



DUSTON PARISH COUNCIL

Duston Parish Council
Duston Community
Centre
Pendle Road
Duston
Northampton
NN5 6DT

FULL COUNCIL MINUTES
THURSDAY 7TH MARCH 2024

Chair: Cllr S Maitland

Councillors Present:

Craven, Dickinson, Ennis-Clark, Golby, Liddon, Littlewood, Liddon, Mumford, Roper

IN ATTENDANCE:

Gary Youens – Clerk

Ryan Ikavnieks – Assistant Clerk

Alison Grantham – Business and Community Development Manager

156/24. To receive apologies for absence

- Apologies were received from Cllrs Enright-king and Barnes

**157/24. To receive and approve the minutes of the meeting held on 1st February 2024
(APPENDIX A)**

- **RESOLVED:** That the minutes of the meeting held on Thursday 1st February 2024 were approved as a true record and duly signed by the Chair.

**158/24. To receive declarations of interest under the Council's Code of Conduct related to
business on the agenda**

- Members were reminded of the need to declare any interests in the items on this agenda, whether pecuniary or otherwise. There were no interests declared.

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159/23. Public Participation Session

- No members of the public were present.

160/24. To receive any information update on Section 106 / Community Infrastructure Levy

- The Clerk and Cllr Ingram updated the Council on the meeting with West Northamptonshire Councils Head of Enforcement and Monitoring. The meeting discussed the issue of outstanding Community Infrastructure Levy monies and issues accessing Section 106 monies for various projects around the Parish. The meeting was viewed as productive and has provided the Clerk and Cllr Ingram with optimism that both issues will be addressed.

161/24. Councillor Reports – Information Only

- Councillors gave an update on their various activities.

162/24. Bank Reconciliations

- **RESOLVED:**
 - a) That the bank reconciliations for December 2023 (APPENDIX B) received, discussed and approved.
 - b) That the bank reconciliations for January 2024 (APPENDIX C) was received, discussed and approved.

163/24. Payment of Invoices

- **RESOLVED:**
 - a) That the invoice payments for December 2023 (APPENDIX D) were received and noted.
 - b) That the invoice payments for January 2024 (APPENDIX E) were received and noted.

164/24. Committee Updates

- Cllr Maitland noted that contents of the draft Environment Committee Minutes and stated she did not agree with the playing of jazz music or other noise deterrent at Limehurst Square.

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- Cllr Maitland also said she unaware of any incidents of anti-social behaviour due to the benches being installed at Limehurst Square.
- **RESOLVED:** That the report in the form of the minutes of the Environment Committee (APPENDIX F) was received, discussed and noted.

165/24. Health & Wellbeing Strategy

- The BCD Manager and Cllr Golby presented the final version of the Duston Health & Wellbeing Strategy and welcomed the input from councillors into it.
- Cllr Golby said Duston Parish Council is a good example of the excellent work a Parish Council can do when it comes to improving the Health Wellbeing of local people. He noted the practical examples of how Duston Parish Council actually does this on a day to day basis.
- **RESOLVED:** That the DPC Health & Wellbeing Strategy (APPENDIX G) was received, noted and approved

166/24. Tree of Hope

- **RESOLVED:** That the tree carving quote of £4900 + VAT to enhance and memorialise the Tree of Hope was received and approved to be funded via Community Infrastructure Levy monies.

167/24. Events Rota for January-March 2024

- **RESOLVED:** That the events rota for January to March 2024 was received and noted.

168/24. Police Report

- **RESOLVED:** That the report and update from the Local Police Team (APPENDIX H) was received, discussed and noted.

169/24. Community Services Committee Recommendations

- **RESOLVED:**
 - a) Based upon the recommendation from the Grants Working Party, the Grant Application (APPENDIX I) received from Duston Players for £1000 support the funding of room hire cost for set building, printing costs and additional rehearsals was approved.

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- b) That the Newsletter Report (APPENDIX J) was received, issued and the recommendation to delegate the production of a Biannual newsletter that is strategically located through the Parish to the Clerk, with the final draft being approved by Council prior to publication and distribution was approved.
- c) That RLS Print and Design Ltd was approved to be the printing supplier.

170/24. Internal Councillor Controls Report

- **RESOLVED:** That the Internal Councillors Controls report (APPENDIX K) was received and noted.

171/24. Free2Talk Update Report

- **RESOLVED:** That the Free2Talk update report (APPENDIX L) was received and noted.

172/24. Park Users Policy

- **RESOLVED:**
 - a) That the Park Users Policy & Application Form (APPENDIX M) was received, discussed and adopted.
 - b) Two slight wording amendments. On page 2 it should say "The Council reserves the right to deny an event application." On page 3 say "Dogs must be kept on leads".

173/24. Parking Signage

- **RESOLVED:**
 - a) To purchase 12 of the signs as stated in (APPENDIX N).
 - b) To refer to the Environment Committee about possible locations.

The meeting finished at 8:21pm

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