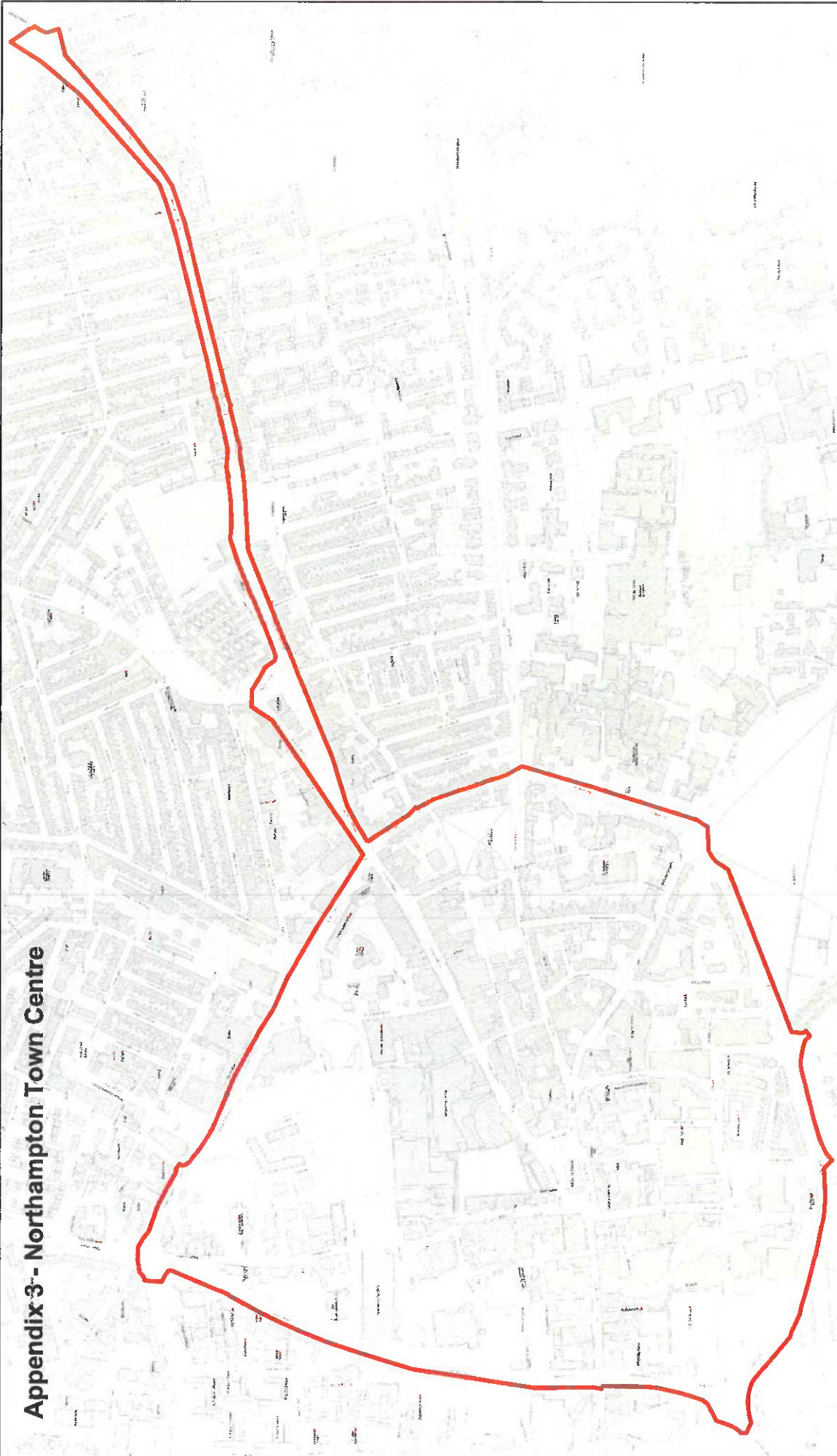
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Appendix 2 - Daventry Country Park



 Dogs to be kept on leads within marked areas

Appendix 3 - Northampton Town Centre

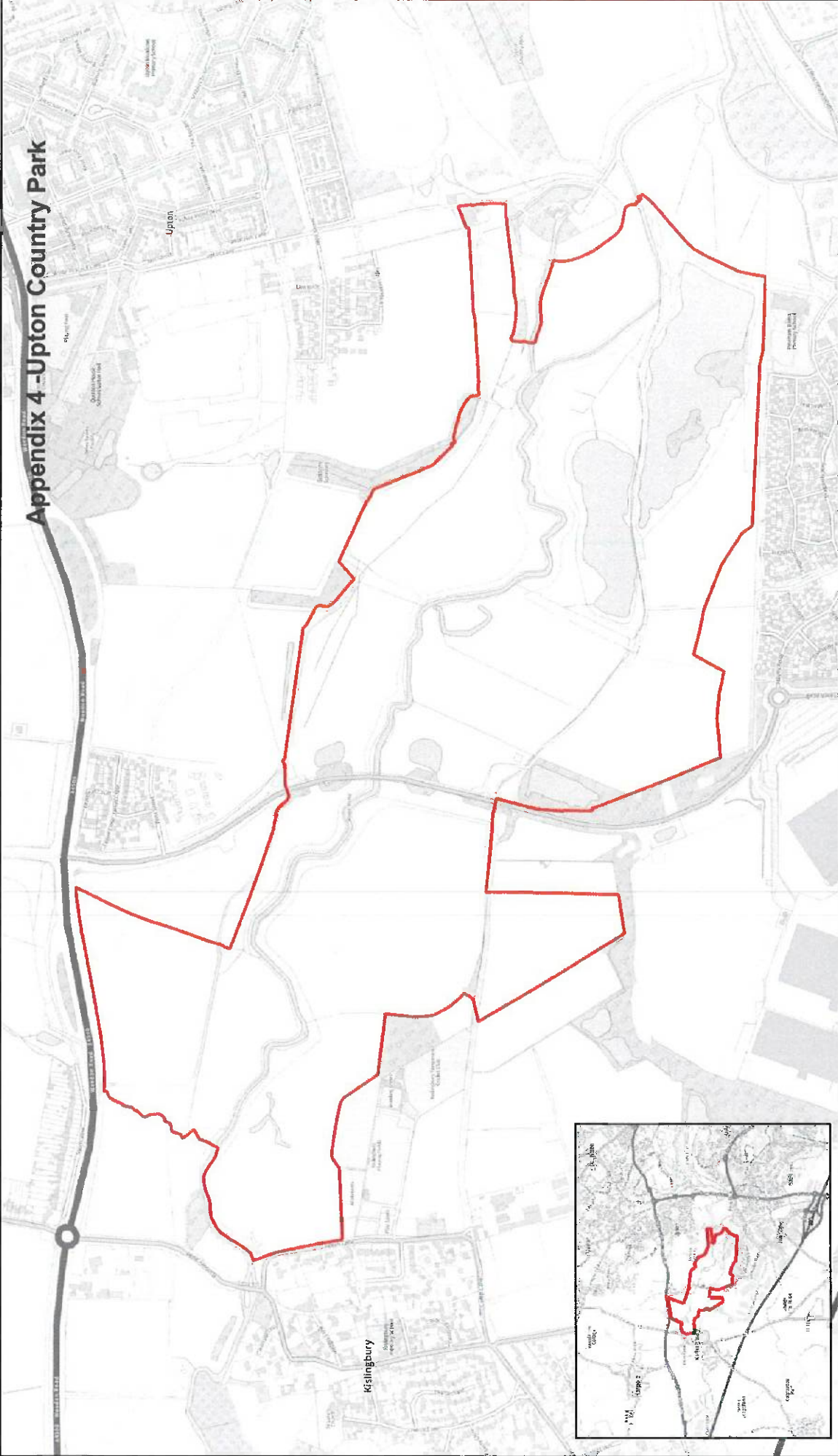


**Title: West Northamptonshire Council Public Spaces Protection Order
(Dog Control and Prohibition of Smoking in Public Places) 2022**

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Scale: 1:7,500 @A4

Appendix 4 - Upton Country Park



**Title: West Northamptonshire Council Public Spaces Protection Order
(Dog Control and Prohibition of Smoking in Public Places) 2022**

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Scale: 1:10,000 @A4



**West
Northamptonshire
Council**

West Northamptonshire Council (Northampton) Public Spaces Protection Order 2023

West Northamptonshire Council ("the Council") makes the following Public Spaces Protection Order under section 59 of the Anti-Social Behaviour, Crime and Policing Act 2014 ("the Act").

The land described by the dark grey area of the map at Appendix 2 ("the Restricted Area") being land in the administrative area of the Council to which the public or any section of the public have access, on payment or otherwise, as right or by virtue of express or implied permission, is land to which the Act applies and will be protected by this Order.

The Order may be cited as the West Northamptonshire Council (Northampton) Public Spaces Protection Order 2023.

Prohibitions

All persons are prohibited at all times from the following within the Restricted Area;

1. Ingesting, injecting, smoking or otherwise using intoxicating substances.

Note - Intoxicating substances are defined for the purposes of this Order as substances with the capacity to stimulate or depress the central nervous system, including illegal drugs or psychoactive substances (so-called "legal highs"), but excluding alcohol, tobacco or prescription medication.

2. Having in their possession any item that may be used to assist in the taking of intoxicating substances as defined in paragraph 1.

Note - This includes any device for smoking substances other than e-cigarettes for the purposes of this Order. It also includes needles, except for those packaged and sealed by the manufacturer and stored in a hard case.

3. Consuming alcohol or having in their possession any open container of alcohol.

Note - In accordance with section 63 (2) of the Act, any person reasonably believed by a Police Constable or an Authorised person to be in breach, to have breached or to be intending to breach this prohibition may be required by a Police Constable or Authorised Person to;

- a) cease consuming alcohol or any anything which they reasonably believe to be alcohol and/or
- b) to surrender anything which they reasonably believe to be alcohol or a container for alcohol.

4. Urinating or defecating, other than in any toilet or lavatory set aside for that purpose.
5. Spitting.
6. Riding a bicycle, monocyde or scooter (whether manually or electrically powered) after a Police Constable or Authorised Person has requested that they refrain from doing so.
7. Busking after a Police Constable or Authorised Person has requested that they refrain from doing so.

This Order is subject to the exemptions at Appendix 1.

Requirements

1. All persons reasonably suspected by a Police Constable or Authorised Officer of breaching prohibitions 1 and 2 must do the following when requested to do so by a Police Constable or Authorised Person;
 - a) surrender any open containers of intoxicating substances in their possession,
 - b) surrender any item in their possession used to assist in the taking of any intoxicating substance and
 - c) secure safe disposal of any needles in their possession that are not sealed and stored in a hard case.

Interpretation

"Authorised Person" means any person authorised in writing by the Council to enforce the above prohibitions and to make requirements permitted by this Order and the Act.

"Busking" means a performance of live music or other activity intended to entertain members of the public without an express authorisation from the Council or land owner to do so and regardless of whether voluntary donations are sought by the performer or performers.

Enforcement

Under section 63 of the Act, failure to comply with any requirement made by a Constable or Authorised Person following breach of the 3rd prohibition is an offence, for which any person will be liable on summary conviction to a fine not exceeding £500.

Under section 67 of the Act, breach of any of the other prohibitions and the above requirement in this Order is an offence, for which any person will be liable on summary conviction to a fine not exceeding £1000.

Any person committing either offence may be issued with a Fixed Penalty Notice ("FPN") of £100 as an alternative to prosecution, but only if paid within 14 days of issue.

In consulting upon the prohibitions within this Order and upon making it, the Council has had particular regard to the rights of freedom of expression and freedom of assembly as set out in Articles 10 and 11 of the European Convention on Human Rights

This Order comes into force on 19th September 2023 for a period of three years from that date. It may be extended pursuant to section 80 of the Act

APPENDIX 1

Exemptions

1. Nothing in Paragraph 3 of this Order, (relating to the consumption of alcohol in a public place open to the air) shall apply to:
 - a. Premises authorised by a premises licence to be used for the supply of alcohol
 - b. Premises authorised by a club premises certificate to be used by the club for the supply of alcohol;
 - c. A place within the curtilage of premises within paragraph (a) or (b);
 - d. Premises which by virtue of Pt 5 of the Licensing Act 2003 may at the relevant time be used for the supply of alcohol or which, by virtue of that Part, could have been so used within 30 minutes before that time;
 - e. A place where facilities or activities relating to the sale or consumption of alcohol are at the relevant time permitted by virtue of a permission granted under section 115 of the Highways Act 1980 (highway-related uses)
2. A prohibition in the Order on consuming alcohol does not apply to council-operated licensed premises or land:
 - a. When the premises or land are being used for the supply of alcohol; or
 - b. Within 30 minutes of the end of a period during which the premises have been used for the supply of alcohol.

APPENDIX 2 – West Northamptonshire area map and Northampton "Restricted Area" map

