



DUSTON PARISH COUNCIL

Duston Parish Council
Duston Community Centre
Pendle Road
Duston
Northampton
NN5 6DT

FULL COUNCIL

MINUTES 7th October 2021 7pm

CHAIRMAN:

Councillor Pape, in the Chair

PRESENT:

Cllrs Bottwood, Enright-King, Ennis-Clark, Maitland, Hinch, Golby, Roper, Stonehouse, Ingram, Golby.

IN ATTENDANCE:

Gary Youens – Parish Clerk

85/21. To receive apologies for absence

- Cllr Barnes

86/21. To receive and approve the minutes of the meeting held on 2nd September 2021 (APPENDIX A)

- **RESOLVED:** The minutes of the meeting held on 2nd September 2021 were approved as a true record of the meeting

87/21. To receive declarations of interest under the Council's Code of Conduct

- Cllr Stonehouse declared a non-pecuniary interest in Item 104/21.

88/21. Public Participation Session

- Bernard Bullivant addressed the Council on the condition of the footpath on Mendip Road and the bins at Malvern Grove.

S. Pape
4/11/21

- Iain Liddon spoke on e-scooters.

89/21. Bank Reconciliations

- **RESOLVED:** To approve the bank reconciliations for July 2021 (APPENDIX B)

90/21. Invoices for Approval

- **RESOLVED:** To approve invoice payments for July 2021 (APPENDIX C)

91/21. Engagement and Wellbeing Committee Update

- **RESOLVED:** To note the report from the Committee and any recommendations (APPENDIX D)

92/21. Planning Committee Update

- **RESOLVED:** To note the report from the committee and the decisions made (APPENDIX E)

93/21. Environment Committee Update

- **RESOLVED:** To note the report from the Committee and any recommendations made (APPENDIX F)

94/21. Grant Application

- **RESOLVED:** To approve the Grant Application from RSPCA Northamptonshire Branch Duston Charity Shop (APPENDIX G)

95/21. Community Engagement Reports

- **RESOLVED:**
 - a) To thank staff for the work as set out in both reports.
 - b) To approve the Community Engagement Reports for 2020 and 2021 (APPENDIX H)

96/21. Duston Parish Council Website

- **RESOLVED:**
 - a) To move to the responsive template offered by our current provider.

- b) To establish a working party to investigate the potential use and cost of Modern.Gov of Cllrs Bottwood, Ennis-Clark and Hinch and report back to Council in due course.

97/21. Volunteer Policy

- **RESOLVED:** To establish a working party to make possible amendments to the Volunteer Policy of Cllrs Maitland and Hinch and report to the next meeting of Council.

98/21. Whistleblowing Policy

- **RESOLVED:** To adopt the Whistleblowing Policy (APPENDIX K)

99/21. Health and Safety Policy

- **RESOLVED:** To adopt the Health and Safety Policy (APPENDIX L)

100/21. Disciplinary and Grievance Policy

- **RESOLVED:** To adopt the Disciplinary and Grievance Policy (APPENDIX M)

101/21. Sickness Absence Policy

- **RESOLVED:** To adopt the Sickness Absence Policy (APPENDIX N)

102/21. Complaints Policy

- **RESOLVED:** To adopt the Complaints Policy (APPENDIX O)

103/21. Amendments to Standing Orders

- **RESOLVED:** To approve the proposed amendments to Standing Orders (APPENDIX P)

104/21. Partnership Working With Duston Good Neighbours Scheme

- **RESOLVED:** To approve partnership working with Duston Good Neighbours Scheme and the addition to the constitution (APPENDIX Q)

105/21. Footpaths

- **RESOLVED:** To delegate to Planning Committee to look at the issue of unregistered land in Duston and report back in due course.

B.P.
4/11/21

106/21. Duston Four Year Plan

- **RESOLVED:** To delegate to the Clerk in consultation with the Chairs of the Committees to produce a final draft of the Four Year Plan to present to Council.

107/21. Meeting Schedule

- **RESOLVED:** To consult each Committee and then bring back to the next meeting of Council.

108/21. Duston Parish Council Christmas Trees

- **RESOLVED:**
 - a) To have a Christmas Tree at the front of St Luke's Centre.
 - b) To have a Christmas Tree on the roof of the Community Centre.
 - c) To ask the owner for permission to put on at St Francis Church.
 - d) To ask Highways for permission to have one on the verge near Woodley Chase.

109/21. Covid 19 Emergency Procedures for Council Meetings and Staff

- **RESOLVED:** To delegate to the Engagement and Wellbeing Committee to look at this issue and report back in due course.

110/21. To turn Unit 2 into a free community hot desking facility

- **RESOLVED:** To look at this idea at some point in the future.

The meeting concluded 8:51pm