



**DUSTON PARISH COUNCIL**  
**Minutes of Duston Parish Council Full Council Meeting**  
**Thursday 5<sup>th</sup> October 2015**  
**Duston Community Centre, Pendle Road, Duston at 7:00pm**

**Present:** Cllr Frances Jones (Chair)  
 Cllr Angie Claridge (Vice-Chair)  
 Cllr Lian Allen  
 Cllr John Caswell  
 Cllr Lita Herbert  
 Cllr David Huffadine-Smith  
 Cllr Mike Ingram  
 Cllr Lisa Read  
 Cllr Nick Sanders

**In attendance:**

Lynn Lavender – Parish Executive Officer (PEO)  
 Philippa Page – Deputy Clerk (DC)  
 Claire Berry - NBC Officer

**1. FC/10/106 Apologies**

Cllr Alan Bottwood (Business), Cllr Matt Golby (Business), Cllr Christine Graham (Personal)  
 Cllr Tim Hadland's and Cllr Suresh Patel's apologies were noted.

<b>RESOLVED to accept the apologies received from those Councillors not in attendance</b>	<b>R/15-16/86</b>
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**2. FC/10/107 Declaration of Interests**

None received

**3. FC/10/108 Public Session**

Cllr Jones opened the public session at 7.00pm. No members of the public had registered to speak and no pre-notified questions received therefore Cllr Jones closed the public session at 7.01pm.

**4. FC/10/109 Police Report**

No representative from the Police was present. The Police report for the month had previously been circulated.

**4.a FC/10/110 Report from Claire Berry of NBC re S106**

Claire Berry gave an overview of S106 monies and CIL (Community Infrastructure Levy) and answered questions put forward by Council.

*7.33pm Claire Berry left the meeting*

Chair Frances Jones

Vice Chair Angie Claridge

**5. FC/10/111 Minutes 3<sup>rd</sup> September 2015**

The draft minutes of the previous Full Council meeting on 3<sup>rd</sup> September 2015 were agreed as a true accurate record of the meeting and signed by the Chair.

<b>RESOLVED to approve the minutes of the previous Full Council meeting on 3<sup>rd</sup> September 2015</b>	<b>R/15-16/87</b>
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**6. FC/10/111 Audit**

The Notice of Conclusion of Audit for the year ended 31 March 2015 from BDO has been received together with the Matters Arising Report and circulated to Council. For the 3<sup>rd</sup> consecutive year Duston Parish Council have received an unqualified audit.

**7. FC/10/112 To Approve and accept the annual Return**

<b>RESOLVED to approve and accept the Annual Return</b>	<b>R/15-16/88</b>
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**8. FC/10/113 Public Art Project**

Cllr Ingram advised how NBC were moving forward with the project.

**9. FC/10/114 Finance and Facilities**

The draft Minutes (forming the report) of the Finance & Facilities committee held on 21<sup>st</sup> September 2015 previously circulated, were received and the recommendations noted.

**10. FC/10/115 Payments for September 2015**

- PEO provided clarification to Cllr Sanders on the £2000 payment to NCC relating to Stoneway resurfacing

<b>RESOLVED to approve (retrospectively) the invoices received in September 2015 previously circulated</b>	<b>R/15-16/89</b>
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**11. FC/10/116 Bank Transfer**

<b>RESOLVED to approve a transfer from Business Saver *58 to Community Account *80 of £25,000</b>	<b>R/15-16/90</b>
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**12. FC/10/117 Grant Applications**

<b>RESOLVE to award a grant to the following: Liberty Drums - £500 Townswomen's Guild – £260 Duston Girlguiding - £489 The grant from the Girl Guide applicant re international trip was unsuccessful as it was outside of the grant criteria</b>	<b>R/15-16/91</b>
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**13. FC/10/118 Planning**

The draft Minutes (forming the report) of the Planning Committee held on 6<sup>th</sup> October 2015 circulated at the meeting together with the minutes of the meeting on 8<sup>th</sup> September 2015 were received and the recommendations noted.

**14. FC/10/119 Engagement & Environment**

The draft Minutes (forming the report) of the Engagement & Environment Committee meeting held on 24<sup>th</sup> September 2015 circulated at the meeting, were received and the recommendations noted.

- A discussion took place about the report. The proposal to allocate monies to fund a newsletter in 2016/2017 will be part of Finance & Facilities' discussions regarding 2016/2017 budget.

- Cllr Claridge gave an update to Council of her meeting with Phil Scott-Collins from NBC regarding St Luke's Playing field, the spinney and the overhanging branches from the spinney into the car park at St Luke's.
- PEO advised that the website will be live next week

**15. FC/10/120 Neighbourhood Plan**

Cllr Jones advised the following:

- Polling Cards are in the process of being issued by NBC
- A leaflet will be distributed to households in the Parish of Duston from 26<sup>th</sup> October explaining about the NBC Referendum process

**16. FC/10/121 Replacement Parish Van**

- A demonstration vehicle was available for Council to view prior to the meeting

<b>RESOLVED to approve the replacement of the Parish Van</b>	<b>R/15-16/94</b>
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<b>RESOLVED to give delegated responsibility to PEO to progress the replacement van</b>	<b>R/15-16/95</b>
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**17. FC/10/122 A Report from Council Representatives**

**(a) Duston Oils (Cllr Ingram)**

Cllr Ingram advised that some safety concerns raised by residents have been addressed by the Environment agency

**18. FC/10/123 Next Meeting**

The date of the next meeting is Thursday 5<sup>th</sup> November 2015 at 7pm at Duston Community Centre

There being no further business the Chair closed the meeting at 8.23 pm

Chair Dated 5<sup>th</sup> November 2015

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Signed as a true record of the above meeting

Chair Frances Jones

Vice Chair Angie Claridge