



DUSTON PARISH COUNCIL

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Duston Parish Council
Duston Community Centre
Pendle Road
Duston
Northampton
NN5 6DT

**Extraordinary Meeting of the
Community Services Committee Minutes
Tuesday 21st November 2023**

Cllr Maitland, Cllr Enright-King, Cllr Golby, Cllr Roper, Cllr Ennis-Clark
Chair: Cllr S Maitland

Councillors Present: Ennis-Clark, Enright-King,

IN ATTENDANCE:

Ryan Ikavnieks – Assistant Clerk
Cllr Craven

CSC48/23. To receive apologies for absence

- Apologies were received from Cllr Enright-King

CSC49/23. To receive and approve the minutes of the Community Services Committee on 9th November 2023 (APPENDIX A)

- **RESOLVED:** That the minutes of the meeting of the Community Services held on the on 9th November 2023 were approved as a true record and signed by the Chair.

CSC50/23. To receive declarations of interest under the Council's Code of Conduct related to business on the agenda

- Members were reminded of the need to declare any interests in the items on this agenda, whether pecuniary or otherwise. There were no interests declared.

CSC51/23.Public Participation Session

- There were no members of the public present.

CSC52/23. Four Year Plan Review

- To review the Four Year Plan and identify projects to prioritise (APPENDIX B).

<u>Engagement & Wellbeing</u>		Updates / Committee Comments
Annual Magazine. DPC "Annual Report" Highlighting local business, community groups and events.	2024/25	To resolve To ask the Clerk to provide a costing report for both a Newsletter on A4 paper and a A5 booklet. It was noted that advertising space could help reduce costs. It was noted that there was no specific funding allocated to this item Cllr Maitland agreed to liaise with the Clerk and bring another Councillor on board to work on this.
Set Up from Friends of Park Groups.	Dec-23	Our predecessor Committee - Engagement and Wellbeing had recommended this. It was felt that this item more properly fitted with the work of the current Environment Committee. That this be referred to the Environment Committee for discussion.
Quartley Councillor Surgeries	Ongoing	No surgeries have been conducted. Cllr Golby said that WNC run surgeries, but the uptake from residents is typically low. It was resolved that Councillors should visit existing groups to talk to and offer help where required to residents.
Suck up grass cuttings left by Veolia / Idverde	2028	It was noted that DPC is unable to alter current practice until 2028, when DPC will take on the ground maintenance for the parks in Duston. The Committee supports

		the notion of in-sourcing these activities.
Engage with Limehurst Square Shops Engage with all businesses within the Parish Boundary.	Ongoing	The Committee noted that it was felt important to engage with all businesses within the parish. It was also noted that the Chair and Vice Chair of DPC will be meeting with shopkeepers at Limehurst to discuss the ongoing beautification of the area
Christmas Carols at Limeshurst	Ongoing	The Committee suggested the idea of combining Christmas Carols with the Christmas Tree Festival Event in 2024. Currently, DPC does not organize a Christmas Carol event.
A resident survey to all domestic properties in Duston To promote and support the use of public consultations and surveys on key issues.		It was resolved not to do a survey until we have a clear idea of the information we need.
A feasibility study & consultation into a band stand in Errington Park	Feb-23	The Committee has previously explored the idea of putting a band stand in Errington Park and resolved not to continue with this as a priority
Be proactive at opportunities in adopting Public Open Space so it doesn't go to management companies	Ongoing	Duston Parish Council have been keen to adopted all public open space and allotments within its boundaries.
Now Duston is no longer part of the Borough of Northampton the Parish Council will need to become the leader of local civic events.	Ongoing	This item was discussed but no decisions were recommended
Re-surface Limhurst Square but keep trees and bins. An improved design.	Work In Progress	Local Residents lobbied West Northamptonshire Council with support from Duston Parish Council, this work has now been completed. Trees were removed due to roots causing the slabs to become uneven, DPC to add two

		trees in planters to replace the old trees.
Continue to run our usual calendar of events.	Ongoing	It was noted that the budget allows for next year's Christmas Tree Festival. It was resolved to enhance our calendar of events in the 24-25 year with new activities where they can be accommodated within the existing budget.
Develop links with PPG & Mind. Both mental and physical wellbeing is vital to our residents.	Ongoing	The events team currently work with St Luke's PPG to provide Health and Wellbeing talks on a variety of topics. DPC has approved the creation of a Health and Wellbeing Strategy. It was resolved to continue to initiate and support Health and Wellbeing for our residents.
Build up a volunteer base that is willing to help and support Parish Council initiatives.	Ongoing	It was resolved to ask for a report on the progress on the Good Neighbour scheme.
Divide Parish into 12 areas for each councillor to monitor		The Committee resolved that this is no longer a priority aim.

Other tasks.

The following items that were not originally part of the Four Year Plan were noted:

Discussions with Trilogy regarding a Skate Park: It was resolved to progress this through a whole Council discussion

A Youth Club is being provided by Free2Talk on Mondays from 4.30-6.30. It was resolved to devise an Evaluation Check List to help assess the success of the Youth Club. Cllr Roper to action.

DPC have successfully introduced the requirement for a Report Back from Projects we have funded.

DPC met with and gave support to The Food Bank in Duston and now have a collection point in the Community Centre.

CSC53/23. Annual Events Programme

- Ideas that came up from discussion were a cultural event programme 2025/26 by Cllr Jan Ennis-Clarke, Table Tennis in parks.

- **RESOLVED:**

- a) That the draft budget line for Events, Engagement and Wellbeing (inc bins and seats) not be amended.
- b) That any new events and initiatives be proposed and agreed by Council before the budget setting process, for the following municipal year

APPROVED

