



DUSTON PARISH COUNCIL

Duston Parish Council
Duston Community Centre
Pendle Road
Duston
Northampton
NN5 6DT

Community Services Committee

Cllr Maitland, Cllr Enright-King, Cllr Golby, Cllr Roper, Cllr Ennis-Clark

23rd August 2023

Dear Councillor,

You are hereby summoned to attend a meeting of the Community Services Committee to be held at Duston Community Centre on Wednesday 30th August 2023 commencing at 7pm for the purpose of transacting the following business.

Issued by:

Gary Youens
Parish Clerk, Duston Parish Council

AGENDA

CSC21/23. To receive apologies for absence

CSC22/23. To receive and approve the minutes of the Community Services Committee on 12th July 2023 (APPENDIX A)

CSC23/23. To receive declarations of interest under the Council's Code of Conduct related to business on the agenda (*Members should disclose any interests in the business to be discussed*)

and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business).

CSC24/23. Public Participation Session *(Persons wishing to address the committee on an agenda item may register their intention to do so by telephone or email by 12 noon on the day of the meeting and may speak for a maximum of 3 minutes).*

CSC25/23. Community Service Committee Working Parties

- To receive reports back on the following working parties
 - Good Neighbours: Cllr Golby (Chair), Enright-King
 - Promotion & Marketing: Cllrs Ennis-Clark & Enright-King
 - Youth: Cllr Roper (Chair), Maitland, Golby & Ennis-Clark
 - Limehurst Shopping Centre: Cllr Maitland
 - Grants: Cllrs Maitland (Chair), Ennis-Clark & Enright-King

CSC26/23. Limehurst Square Resurfacing

- To receive a verbal update from the Clerk regarding the resurfacing of Limehurst Square.

CSC27/23. Youth Provision

- a) To receive a report from the Youth Working Party
- b) To consider making recommendations to Council as to the future of Duston Parish Council Youth Provision

CSC28/23. Grant Application

- To discuss a grant application from Duston Village Hall for £1000 and make a recommendation to Council (APPENDIX B)

CSC29/23. Events Report

- a) To receive a report on DPC Events & Initiatives for January to August 2023 (APPENDIX C)
- b) To send to the report to Council for their information.

CSC30/23. Mental Health Services

- Discuss how we offer mental services within the Parish Council and the community

CSC31/23. Parish Council Noticeboards

- a) Discuss whether current Parish Council noticeboards are still in appropriate locations

Double noticeboards

- Duston Community Centre
- St Luke's Centre
- Errington Park
- Weggs Farm Bus Stop

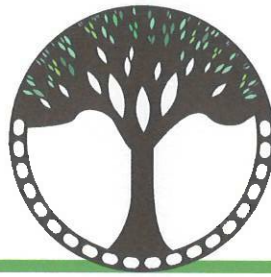
Single noticeboards

- Malvern Grove Shops
- Wall next to Duston United Reform Church
- Malvern Grove Shops
- Quarry Road / Port Road Junction

- b) Discuss whether to replace the wooden noticeboard at Errington Park with a longer lasting aluminium funded by Community Infrastructure Levy (CIL).

CSC32/23. Christmas Events

- To consider possible Christmas Events for the future



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Community Services Committee Minutes
Wednesday 12th July 2023 7PM

Chair: Cllr S Maitland

Councillors Present: Ennis-Clark, Enright-King, Golby, Roper.

IN ATTENDANCE:

Gary Youens – Clerk

Ryan Ikavnieks – Assistant Clerk

CSC09/23. To receive apologies for absence

- Apologies were received from Cllr Stonehouse

CSC10/23. To receive and approve the minutes of the Community Services Committee on 26th June 2023 (APPENDIX A)

- **RESOLVED:** That the minutes of the meeting held on Monday the 26th of June 2023 were approved as a true record and signed by the Chair.

CSC11/23. To receive declarations of interest under the Council's Code of Conduct related to business on the agenda

- Members were reminded of the need to declare any interests in the items on this agenda, whether pecuniary or otherwise. There were no interests declared.

CSC12/23. Public Participation Session

- There were four members of the public present who speaking upon item CSC14/23.

CSC13/23. Community Service Committee Working Parties

- **RESOLVED:**
 - a) That the discussion surrounding the current working parties and their membership was noted.
 - b) That the Current Working Parties are:
 - Senior Provisions, renamed to Good Neighbour-Scheme: Cllr Golby (Chair), Enright-King
 - Publicity, renamed to Promotion and Marketing: Cllrs Ennis-Clark & Enright-King
 - Youth: Cllr Roper (Chair), Maitland, Golby & Ennis-Clark
 - Limehurst Shopping Centre: Cllrs Maitland & Stonehouse
 - Grants Working Party: Cllrs Maitland (Chair), Ennis-Clark, Enright-King and Stonehouse

CSC14/23. Limehurst Square Resurfacing

- **RESOLVED:**
 - a) That the verbal report from the Clerk regarding the resurfacing of Limehurst Square was received and noted. The Clerk will contact Kier to see if the trees can be moved to the adjacent green area of Darwin Walk.
 - b) That the purchasing of two benches and two planters to be located at Limehurst Square using Community Infrastructure Levy (CIL) was approved as set out in APPENDIX B. The Clerk will purchase the items and discuss with Kier Highways regarding the installation.

CSC15/23. Youth Working Party

- Cllr Roper gave a verbal update highlighting email correspondence with Free2Talks noting that they are currently at capacity with their current projects. However, following the recent Council resolution a summer programme will happen once a week at Duston Community Centre.

- **RESOLVED:** That the report from the Working regarding Youth Provision and discussion of the next steps was noted. The Clerk will discuss with Free2Talk about date/times about when they can run their sessions in the summer holiday.

CSC16/23. Advertising Grants to local groups

- A draft poster titled 'How to Apply for a Grant' was distributed to the Committee for scrutiny. The poster briefly covers the steps involved with applying for a grant. The poster can be digitally shared online alongside placement in the Parish notice boards and other community notice boards to increase the profile of the grant scheme. Minor amendments and adjustments were suggested by the Committee Members.
- **RESOLVED:** That the discussion on how best to promote the Parish Council Grant Scheme to local groups was noted and for the Clerk to amend aspects of the poster before distributing it.

CSC17/23. Events Report

- **RESOLVED:** That the report on forthcoming Parish Council events and initiatives was received, discussed and noted. Set out in APPENDIX D.

CSC18/23. Christmas Tree Festival

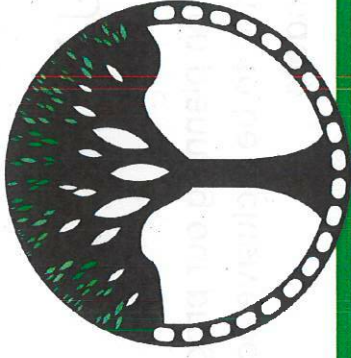
- Cllr Maitland suggested from the Wellbeing Café that Duston Parish Council could run annual "Christmas Tree Festival". The Clerk advised he would first need to check staffing and resources.
- **RESOLVED:** The Clerk would meet separately with Cllrs Maitland & Roper and Rev Mandy Marriott to discuss the idea further.

CSC19/23. Cycle of Community Services Committee meetings

- **RESOLVED:** That the current frequency of Community Services Committee meetings was appropriate and did not need to be changed. The working parties would meet for often in between Committee meetings in future.

CSC20/23. WNC LAP

- Cllr Golby said Duston is in the area known as "Northampton West Local Area Partnership". This is about the Police, Housing, Social Care, Health and so on all working together in partnership on agreed priorities. He would regularly update the Committee as to the work of the LAP.



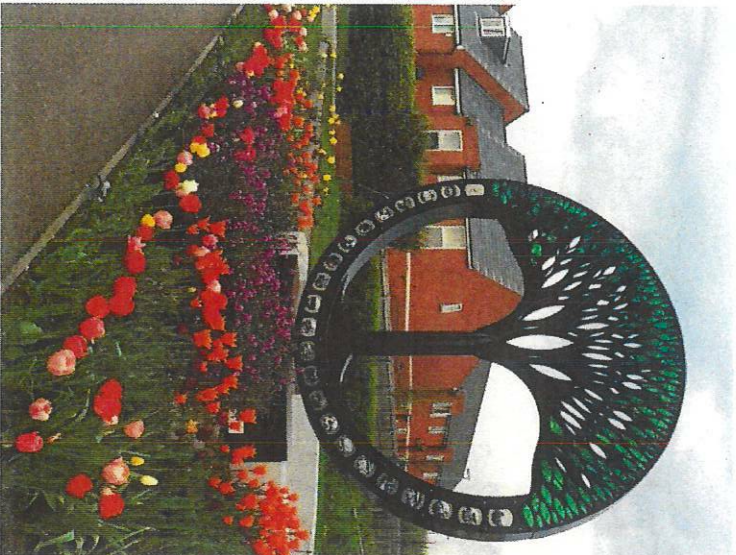
DUSTON PARISH COUNCIL

CONNECTING THE COMMUNITY

EVENTS & INITIATIVES
JANUARY - AUGUST 2023

OUR AIMS

- When planning our programme of events and engagement we strive to be inclusive across all ages, demographics and genders
- We ensure that the range of activities on offer are accessible, free or affordable and take place right across Duston by utilising our 4 main assets
- It is well known that feeling connected to the community in which you live promotes increased feelings of belonging, helps to reduce social isolation and has a positive impact on physical and mental wellbeing
- We are continually seeking to create new partnerships with local and countywide organisations and service providers in order to enhance what we offer our residents to positive effect



VOLUNTEER OPPORTUNITIES

We continue to encourage volunteers to become a DPC Friend by offering opportunities to get better connected with Duston Parish Council and the local community



Friends have :

- Volunteered on The Grow Together Allotment
- Helped out at our events
- Planted areas & tubs around Duston
- Litter picked the local area
- Planted commemorative trees & bulbs
- Collected donations for the Duston Food Bank

WHO HAVE WE PARTNERED WITH THIS YEAR?

We have linked in with the following people via partnership working or through attendance at our events



- Local Youth Organisations
- St Luke's Patient Participation Group
- Trilogy Active
- The Hope Centre
- West Northants Wellbeing Initiative
- Delapre Wellbeing Hub
- Pond Farm & Timken Grange Care Homes
- The Duston School
- NMPAT
- Local Charities
- Better Lives
- Affinity Day Care
- Speakers from the health sector
- Pre schools, schools, businesses, churches

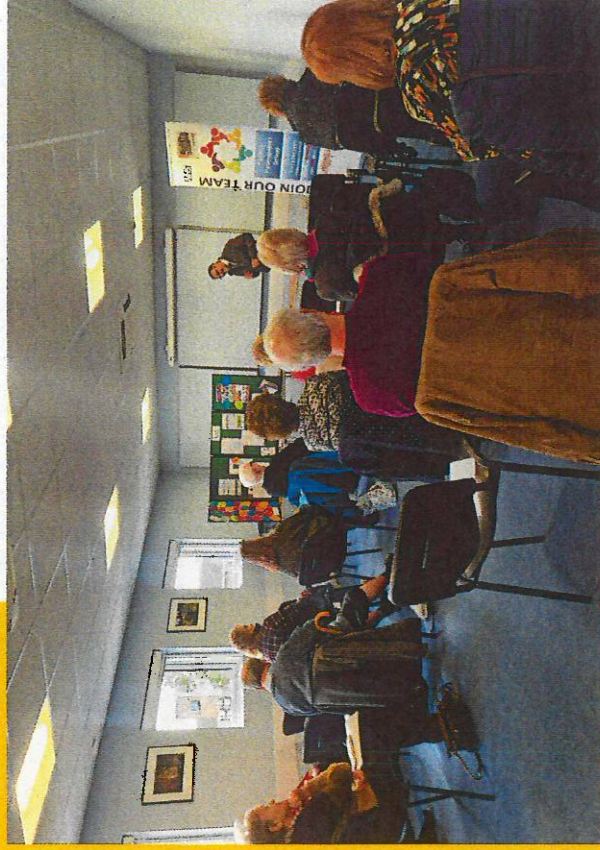
FREE HEALTH & WELLBEING TALKS

TOPICS SO FAR

- Wills & Estate Planning
- Debts & Benefits
- Living with Arthritis
- Living with the Ageing Eye
- NAB Mobile Sight Centre
- Wellbeing Hub

BENEFITS & FEEDBACK

- Average attendance 18-25
- Boosts our FB reach by an average of 5000
- 20 new sign ups to our mailing list
- Raised awareness for our centres, events & website
- Opportunity to get out and meet new people
- Free contacts & referrals for further help
- Speakers have raised awareness of their services & gained new clients



COMMUNITY INFO & WELLNESS FAIR

A return of this popular event put on twice a year

- 25 Stalls offering free local help, services, advice & info
- Free wellbeing taster sessions running all day
- GJ Cafe open for light refreshments; good takings reported

BENEFITS & FEEDBACK

- Attracted cross section of residents
- Boosted our FB reach by 11000
- Event attended by ward councillors and local radio
- Raised awareness for our centres, events & website
- Stallholders benefit from networking and making new contacts
- Stallholders gained new contacts and clients
- Positive feedback from visitors who have been helped by the services on offer
- Great opportunity for council to meet the public and explain the role of a Parish Council
- Services & Charities can attend free. Businesses are charged £15

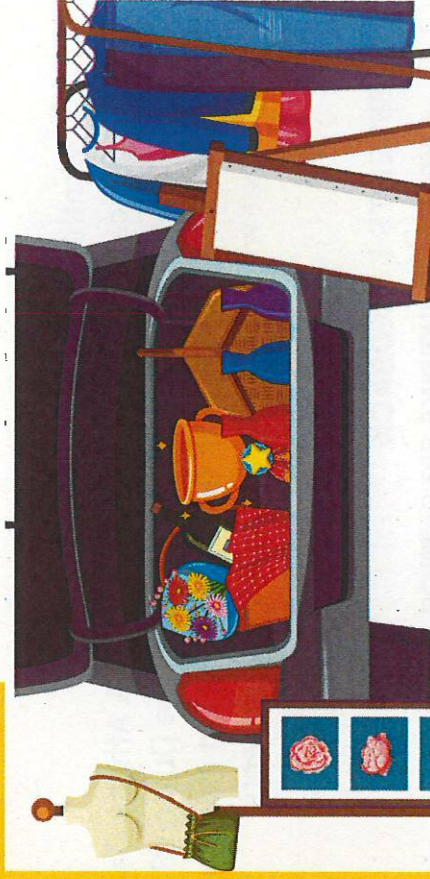


INDOOR CARBOOT SALE

- 24 Stalls
- Next event will include designated room for charities
- GJ Cafe open for light refreshments; good takings reported
- Bargain shop open for business

BENEFITS & FEEDBACK

- Attracted cross section of residents
- Boosted our FB reach
- Event revenue of £240
- Raised awareness for our centres, events & website
- Bargain shop benefits from added sales, new clients and donations at the end of the event.
- Positive feedback from sellers and buyers
- Minimal effort/maximum gain event



Duston Community Centre ,Pendle Road NN5 6DT

09:00 – 12:00 Free Entry
Tables £10 Pre – Booking Essential

T: 01604 583626 | E: facilities@duston-pc.gov.uk

www.duston-pc.gov.uk/indoor-car-boot-sales



Duston PC



@duston_pc



DUSTON PARISH COUNCIL

THE GROW TOGETHER ALLOTMENT

- Monthly Volunteer Dates
- Dedicated sessions for Better Lives & Affinity Day Care
- New pop up sessions starting with The Duston School
- Currently linking with the Grow Cook Eat initiative to expand what we can offer and support new projects

BENEFITS & FEEDBACK

- Volunteer numbers are growing
- This asset attracts residents of all ages and abilities
- Social, physical and mental benefits are immeasurable
- Volunteers benefit from taking fresh produce home
- Better Lives now manage their own area
- New friendships forged
- Volunteers love having the opportunity to be involved, they learn and share knowledge and report improvements to their mental and physical wellbeing.



CORONATION OF KING CHARLES III

- The Big Coronation Lunch at Duston Sports Centre offered free cake and a glass of fizz to residents
- Our centres were decorated for the occasion
- Residents were invited to meet up in parks across Duston to enjoy a picnic with their family & friends
- Shops and businesses throughout Duston were invited to decorate their windows and supplied with a coronation poster to display

BENEFITS & FEEDBACK

- Attracted a cross-section of residents
- Good community engagement across residents and shops
- Good visual presence of DPC supporting national celebrations
- Opportunity to raise awareness of our parks & open spaces



DUSTON FUN DAY

Our biggest event of the year goes from strength to strength. Since its return after the pandemic last year it is now attracting many people from outside of Duston. With over 50 stalls, live entertainment and music for all ages, great involvement from local groups and businesses; there really is something for everyone. Our ethos has always been to make it a fun, inclusive and affordable day for all by offering free or very low cost activities and we are proud that we are still managing to do that.

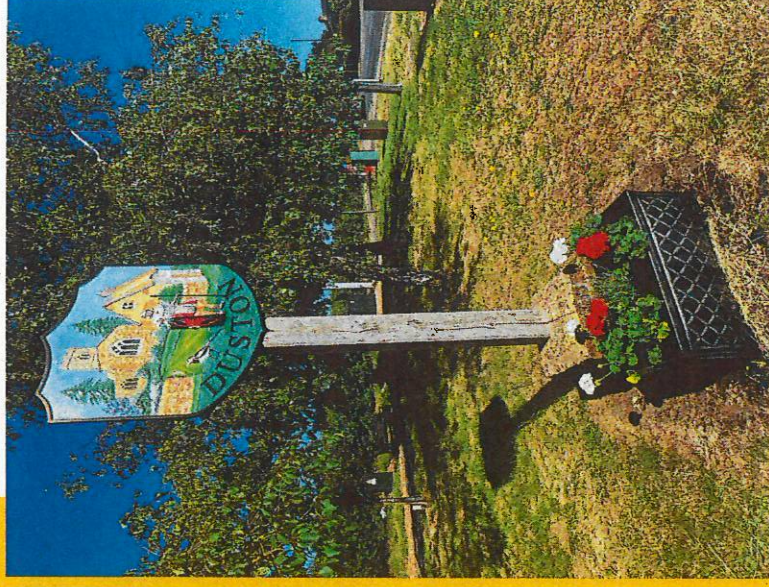
BENEFITS & FEEDBACK

- Provides residents with a fun, affordable family day out
- Very positive feedback from stallholders and visitors
- Local charities raised £2000 (down £1400 on last year but may be reflective of the times)
- Our biggest opportunity to engage with people to find out how our publicity etc. is working and improve relations
- Increased social media engagement. 20k+ reached on the day
- Creates opportunities for locals clubs and organisations to showcase and attract membership
- Opportunity to inform & educate residents about DPC



COMMUNITY PLANTING

- Timken Art replanted with drought tolerant plants and 200 spring alliums & Tulips (£600 received from contractors that damaged the area)
- All planters across Duston refreshed with spring bulbs and flowers followed by summer bedding
- As part of the Queen's Green Canopy a harvest hedgerow was planted at St Luke's Field. This will provide food for wild birds and harvesting opportunities for the public
- 2 Commemorative trees planted at Duston Sports Centre in honour of previous chairmen Cllrs Caswell and Pape with families in attendance
- A flowering cherry tree planted in St Luke's Field to mark the life of Queen Elizabeth II
- 2 trees planted to celebrate 100 years of 11th Northampton Boys' Brigade. Boys and leaders planted a tree and 100 bulbs in St Luke's Field, and another on Sam Harrison Way
- Hanging Baskets planted up for spring and summer
- New self watering planters ordered for the area outside of the New Duston Co-op



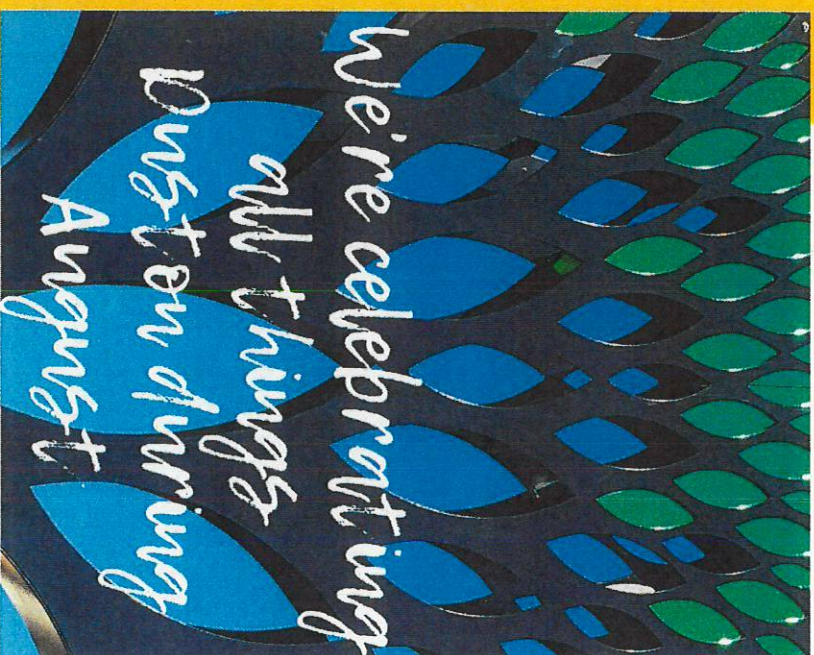
LET'S CELEBRATE DUSTON

A month long celebration of EVERYTHING that is good about Duston.

Each day of the month features a different aspect of life in Duston. We celebrate its parks, shops, churches, community centres, groups, organisations, businesses, the Parish Council, our centres, pubs, clubs, youth organisations, our events, nurseries, schools, places of historical interest and so much more

BENEFITS & FEEDBACK

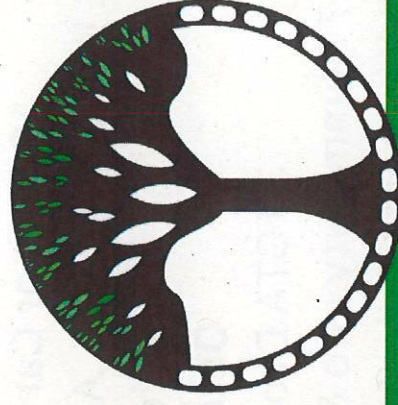
- Educates and informs our community about where we live
- Boosts our FB reach and raises the profile of DPC as well as everyone mentioned
- An easy, no-cost initiative to repeat every couple of years
- Raised awareness for DPC centres, events & website
- Attracts new trade to local business
- Positive feedback from the community
- Minimal effort/maximum gain event



FURTHER ENGAGEMENT WITH OUR PARTNERS

We continue to engage with external organisations, working together on projects that will support and enhance our vision and that of others to help achieve improved health, wellbeing & inclusivity amongst the residents of Duston and the wider community.

- **Grow I Cook I Eat** - An exciting new project being set up by Jenny at TGTA. Jenny has secured £3k in funding and the scheme is supported by Hope Centre, Cooking Good and WNC
- **WNC Public Health** - Alison will be meeting with a Public Health Principal from WNC next month to share ideas of how health and wellbeing can be built into Parish Neighbourhood Plans



DUSTON PARISH COUNCIL

Connecting the Community

COMING UP.....

September

5 TGTA Drop In session

16 Indoor Car boot Sale DCC

21 Wellbeing Talk - Alcoholism Support for Families DCC

October

3 TGTA Drop In session

7 Community Info & Wellness Fair DCC

19 Wellbeing Talk - Northants Carers DCC

30 Poppy Cascade up St Luke's Centre

November

1 - 12 Duston Remembers & Poppy Cascade

18 Christmas@ St Luke's

23 Wellbeing Talk - WNC & Northants Fire & Rescue

