

**Grant Application Form**

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| **Name of organisation** |  |
| **Nature of organisation****(e.g. Registered Charity, CIC, Voluntary)** |  |
| **Charity Number (if applicable)** |  |
| **Date Organisation was set up** |  |

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| **Amount being requested** |  |
| **How much will the whole project cost?** |  |
| **Are you applying to other grant making bodies** | Yes / No |
| **If yes, who else have you applied to and how much?** |  |
| **Is this a one-off or on-going project?** |  |
| **Date the project/work will start** |  |
| **Expected completion date (if applicable) and how will success of the project be measured?** |  |

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| **Aims and Objectives of the organisation and activities in Duston** |  |
| **How will this project benefit the residents of Duston (continue on a separate if necessary)** |  |

**Checklist**

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 Read the guidelines.

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Ensure all questions are answered.

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A copy of your written constitution enclosed if available

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A copy of the previous year’s accounts or, for new initiatives, a detailed budget and business plan. If the organisation does not prepare annual accounts, copies of the bank statements covering the previous six months must be enclosed.

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A copy of Annual Report enclosed if available

**For Admin Use Only**

**Applicant Details**

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| **Contact Name and address** |  |
| **Position held within organisation** |  |
| **Address** |  |
| **Postcode** |  |
| **Email** |  |
| **Daytime Phone No** |  |
| **Website (if applicable)** |  |
| **Bank Details** **-Account Name****-Sort Code****-Account Number** |  |

**DECLARATION:**

**I confirm that, to be best of my knowledge and belief, all the information in the application is true and correct.**

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| --- | --- |
| Your Name (Print) |  |
| Your signature |  |
| Date |  |

Send completed Form to the Clerk at either clerk@duston-pc.gov.uk or Parish Office, Duston Community Centre, Pendle Road, West Northamptonshire, NN5 6 DT.